

**MINUTES OF THE ELEVENTH MEETING OF THE BOARD OF GOVERNORS
HELD ON JUNE 27, 2008 AT 2.30 PM AT NATIONAL UNIVERSITY OF
EDUCATIONAL PLANNING AND ADMINISTRATION, NEW DELHI.**

The 11TH meeting of the Board of Governors was held on June 27, 2008 at 2.30 p.m. at National University of Educational Planning and Administration, New Delhi. The following were present:

1. Shri Yash Pal Mahajan, Chairman
Chairman, Board of Governors,
National Institute of Technical Teachers'
Training and Research (NITTTR)
Sector 26,
CHANDIGARH – 160 019 Chairman
2. Ms Kalpana Singh, Member
Representing Shri Ashok Thakur, IAS
Additional Secretary,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI - 110 001
3. Shri S.Mohan, Member
Representing Shri SK Ray,
Financial Advisor (IFD)
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI - 110 001
4. Shri OP Verma, Member
Representing Shri S.Ram,
Director,
Technical Education Uttar Pradesh,
Govt. Polytechnic Campus,
Vikas Nagar,
KANPUR – 208 024
5. Dr KM Rastogi, Member
Professor and Head,
Curriculum Development Centre,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
CHANDIGARH – 160 019

6. Dr SC Laroia, Member-Secretary
Director,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
CHANDIGARH – 160 019

The following could not attend the meeting:

1. Dr Bhagwan Singh, Member
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan, 4th Floor,
Baily Road,
PATNA – 800 015
2. Shri Bashir Ahmad Runyal, IAS Member
Director,
Technical Education J&K,
Govt. of Jammu & Kashmir,
Old Secretariat Premises, Block 'A'
SRINAGAR – 190 001
3. Shri Manish Bhardwaj, Member
Director,
Directorate of Technical Education,
Gujarat State,
2nd Floor, Block No. 2,
Dr Jivraj Mehta Bhawan,
GANDHINAGAR – 382 010 (Gujarat)
4. Professor Swadesh Gupta, Member
Advisor (Faculty Development)
All India Council for Technical Education,
NBCC Building,
Eastern Towers, IVth Floor,
Pragati Vihar, Lodhi Road,
NEW DELHI – 110 003
5. Ms Tejinder Kaur, IAS, Member
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR – 144 001 (Punjab)

At the outset, Shri Yashpal Mahajan, Chairman, Board of Governors, extended warm welcome to all the members of the Board and expressed his deep gratitude towards them for having spared their valuable time for attending the meeting. He then requested Dr SC Laroia, Director and Member Secretary to conduct the proceedings of the meeting. Dr SC Laroia conveyed his thanks to the Chairman and extended heartiest welcome to all the Board members. Thereafter, the various agenda items were deliberated as under:

ITEM No.B.11.1 TO CONFIRM THE MINUTES OF THE 10TH MEETING OF THE BOARD OF GOVERNORS HELD ON 28-02-2008 AND TO REPORT ACTION TAKEN THEREON.

- (a) The minutes of the 10th meeting of the Board of Governors of the institute held on 28-02-2008 were confirmed as recorded.

ITEM No.B.11.1(b)

The follow-up reported by the institute in respect of the following items was noted by the Board:

- Item No.B.10.2.1 Directions of the Government of India, Ministry of Human Resource Development for nominees of the Central Government on the Board of Governors of the Institute.
- Item No.B.10.2.2 Status of the Annual Report of the Institute for the year 2006-07.
- Item No.B.10.2.3 Requirement of full time Dispensary in the Institute.
- Item No.B.10.2.4 Voluntary Retirement of Shri Brijinder Singh, Assistant Professor (In Situ) Electrical Engineering Department.
- Item No.B.10.2.5 Retirement which took place during 30-09-2007 to 31-01-2008
- Item No.B.10.2.6 Promotions granted during 01-10-2007 to 01-02-2008

- Item No. B.10.3.1 Release of retirement benefits of Prof. R.Subramanian, Former Professor and Head, Civil Engineering Department.
- Item No. B.10.3.2 Regularization of services of Mrs Garima Saini as Lecturer, Electronics and Communication Engineering Department.
- Item No. B.10.3.3 Deputation of Dr BS Pabla, Professor (In-situ) Mechanical Engineering Department to the Chandigarh Administration.
- Item No. B.10.4.1 Approval of the minutes of the tenth meeting of Finance Committee held on 28-02-2008.
- Item No. B.10.4.2 Approval of the minutes of the sixth meeting of Academic Council held on 26-02-2008.
- Item No. B.10.4.3 Filling up of vacant faculty and non-teaching posts in the institute subject to resolution against Item No. B.11.3.1.
- Item No. B.10.4.4 Status Report on various issues relating to the Institute.
- Item No. B.10.4.5 Stepping up of pay of Shri Sudarshan Sharma, Supdt.

Item No. B.11.2 ITEMS FOR REPORT

The following items which were reported to the Board were noted:

- Item No. B.11.2.1 Completion of probation period of institute employees.
- Item No. B.11.2.2 Filling up the posts of Accounts Officer and Accountant in the Institute:

In view of the facts stated in UO No. NITTTR/09 dated 2 April 2008, the Board ratified the action taken by the institute regarding filling up of the posts of Accounts Officer and Accountant from amongst the retired officers of IA&AI.
- Item No. B.11.2.3 Retirements occurred during 01-02-2008 to 31-05-2008.

Item No. B.11.3 ITEMS FOR RATIFICATION

Item No.B.11.3.1 Filling up of vacant Faculty and Non Faculty posts in the Institute:

While ratifying the action taken by the institute regarding filling up of vacant faculty and non faculty posts in the institute, it was pointed out by the representatives of the MHRD, that the non faculty posts other than Group A posts be filled up only when the stipulated ratio of 1:1.5 between faculty and non faculty is first achieved.

As such the institute may not fill up the already advertised following posts until the above said ratio is achieved:

- Estate Assistant
- Mechanics
- Driver Grade-I
- Laboratory Attendant

However, if utmost necessary, in the institute interest, then some of the posts may be outsourced.

Item No.B.11.4 ITEMS FOR CONSIDERATION

Item No.B.11.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE ELEVENTH MEETING OF FINANCE COMMITTEE HELD ON 27-06-2008.

The minutes of the 11th meeting of the Finance Committee held on June 27, 2008 were circulated amongst all the Board members at the time of the meeting. The same were considered and approved.

Item No. B.11.4.2 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE.

The status report on the following issues relating to the institute was considered and it was resolved as under:

Filling up of backlog vacancies of SC/STs and OBCs:

The backlog vacancies of SC/STs and OBCs be filled at the earliest.

Annual Report and Audited Accounts:

The annual accounts of the institute be got audited well in time so that the same may be incorporated in the Annual Report of the institute for the year 2007-08 and the Annual Report is submitted to the Ministry as per schedule.

Comments in respect of outstanding Audit Paras:

The outstanding Audit Paras be got settled at the earliest.

Progress of Plan and Non Plan expenditure during the year 2007-08:

If there is any surplus under non-plan then the institute should refer the case to the Ministry for matching grant under Block Grant Scheme. The institute should also process the case of creation of new posts under OBC reservation scheme. The expenditure on construction of New Hostel and Lecture Hall Complex be met out of the funds allocated under OBC reservation scheme or otherwise as per allocation by the Ministry.

Pending vigilance matters and enquiry report thereto:

Noted.

Redressal of public grievances

Noted.

The meeting ended with a vote of thanks to the Chair.


(Dr SC Laroiya)
Member Secretary


(Yashpal Mahajan)
Chairman, Board of Governors

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