

MINUTES OF THE THIRTEENTH MEETING OF THE BOARD OF GOVERNORS HELD ON FEBRUARY 13, 2009 AT 2.30 PM AT NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR), SECTOR 26, CHANDIGARH.

The 13th meeting of the Board of Governors was held on February 13, 2009 at 2.30 p.m. at National Institute of Technical Teachers' Training & Research, Sector 26, Chandigarh. The following were present:

1. **Shri Yash Pal Mahajan,** Chairman
Chairman, Board of Governors,
National Institute of Technical Teachers'
Training and Research (NITTTR)
Sector 26,
CHANDIGARH – 160 019
2. **Shri Joseph Antony,** Member
Desk Officer,
(Representing Shri SK Ray),
Financial Advisor, GOI,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI – 110 001
3. **Ms Padmaja Saxena,** Member
Under Secretary to the Govt. of India,
(Representing Shri Ashok Thakur, IAS)
Additional Secretary,
Department of Higher Education,
Ministry of Human Resource Development,
Government of India,
Shastri Bhawan,
NEW DELHI - 110 001
4. **Shri Pirthi Chand, PCS** Member
Director,
Technical Education Union Territory,,
Chandigarh Administration (UT)
Punjab Engineering College,
Sector 12,
CHANDIGARH

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| 5. | Dr Bhagwan Singh,
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan, 4 th Floor, Baily Road,
<u>PATNA – 800 015</u> | Member |
| 6. | Shri PD Mongia,
President,
Laghu Udhdyog Bharti,
25/8, Industrial Area Phase-II,
<u>CHANDIGARH</u> | Member |
| 7. | Dr (Mrs) SK Pandey,
Director,
National Institute of Technology,
GE Road,
<u>RAIPUR – 492 010</u>
(Chatisgarh) | Member |
| 8. | Dr YK Anand,
Professor and Head,
Media Centre,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
<u>CHANDIGARH – 160 019</u> | Member |
| 9. | Dr SC Laroia,
Director,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
<u>CHANDIGARH – 160 019</u> | Member-Secretary |

The following could not attend the meeting:

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| 1. | Shri SS Ram,
Director,
Technical Education Uttar Pradesh,
Govt. Polytechnic Campus,
Vikas Nagar,
<u>KANPUR – 208 024</u> | Member |
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| 2. | Shri Bashir Ahmad Runyal, IAS
Director,
Technical Education J&K,
Govt. of Jammu & Kashmir,
Old Secretariat Premises, Block 'A'
SRINAGAR – 190 001 | Member |
| 3. | Shri Manish Bhardwaj,
Director,
Directorate of Technical Education,
Gujarat State,
2 nd Floor, Block No. 2,
Dr Jivraj Mehta Bhawan,
GANDHINAGAR – 382 010 (Gujarat) | Member |
| 4. | Dr. Rajneesh Arora,
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR – 144 001 (Punjab) | Member |
| 5. | Dr. Dev Vrat Singh,
Advisor (E&T),
All India Council for Technical Education,
NBCC Building,
Eastern Towers, IVth Floor,
Pragati Vihar, Lodhi Road,
<u>NEW DELHI – 110 003</u> | Member |

At the outset, Dr SC Laroia, Director and Member Secretary extended warm welcome to all the members of the Board and conveyed them his thanks for sparing their valuable time to attend the meeting.

Thereafter Shri Yashpal Mahajan, Chairman, Board of Governors after conveying his thanks to the Member-Secretary also extended hearty welcome to all the members of the Board. He informed the House that his second term of five years as Chairman, Board of Governors of the institute is going to complete on 23.02.2009. Thus it is his last meeting as Chairman, Board of Governors. The House complimented him on his successful completion of two consecutive terms of five years each as Chairman, Board of Governors of the institute and placed

on the record the contributions made by him during his tenure as the institute achieved new heights due to his able guidance, direction, advice and leadership.

The Chairman then requested Dr SC Laroia, Director and Member Secretary to conduct the proceedings of the meeting. Thereafter various agenda items were deliberated as under:

ITEM No.B.13.1 TO CONFIRM THE MINUTES OF THE 12TH MEETING OF THE BOARD OF GOVERNORS HELD ON 24-10-2008 AND TO REPORT ACTION TAKEN THEREON.

- (a) The minutes of the 12th meeting of the Board of Governors of the institute held on 24-10-2008 were confirmed as recorded.

ITEM No. B.13.1(b)

The follow-up reported by the institute in respect of the following items was noted.

- B.12.2.1 Nomination of four new members on the Board of Governors of the Institute.
- B.12.2.2 Expiry of term of members of NITTTR Chandigarh Society/Board of Governors.
- B.12.2.3 Arbitration Case.
- B.12.2.4 Allowing the institute employees to continue in service until superannuation.
- B.12.2.5 Completion of probation period of institute employees.
- B.12.2.6 Status of construction of New Hostel Block and Lecture Hall Complex at NITTTR, Sector 26, Chandigarh.
- B.12.2.7 Grant of House Building Advance to the Institute Employees.
- B.12.3.1 Abolition/Surrendering of 17 sanctioned non-teaching posts as per directions of the Government of India, Ministry of Human Resource Development.
- B.12.3.2 Sanction of Expenditure for construction of New Hostel Block and Lecturer Hall Complex at NITTTR, Chandigarh amounting to Rs.12,13,77,968/-.

- B.12.3.3 Promotions of Institute faculty under the Career Advancement Scheme of AICTE.
- B.12.3.4 Extension of deputation in respect of Dr BS Pabla, Professor(In-situ) Mechanical Engineering Department with Chandigarh College of Engineering and Technology, Sector 26, Chandigarh.
- B.12.4.1 Approval of the minutes of the Twelfth meeting of Finance Committee held on 24-10-2008.
- B.12.4.2 Approval of the minutes of the Seventh meeting of Academic Council.
- B.12.4.3 Nomination of one Board Member for membership of the Finance Committee of the Institute.
- B.12.4.4 Annual Report of the Institute for the year 2007-08.
- B.12.4.5 Change of Recruitment Rules for the Post of Assistant.
- B.12.4.6 Status Report on various issues relating to the Institute.

ITEM No.B.13.2 ITEMS FOR REPORT

The following items which were reported to the Board of Governors for information were noted.

- Item No.B.13.2.1 Status of the Annual Report of the Institute for the year 2007-08.

ITEM No. B.13.3 ITEMS FOR RATIFICATION

The action taken by the Chairman, Board of Governors in respect of the following agenda items was ratified:

- ITEM NO.B.13.3.1 RECOGNITION AND EMPANELMENT OF SILVER OAK HOSPITAL, PHASE IX, MOHALI(A PRIVATE CGHS RECOGNIZED HOSPITAL) FOR MEDICAL TREATMENT OF THE INSTITUTE EMPLOYEES AND THEIR FAMILIES.**

The decision of the Chairman, Board of Governors regarding recognition and empanelment of Silver Oak Hospital, Phase IX, Mohali(A Private CGHS recognized Hospital) for medical treatment of the institute employees and their families was ratified. It was also reported to the House during the course of the discussion that the CGHS, Chandigarh has recognized certain other Hospitals in

the city for medical treatment of the employees and pensioners of the Central Government. The Board of Governors authorized the Director of the Institute to recognize and empanel any Hospital, Diagnostic Centre or Laboratory for the medical treatment of the institute employees and their families in future if the same is recognized by the CGHS Chandigarh. However the terms and conditions as decided by the CGHS will be applicable to the institute employees. However such decisions taken be reported to the Board of Governors from time to time.

ITEM NO.B.13.3.2 ABOLITION/SURRENDERING OF SANCTIONED NON TEACHING POSTS AS PER DIRECTIONS OF GOVERNMENT OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT.

The action taken by the Chairman, Board of Governors regarding abolition/surrendering of 11 sanctioned non teaching posts as per directions of the Government of India, Ministry of Human Resource Development was ratified. It was however suggested that in order to open promotional avenues to the non teaching employees of the institute the institute may get the re-structuring of the institute done with the concurrence of the Ministry of Human Resource Development.

ITEM No.B.13.4 ITEMS FOR CONSIDERATION

ITEM No.B.13.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE THIRTEENTH MEETING OF FINANCE COMMITTEE HELD ON 13-02-2009.

The minutes of the 13th meeting of the Finance Committee held on 13-02-2009 were circulated amongst all the members of the Board at the time of the meeting. The same were considered and approved.

ITEM No. B.13.4.2 TO CONSIDER AND APPROVE THE MINUTES OF THE EIGHTH MEETING OF ACADEMIC COUNCIL.

The minutes of the 8th meeting of Academic Council held on 03-02-2009 were circulated amongst all the members of the Board at the time of the meeting. The same were considered and approved.

ITEM No. B.13.4.3 TO CONSIDER FILLING OF SENIOR TECHNICAL NON TEACHING GROUP 'A' LEVEL POSTS IN THE INSTITUTE.

It was resolved that though the institute intends to achieve the ultimate target of faculty and non faculty posts to the ratio of 1:1.1, yet it is not in the interest of the institute to either keep or abolish certain essential posts without which the affairs of the institute cannot be managed. Such posts can also not be out-sourced. It was, therefore, decided that the institute may again request the Ministry to allow the institute to fill up the following essential posts within its sanctioned strength by relaxing the stipulated ratio of 1:1.1 as stated above.

Sr. No.	Name of Post	Pay Scale (Pre-revised)	Revised Pay Band Rupees	Grade Pay Rupees	Remarks
1.	System Programmer	10000-15200	15600-39100	6600	Single Cadre Post
2.	Junior System Programmer	8000-13500	15600-39100	5400	Only two posts in the cadre
3.	Producer	8000-13500	15600-39100	5400	Single cadre Post
4.	Electronics Engineer	8000-13500	15600-39100	5400	Only two posts in the cadre
5.	Estate Officer	8000-13500	15600-39100	5400	Single cadre Post

ITEM No. B.13.4.4 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE.

The status report on various issues relating to the institute was deliberated and decided as under:

1. Filling up of backlog vacancies of SC/STs and OBCs:

It was desired that a report regarding reserved roster points of SC/STs and OBCs in various posts of the institute may be prepared and sent to each of the member of Board of Governors.

2. Annual Report and Audited Accounts:

It was desired that a copy of the Audit Report alongwith Audit certificate, Annual Accounts and the Utilisation Certificate as received from the Audit Office alongwith action taken report thereon, may be sent to each of the member of the Board of Governors.

3. Comments in respect of outstanding Audit Paras:

It was desired that a copy of the Audit and Inspection Report issued by the Audit Office alongwith the replies of the outstanding paras furnished by the institute may be sent to each of the member of the Board of Governors.

4. Progress of Plan and Non Plan expenditure during the year 2008-09:

It was desired that there should not be any deficit under Non Plan and the institute should manage its expenditure accordingly. As regards the pace of expenditure, the instructions of the Central Government issued from time to time be followed.


5. Pending vigilance matters and enquiry report thereto:

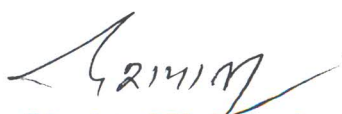
Noted.

6. Redressal of public grievances:

Noted.

The meeting ended with a vote of thanks to the Chair.


(Dr SC Laroia)
Member-Secretary


(Yashpal Mahajan)
Chairman, Board of Governors