

**MINUTES OF THE TWELFTH MEETING OF THE FINANCE COMMITTEE
HELD ON OCTOBER 24, 2008 AT 11.30 AM AT NATIONAL INSTITUTE OF
TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR), SECTOR 26,
CHANDIGARH.**

The 12th meeting of the Finance Committee was held on October 24, 2008 at 11.30 a.m. at National Institute of Technical Teachers' Training & Research, Sector 26, Chandigarh. The following were present:

1. Shri Yash Pal Mahajan, Chairman
Chairman, Board of Governors,
National Institute of Technical Teachers'
Training and Research (NITTTR)
Sector 26,
CHANDIGARH – 160 019
2. Shri TVA Ram, Member
Assistant Financial Advisor,
Representing Shri SK Ray,
Financial Advisor, GOI,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI – 110 001
3. Ms Padmaja Saxena, Member
Under Secretary to the Govt. of India,
Representing Shri Ashok Thakur, IAS
Additional Secretary,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI 110 001
4. Dr SC Laroia, Member-Secretary
Director,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
CHANDIGARH – 160 019

At the outset, Dr SC Laroia, Director & Member Secretary extended warm welcome to all the members of the committee and conveyed them his thanks for sparing their valuable time to attend the meeting, despite their busy schedule.

Thereafter Shri Yashpal Mahajan, after conveying his thanks to the Member Secretary also extended hearty welcome to all the members of the Committee and requested Dr SC Laroia, Director and Member Secretary of the Committee to conduct the proceedings of the meeting. Thereafter various agenda items were deliberated as under:

ITEM No. F. 12.1 TO CONFIRM THE MINUTES OF THE 11TH MEETING OF FINANCE COMMITTEE HELD ON 27.06.2008 AND TO REPORT ACTION TAKEN THEREON.

The minutes of the 11th meeting of the Finance Committee of the institute held on 27.06.2008 were confirmed as recorded.

ITEM NO.F.12.2 TO CONSIDER THE REVISED BUDGET ESTIMATES FOR THE YEAR 2008-09 AND BUDGET ESTIMATES FOR THE YEAR 2009-10.

The Revised Budget Estimates of the institute for the year 2008-09 and Budget Estimates for the year 2009-10 as indicated hereunder were considered and recommended to the Board of Governors for approval.

BUDGET FOR THE YEAR 2008-09 AND 2009-10

Rupees in lakhs

A.	<u>Non-Plan</u>	RBE 2008-09	BE 2009-10
	Recurring	789.47	1047.82
B.	<u>Plan</u>		
	Recurring	264.87	318.89
	Non-recurring	602.87	754.30
C.	<u>Plan OBC</u>		
	Non-recurring	605.00	395.00
Total A+B+C		2262.21	2516.01

ITEM NO.F.12.3 TO CONSIDER THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2007-08.

The annual accounts of the institute for the year 2007-08 were seen. The Committee desired that the audit certificate, audited accounts and utilisation certificate be incorporated in the annual report of the institute for the year 2007-2008 before its submission to the Ministry of Human Resource Development. It was reported to the committee that these documents are likely to be received from the Audit Office during next week as the same are under signature of Accountant General.

ITEM NO.F.12.4 TO CONSIDER THE AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2007-2008.

The Committee perused the Audit & Inspection Report of the institute for the year 2007-08 along with its reply furnished to the Audit Office and recommended the same to the Board of Governors for approval.

ITEM NO.F.12.5 TO CONSIDER ENTRUSTMENT OF STATUTORY AUDIT OF THE INSTITUTE TO THE COMPTROLLER AND AUDITOR GENERAL OF INDIA FOR THE YEAR 2008-09 TO 2012-13.

The information regarding entrustment of statutory audit of the institute to the Comptroller & Auditor General of India for the year 2008-09 to 2012-13 was noted.

ITEM NO.F.12.6 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN AND NON PLAN DURING THE FIRST TWO QUARTERS OF THE YEAR 2008-2009.

The status report on progress of expenditure under Plan and Non Plan during the first two quarters of the year 2008-09 as reported in the agenda item, was considered. The Committee desired that the pace of expenditure during the year should, as far as possible, be uniform so that there is no rush of expenditure at the close of the year. It was also desired that necessary information regarding implementation of reservation under the OBC scheme be furnished to the Ministry expeditiously.

ITEM No. F.12.7 TO CONSIDER ADOPTION OF CENTRAL CIVIL SERVICES(REVISED PAY) RULES, 2008, ALLOWANCES AND OTHER SERVICE BENEFITS INCLUDING PENSION/GRATUITY ETC AT PAR WITH THE CENTRAL GOVERNMENT EMPLOYEES.

The MHRD (IFD) have now clarified vide their letter No. F.23-7/2008-IFD dated October 23, 2008 that the Ministry has no objection to the adoption on a provisional basis of appropriate scales of pay as given under the CCS (Revised Pay) Rules, 2008 w.e.f. 01-01-2006 for the employees of the institute and payment of arrears up to 40% of the total arrear after deduction of admissible income tax. This is however subject to the following:

- i. The required information as sought in Annexure-I of the earlier letter is sent by 30th November 2008. -
- ii. Pay scales indicated in Section-1 & II of Part-A of the CCS (Revised Pay) Rules, 2008 is adopted.
- iii. An undertaking to the effect that any excess payment made on account of incorrect fixation of pay in the revised pay scales or grant of inappropriate pay band / grade pay or any other excess payment made will be adjusted against the future payments due or otherwise to such employees.

Specific reference along with detailed justification is required to be made to the Ministry regarding adoption of the scales of pay incorporated in part B of the First Schedule to the CCS (RP) Rules, 2008.

It was reported to the committee that the requisite information as sought by the Ministry vide their letter No. F.No.7-14/2008-TS.IV dated 7th October, 2008 has already been sent to the Ministry vide institute letter No. NITTTTR/28963 dated 17-10-2008. As regards scales of pay incorporated in Part-B of the First Schedule to the CCS (RP) Rule 2008, a separate case will be prepared in due course of time for consideration of the Board and the Ministry.

The Committee recommended that the institute may adopt Central Civil Services(Revised Pay) Rules, 2008, allowances and other service benefits including pension/gratuity etc at par with the civilian employees of the Central Government. It was also desired that the guidelines/rules of the Central Government be implemented from time to time in true sense and spirit and the institute may continue to follow the rules, regulations, orders and instructions issued by the Central Government in respect of all the personnel and service matters as applicable to the Civilian employees of the Central Government.

ITEM NO.F.12.8 TO CONSIDER GRANT OF OPTION TO THE INSTITUTE EMPLOYEES FOR SHIFT FROM CPF TO NEW PENSION SCHEME WITH EFFECT FROM 1.1.2004.

The Committee recommended that the orders of the Ministry of Finance, Department of Expenditure regarding shifting from CPF to New Pension scheme from 1.1.2004, as mentioned in the agenda item, may be adopted and followed.

ITEM NO.F.12.9 TO CONSIDER GRANT OF PERMANENT IMPREST OF RS.2000/- TO THE PURCHASE ASSISTANT OF THE INSTITUTE.

The Committee recommended that permanent imprest of Rs.2000/- may be allowed in favour of the Purchase Assistant of the Institute. However the imprest account be maintained and adjusted as per provisions of GFR.


ITEM NO.F.12.10 TO CONSIDER ENHANCEMENT OF ALLOWANCE PAYBLE TO THE PART TIME HOSTEL WARDEN OF THE INSTITUTE.


The Committee recommended that the allowance payable to the Part-time Hostel Warden of the Institute may be enhanced from Rs.150/- p.m. to Rs 1000/- p.m.

ITEM NO.F.12.11 TO CONSIDER WAIVING OFF OF TUTION FEE TO THE INSTITUTE FACULTY/STAFF REGISTERED FOR Ph.D AT THE INSTITUTE ITSELF.

The Committee recommended that the tuition fee payable by the institute faculty/staff registered for Ph.D at the institute itself may be waived off with prospective effect. However such institute employees will have to pay the fee payable to the Punjab University, Chandigarh with which the institute is presently affiliated for Ph.D.

The meeting ended with a vote of thanks to the Chair.


(Dr SC Laroia)
Member-Secretary


(Yashpal Mahajan)
Chairman, Board of Governors