


MINUTES OF THE FIRST MEETING OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH (NITTTR), CHANDIGARH HELD ON JUNE 18, 2004 AT 3.00 PM IN NITTTR CHANDIGARH

The 1st meeting of the Board of Governors of the Institute was held at 3.00 p.m. on June 18, 2004 in NITTTR, Chandigarh. The following were present:

1. **Shri Yash Pal Mahajan,** Chairman
Chairman, Board of Governors,
NITTTR, Chandigarh
House No.1107,
Sector 33-C,
CHANDIGARH
2. **Shri Vijay Bharat** Member
Director (T)
Representing
Joint Secretary (T)
Government of India,
Ministry of Human Resource Development,
Department of Secondary and Higher Education,
Shastri Bhawan,
NEW DELHI – 110 001
3. **Shri RC Gaba** Member
Assistant Financial Adviser,
Representing
Financial Adviser (HRD)
Government of India,
Ministry of Human Resource Development,
Department of Secondary and Higher Education,
Shastri Bhawan,
NEW DELHI - 110 001
4. **Shri Vickram Jaidka,** Member
House No.11,
Shivalik Enclave,
NAC Manimajra,
CHANDIGARH

52141M



5. **Prof. Keshev Chandra Sharma,** **Member**
Professor of Physics,
HP University,
SHIMLA – 171 005
6. **Prof Pramod S Mehta,** **Member**
Director,
Dr BR Ambedkar National Institute of
Technology,
(Deemed University),
GT Road, Bye Pass
JALANDHAR – 144 001(Punjab)
7. **Prof Vijay P Puri,** **Member**
Head
Information Management and Coordination Unit,
National Institute of Technical Teachers'
Training and Research, Sector-26,
CHANDIGARH – 160 019
8. **Dr OP Bajpai,** **Member-Secretary**
Director,
National Institute of Technical Teachers'
Training & Research, Sector-26,
CHANDIGARH – 160 019

The following members could not attend the meeting:

1. **Mrs Usha Birjee** **Member**
Director,
Technical Education, Uttar Pradesh,
Govt. Polytechnic Campus, Vikas Nagar,
KANPUR 208 024 (UP)
2. **Shri GH Khan,** **(Summer Address)** **Member**
Director,
Technical Education,
Government of Jammu & Kashmir,
Block 'A', Old Secretariat Premises,
SRINAGAR



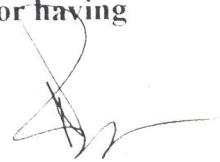


OR

Shri GH Khan, (Winter Address)
Director,
Technical Education,
Government of Jammu and Kashmir,
Boys Polytechnic Premises,
Bikram Chowk,
JAMMU

3. **Dr RS Singh,** Member
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan,
4th Floor, Baily Road,
PATNA – 800 015(Bihar)
4. **Dr Rajiv K Gupta, IAS,** Member
Commissioner of Higher and
Technical Education,
Directorate of Technical Education,
Gujarat State,
2nd Floor, Block No.2, Dr.Jivraj Mehta
Bhawan,
GANDHINAGAR – 382 010(Gujarat)
5. **Dr SK Salwan,** Member
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR – 144 001(Punjab)

At the outset, Chairman, Shri Yash Pal Mahajan extended warm welcome to all the members of the Board and expressed his deep gratitude towards them for having



spared their valuable time for attending the meeting. He then apprised the members about the change of name of the institute as NITTTR, Chandigarh and registration of new Society in the name of National Institute of Technical Teachers' Training and Research Society, Chandigarh with new Memorandum of Association and Rules & Regulations. He informed that this is the first meeting of the Board of Governors after change of name and registration of new Society. He also apprised the members that the first meeting of the Finance Committee took place in the morning and the minutes of the meeting of the Committee have been circulated amongst them for their information, consideration and approval. The Chairman also expressed his gratitude towards the Ministry for their whole hearted support to the institute matters. He then requested Dr OP Bajpai, Director of the institute and Member Secretary of the Board to conduct the proceedings.

Dr OP Bajpai, Member Secretary also extended warm welcome to the Chairman and other members of the Board and expressed his deep gratitude towards them for having spared their valuable time for attending the meeting despite their busy schedule. This being the first meeting of the Board, he introduced all the members present in the meeting. Before taking up various agenda items, Dr OP Bajpai apprised the members about the important activities undertaken by the institute since the last meeting of the Board of Governors in October, 2003 as also highlighted in the introduction included in the agenda notes. The members appreciated the work done by the institute and expressed the hope that the work will continue with better pace in future too. Members congratulated Dr OP Bajpai for unprecedented growth in various areas of work especially training and Vocational

3/2/14/102

Education. The Member Secretary also informed the members about the current year targets of the institute. He expressed hope that with the guidance and support of the members and the Ministry, the institute will be able to achieve its targets. Before proceeding with the formal agenda, the Board decided that a core group be set up to pursue (i) Curriculum Development work to be taken up in the regional languages and (ii) a 3 months Induction Training be given to all new faculty entrants to the technical education system before they are assigned any teaching load. Thereafter various agenda items were deliberated as under:

ITEM NO.B.1.1 TO CONFIRM THE MINUTES OF THE 96TH MEETING OF THE BOARD OF GOVERNORS OF TTTI CHANDIGARH HELD ON 15.10.2003 AND TO REPORT ACTION TAKEN THEREON.

B.1.1(a) The minutes of the 96th meeting of the Board of Governors of TTTI Chandigarh held on October 15, 2003 were confirmed as recorded.

B.1.1(c) While noting the follow up action taken by the institute on various agenda items of the 96th meeting of the Board of Governors of TTTI Chandigarh as well as the pending items of its previous meetings it was further resolved as under:

Against

ITEM NO.B.71.18 TO REPORT REGARDING THE LATEST POSITION IN RESPECT OF CONSTRUCTION OF THREE STOREYED OFFICE BLOCK AND THE HOSTEL BLOCK AT TTTI CHANDIGARH

Noted.

521412



Against

ITEM NO.B.93.26

TO REPORT ABOUT THE CIVIL SUIT FILED BY PUDA AGAINST INSTITUTE AND TO CONSIDER AND APPROVE PAYMENT OF ENHANCED FEES OF RS.40,000/- TO THE INSTITUTE COUNSEL FOR PLEADING THE CASE.

P
E of fees

It was reported that Prof. R Subramanian, Head Civil Engineering Department who was the team leader of the Consultancy Project of PUDA undertaken by the institute, is going to superannuate on June 30, 2004. The Institute, through its Counsel, is continuously pleading the case for and making all out efforts to protect the institute's interest. The Board advised that all the drawings/data can be reviewed by a technical team of the institute and outside expert. The status and outcome of the case may continue to be reported to the Board from time to time.

Against

ITEM NO.B.95.8

TO REPORT ABOUT THE DISCONTINUATION OF ME PROGRAMMES BEING RUN BY TTI CHANDIGARH.

ME P
PME

The Institute's proposal to offer "Credential-Oriented Modular Training Programmes for Technical Teachers" leading to ME degree was generally appreciated by the Board. However it was advised that the institute may constitute a Technical Committee to study the feasibility of the proposal and ensure that quality of education is not compromised.

Against

ITEM NO.B.96.14

TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2002-2003 INCLUDING REPLIES TO THE AUDIT REPORT.

Noted.

521417

**Against
SUPPLEMENTARY
ITEM NO.B.96.17**

**TO CONSIDER ENHANCEMENT OF
HONORARIUM AND HOSPITALITY NORMS
FOR OUTSIDE EXPERTS AND WORKSHOP
PARTICIPANTS ETC.**

Noted.

ITEMS FOR REPORT

The following items which were reported to the Board for information, were noted:

- ITEM NO.B.1.2** **IN-SITU PROMOTIONS OF INSTITUTE
FACULTY UNDER THE CAREER
ADVANCEMENT SCHEME OF AICTE.**
- ITEM NO.B.1.3** **RESIGNATION OF DR(MRS)RENU VIG,
ASSISTANT PROFESSOR, COMPUTER
SCIENCE DEPARTMENT**
- ITEM NO.B.1.4** **SUPERANNUATION OF INSTITUTE
EMPLOYEES FROM 1.10.2003 TO
31.05.2004.**
- ITEM NO.B.1.5** **DEATH OF SHRI CHIRANJI LAL,
PEON ON 05.02.2004.**
- ITEM NO.B.1.6** **SPONSORSHIP OF INSTITUTE FACULTY
FOR CONFERENCES ABROAD.**
- ITEM NO.B.1.7** **EXTENSION OF ADHOC APPOINTMENT OF
SHRI ANAND PANDEY, LECTURER FROM
16.01.2004 TO 15.04.2004.**

521417



- ITEM NO.B.1.8 PROMOTIONS OF INSTITUTE EMPLOYEES FROM 1.10.2003 TO 31.05.2004.**
- ITEM NO.B.1.9 RECRUITMENT OF FACULTY AGAINST VACANT POSTS THROUGH OPEN SELECTION.**
- ITEM NO.B.1.10 APPOINTMENT OF DR SC LAROIYA AS PART TIME CHIEF VIGILANCE OFFICER OF THE INSTITUTE.**

ITEMS FOR RATIFICATION:

The following items have been ratified by the Board of Governors:

- ITEM NO.B.1.11 EXTENSION OF DEPUTATION OF SHRI AK RAMPAL, ASSITANT ACCOUNTS OFFICER OF ACCOUNTANT GENERAL(A&E) HARYANA, CHANDIGARH AS ACCOUNTS OFFICER FOR ONE YEAR FROM 29.12.2003 TO 28.12.2004.**
- ITEM NO.B.1.12 COMPLETION OF PROBATION PERIOD OF SHRI AMIT DEOGAR, LECTURER, COMPUTER SCIENCE DEPARTMENT AND MRS MAITREYEE DUTTA, SYSTEM PROGRAMMER.**
- ITEM NO.B.1.13 SIGNING OF MEMORANDUMS OF UNDERSTANDING WITH SPIC MICROSOFT, CHANDIGARH AND DOEACC, CHANDIGARH**

21/11/04

[Signature]

ITEM NO.B.1.14

TO REPORT REGARDING CHANGE OF NAME OF THE INSTITUTE, REGISTRATION OF NEW SOCIETY AND REVISION OF MEMORANDUM OF ASSOCIATION & RULES AND REGULATIONS OF THE SOCIETY.

The Board noted the change of name of the Institute and registration of new Society with new Memorandum of Association and Rules & Regulations as reported in the agenda item.

ITEM NO.B.1.15

TO REPORT REGARDING CONSTITUTION OF NITTTR CHANDIGARH SOCIETY AND BOARD OF GOVERNORS BY THE GOVERNMENT OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT.

The Board noted the constitution of NITTTR Chandigarh Society and the Board of Governors by Ministry of Human Resource Development as reported in the agenda item.

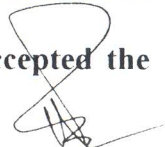
ITEMS FOR CONSIDERATION: ✓

ITEM NO.B.1.16

TO CONSIDER NOMINATION OF ONE BOARD MEMBER FOR THE MEMBERSHIP OF THE FINANCE COMMITTEE OF THE NITTTR CHANDIGARH SOCIETY.

The Board nominated Shri Vickram Jaidka as member of the Finance Committee of the Institute. Shri Vickram Jaidka who was present in the meeting accepted the membership.

5/2/14/13


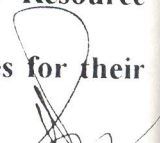


ITEM NO.B.1.17 TO CONSIDER FRAMING OF FIRST RULES OF THE NITTTR CHANDIGARH SOCIETY.

The Board resolved that the institute may continue to follow the Government of India Rules, Regulations, orders and directions issued from time to time in respect of all the service and personnel matters, purchase procedures, administrative matters and miscellaneous matters until and unless specifically resolved otherwise and approved by the Competent authority.

ITEM NO.B.1.18 TO CONSIDER INTER-SE-SENIORITY OF THE FACULTY PROMOTED IN-SITU THROUGH CAREER ADVANCEMENT SCHEME OF AICTE VIS-À-VIS THOSE RECRUITED DIRECTLY THROUGH OPEN SELECTION.

The Board noted the guidelines on the subject matter issued by the AICTE vide their letter No. FD/PSSC/Clarif/2002/1 dated 03.01.2003 and deliberated at length on the agenda item. Keeping in view the constitution of the Selection Committee for direct recruitment, for in-situ promotions under the Career Advancement Scheme and the procedure followed for in-situ promotions, the Board was of the opinion that inter-se-seniority for the faculty promoted under Career Advancement Scheme vis-à-vis those recruited directly through open selection may be considered. However, it being a policy decision having wider implications and involving various legalities, the matter may be referred to the Ministry of Human Resource Development with full details of procedure followed in both the cases for their concurrence.

ITEM NO.B.1.19

TO CONSIDER GRANT OF TWO ADVANCE INCREMENTS TO PROFESSORS & ASSISTANT PROFESSORS OF THE INSTITUTE ON OBTAINING Ph.D DEGREE AS PER AICTE'S GUIDELINES AS INCENTIVES FOR HIGHER QUALIFICATION.

The recommendations of the Finance Committee against Item No.F.1.6 were approved.

ITEM NO.B.1.20

TO CONSIDER ENHANCEMENT OF HONORARIUM AND HOSPITALITY NORMS FOR OUTSIDE EXPERTS AND WORKSHOP PARTICIPANTS ETC.

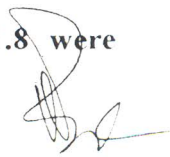
The recommendations of the Finance Committee against Item No.F.1.7 were approved.

ITEM NO.B.1.21

TO CONSIDER DELEGATION OF POWERS TO THE DIRECTOR FOR APPOINTMENT OF AMAs AND RECOGNITION OF PRIVATE HOSPITALS/NURSING HOMES/DIAGNOSTIC CENTRES FOR OUTDOOR/INDOOR MEDICAL TREATMENT.

The recommendations of the Finance Committee against Item No.F.1.8 were approved.

5214/m



ITEM NO.B.1.22

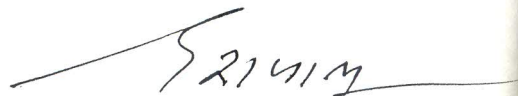
**TO APPROVE THE MINUTES OF THE FIRST
MEETING OF THE FINANCE COMMITTEE
HELD ON JUNE 18, 2004.**

The recommendations of the Finance Committee were approved by the Board.

The meeting ended with a vote of thanks to the Chair.



**(Dr OP Bajpai)
Member Secretary**



**(Yash Pal Mahajan)
Chairman, Board of Governors**