

ITEM NO. F. 22.1 TO CONFIRM THE MINUTES OF 21st MEETING OF FINANCE COMMITTEE HELD ON 21.10.2011 AND TO REPORT ACTION TAKEN THEREON

(a) The minutes of the 21st meeting of the Finance Committee of the Institute, held on 21.10.2011, were circulated amongst all its members vide institute letter No.NITTTTR/Board/21st –Minutes/ 24709-726 dated 15.11.2011 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure - I** (page Nos.01 to 06). Since no comments have been received from any of the members, the same may be confirmed as recorded.

(b) FOLLOW UP of items of previous meeting (s) :

Minutes of the last meeting	Follow up
-----------------------------	-----------

ITEM NO. F. 21.1 TO CONFIRM THE MINUTES OF 20th MEETING OF FINANCE COMMITTEE HELD ON 25.06.2011 AND TO REPORT ACTION TAKEN THEREON

(a) The minutes were confirmed as recorded Noted

Against

ITEM NO. F 13.5 TO CONSIDER CREATION OF POSTS UNDER OBC-OSC SCHEME OF THE CENTRAL GOVERNMENT and

ITEM NO.F 19.2.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL), NON-PLAN AND PLAN – (OSC) OBC SCHEME UP TO THE THIRD QUARTER OF THE FINANCIAL YEAR 2010-11

While noting the item, the Chairman requested the Member Secretary to follow up the matter with the MHRD. He also requested Shri Satpal Sharma, Under Secretary(Finance) to expedite the matter at the earliest.

Latest reminder in this regard has been sent vide this institute letter No.NITTTTR / Admn / RA / 31816 - 17 dated 11.1.2012. Reply from Ministry is still awaited.

Against

ITEM NO.F.18.2.7 TO CONSIDER NATIONAL SKILL DEVELOPMENT PROGRAMME

The Committee noted the recommendations of the Ministry (Letter No.7-19/2011-TS.IV dated Noted

17.10.2011) that there is no need for a separate proposal for additional funds under National Skill Development Programme as the requirement for the same may be furnished alongwith the Budget Estimates/Revised Estimates of the Institute.

Against

ITEM No. F.20.2.4 TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE FINANCIAL YEAR 2010-11

This item was noted and it was recommended that the matter may be pursued with the AG(Punjab) for obtaining Audit Certificate for submission to the Ministry.

The Audit Report of the accounts of the institute was received from the Principal Accountant General (Audit) Punjab & U.T, (U.T. Office), Chandigarh vide letter No.OAD / (C) / SAR / NITTTR / 2010 –11 / 309 dated 24.11.2011. The same has been incorporated in the Annual Report. The Annual Report (Hindi & English version) has been sent to MHRD New Delhi vide letter no. NITTTR / Board / AR-2010-2011/ 28631 dated 20.12.2011 and no. NITTTR / Board / AR-2010-2011/ 29584 dated 27.12.2011.

Against

ITEM No. F.20.2.5 TO REPORT REGARDING ARBITRATION CASE

The Member Secretary explained to the Finance Committee that a letter was sent to NBCC based on the opinion of the institute counsel. To this, NBCC replied vide its letter No. SBG / JAT / TECH-19 / 2011 / 2402 dated 26.09.2011 that payment has to be made by NITTTR Chandigarh citing a clause of the contract document. The Finance Committee recommended to send the above letter of NBCC alongwith terms and conditions of the contract document to the Institute counsel Shri IS Sidhu for his legal opinion on the case for taking further necessary action at the Institute level.

The legal opinion was taken from the institute counsel Shri I.S. Sidhu and the same was placed in the 22nd (special) meeting of Board of Governors (vide item No.B.22.3) held on 24.12.2011. "The Board of Governors agreed with the legal opinion of the institute Counsel Shri I S Sidhu and approved the same". Accordingly Shri Ajay Kumar Duggal, Associate Professor, Civil Engineering Department informed the decision of Board of Governors to NBCC vide letter No.NITTTR/ 33330 dated 20.01.2012. Copy enclosed as **Annexure - II** at page No.7.

Against

ITEM NO.F.21.2.1 TO CONSIDER PAYMENT OF SITTING FEE @ ₹ 2000/- PER DAY BESIDES PAYMENT OF TA/DA TO THE MEMBERS OF ACADEMIC COUNCIL, FINANCE COMMITTEE, BOARD OF GOVERNORS & NITTTR CHANDIGARH SOCIETY FOR ATTENDING INSTITUTE MEETINGS

The Committee recommended to the Board of Governors for enhancing the payment of sitting fee @ ₹ 2000/- per day besides payment of TA/DA to the members of Academic Council, Finance Committee, Board of Governors & NITTTR Chandigarh Society for attending Institute meetings.

An office order No.232 dated 7.12.2011 has been issued (copy of the office order is enclosed as **Annexure - III** at page no.8).

Against

ITEM NO.F.21.2.2 TO CONSIDER AND ALLOW DELEGATION OF FINANCIAL POWER BY THE DIRECTOR TO THE ESTATE OFFICER OF THE INSTITUTE TO INCUR EXPENDITURE UPTO ₹ 2500/- IN EACH CASE

The Committee recommended to the Board of Governors to allow delegation of financial powers by the Director to the Estate Officer of the Institute to incur expenditure upto ₹ 2500/- in each case as per conditions given in the agenda note at page 6.

An office order No.233 dated 7.12.2011 has been issued (copy of the office order is enclosed as **Annexure - IV** at page no.9).

Against

ITEM NO.F.21.2.3 TO CONSIDER REIMBURSEMENT OF COST OF BOOKS AND TECHNICAL JOURNALS TO THE CHIEF LIBRARIAN AND SR. LIBRARIAN OF THE INSTITUTE

The Committee recommended to the Board of Governors to allow the reimbursement of cost of books and technical journals to the Chief Librarian and Senior Librarian of the institute to the tune of ₹ 3000/- as given to faculty members.

An office order No.234 dated 7.12.2011 has been issued (copy of the office order is enclosed as **Annexure - V** at page no.10).

Against

ITEM NO.F.21.2.4 TO CONSIDER REVISED BUDGET ESTIMATE OF THE INSTITUTE FOR 2011-12 AND BUDGET ESTIMATES FOR 2012-13

The Committee recommended to the Board of Governors to approve the item as stated in the agenda note.

Noted

Against

ITEM NO.F.21.2.5 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL)-RECURRING, PLAN – (NON - RECURRING) CREATION OF CAPITAL ASSETS AND NON PLAN SCHEME UP TO THE 2nd QUARTER OF THE FINANCIAL YEAR 2011-12

The Committee noted and recommended to the Board of Governors to approve this item as given in the agenda note.

Noted

Against

ITEM NO.F.21.2.6 TO CONSIDER REVISION OF RENTAL CHARGES OF GUEST HOUSE

The Committee suggested modification in the proposed rental charges of Guest House. The rates as given below were recommended for approval by the Board of Governors:

An office order No.231 dated 7.12.2011 has been issued (copy of the office order is enclosed as **Annexure - VI** at page no.11).

B. Guest House

S. No.	Particulars	Existing Rates	Proposed Rates
1	Members of Board of Governors, Finance Committee, NITTTR Society, Academic Advisory Committee etc. on their official visit to attend meeting at NITTTR and faculty from other NITTTRs	Free lodging	Free lodging
2	Members of Board of Governors, Finance Committee, NITTTR Society, Academic Advisory Committee, and ex-BOG Members and faculty from other NITTTRs etc. on their Private visit	150/- Per person 70/- for additional person	₹ 250/- per day
3	*Officials visiting NITTTR, Chd. on Institute invitation	150/- Per person 100/- for additional person	₹ 250/- per day
4	Institute employees class A&B for their guests and Ex- employees up to a maximum 7 room days in a calendar year	100/- Per person 50/- for additional person	₹ 250/- per day

5	Institute employees class A&B for their guests and Ex- employees beyond 7 room days in a calendar year maximum upto 20 days.	200/- Per person 100/- for additional person	₹ 375/- per day
6	Guests of Chairman & Members BOG	300/- Per person 150/- for additional person	₹ 400/- per day
7	Govt. officials on official duty other than NITTTR work	300/- Per person 150/- for additional person	₹ 500/- per day
8	Any other visitor on the recommendation of an institute employee	500/- Per person 250/- for additional person	₹ 700/- Per day

Against

ITEM NO.F.21.2.7 TO CONSIDER CREATION OF ENDOWMENT FUND OUT OF INTERNAL REVENUE OF THE INSTITUTE

The Committee observed that the decision regarding the creation of endowment fund may be taken only after a decision on exclusion or otherwise of the NITTTRs from the Block Grant Scheme. It was advised to take up this item after a decision in the matter is taken by the Government.

Noted

ITEMS F.22.2

FOR CONSIDERATION

ITEM NO.F.22.2.1 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

Physical verification of goods including equipment, furniture etc. of the institute is conducted at the end of each financial year as per provisions of GFR 192(1), 192(2) & 192(3). For conducting physical verification, various committees of officers of the institute were constituted at the Institute level. Accordingly, for the last financial year, a physical verification was conducted at the end of the financial year 2010-2011. Physical verification reports submitted by the committees are attached as **Annexure - VII** at page no.12 to 95 for perusal.

The committees have recommended that the goods including equipment & furniture items as indicated below have become unserviceable/obsolete and as such be declared so.

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
1. CIVIL ENGG. DEPTT.							
a)	Soil Engg. Laboratory	1991		17,139.20			
b)	Highway Engg.Lab.	1971		735.00		2,93,565.72	
c)	Concrete Technology Lab.	1970-1993		11,375.00			
d)	Computer Application Lab.	2001-2007		2,64,316.52			
2. ELECTRICAL ENGG. DEPTT.							
a)	Electrical Mtc. Section	1985-2008		3,68,156.42		4,24,536.76	
b)	Power Electronics Lab.	1984-2001		56,380.34			
3.	TELEPHONE MTC. SECTION	1994-2001		32,205.75		32,205.75	
4. MECHANICAL ENGG. DEPTT.							
a)	Refrigeration & AC Lab.	1976-2000		9,53,589.51		11,30,970.97	
b)	Machine Tool Lab.	1967-1999		1,77,381.46			
5. ETV DEPARTMENT							
a)	ETV Post Production	1986-1988		1,63,826.34		1,63,826.34	

C/F 20,45,105.54

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book value		Total Amount	
		From	To	Rs.	P	Rs.	P
						B/F	20,45,105.54
6.	MEDIA CENTRE Resource Centre (Film Strips/Slide) Film (16MM & 8MM)	1977-1988		13,127.40			4,24,374.98
		1976-1989		4,11,247.58			
7.	COMPUTER SCIENCE DEPARTMENT	1990-2009		9,42,970.00			9,42,970.00
8.	APPLIED SCIENCE DEPARTMENT	1970-1981		5,517.65			5,517.65
9	EMGT DEPARTMENT	1998-2008		42,171.52			42,171.52
10.	CEC DEPARTMENT	2000-2002		1,37,231.00			1,37,231.00
11	GUEST HOUSE	1979-2007		78,045.62			78,045.62
12.	HOSTEL	1969-2007		2,31,377.65			2,31,377.65
13.	CDC DEPARTMENT	2006		33,990.00			33,990.00
14.	EDIC DEPARTMENT	2001-2002		90,569.00			90,569.00
15.	IMCO DEPARTMENT	2006		270.00			270.00
16.	BOARD SECTION	1998-2005		1,73,111.00			1,73,111.00
17.	ACCOUNTS SECTION	2003		49,793.00			49,793.00
18.	LIBRARY	2002		1,26,546.00			1,26,546.00
19.	CENTRAL STORE (Stationery Items) Equipment	1967-2002		51,994.75			4,22,255.37
		1986-2005		3,70,260.62			
20.	FURNITURE	1967-2002		87,515.20			87,515.20
				Total			48,90,843.53

The goods of the Civil Engineering Department, Electrical Mtc. Section, Mechanical Engineering Department, ETV Department, Computer Science Department, Board Section & Library noted at Sr. No.1, 2, 4, 5, 7, 16 & 18 above, which were recommended for declaring obsolete / unserviceable, were costing ₹ 32,37,526.79. It includes costly items (cost exceeding ₹ 50,000/- per item) amounting worth ₹ 14,29,715.41. Since the value of such equipment was high, therefore, another committee with two outside experts was constituted vide Office Order No.263 dated 04.01.2012 to consider

recommendations of the Physical Verification Committees of the institute. The recommendations of the said committee are also enclosed as **Annexure - VIII** at **page No.96** to 99. The committee has also recommended to declare costly equipment items of ₹ 14,29,715.41 as obsolete / unserviceable.

After declaring the above noted goods costing ₹48,90,843.53 as obsolete/unserviceable, the same will be disposed off by way of public auction/sealed bids and the sale proceeds thereof will be deposited into the institute accounts. The list of goods will also be got cleared from the Stores and Accounts of the institute.

It is certified that:

1. there is no loss of goods due to theft ; and
2. the physical verification reports do not disclose any defect in the system or serious negligence, fraud or mischief on the part of any employee of the Institute.

It is proposed that the unserviceable, obsolete equipment/furniture etc. as indicated above, whose book value is as under, be declared so, for disposal.

	<u>Rs.</u>	<u>P</u>
1. Equipment items including Furniture (as per details above)	48,90,843.53	
	Total 48,90,843.53	

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS, REGARDING DECLARATION OF THE ABOVE NOTED GOODS COSTING ₹ 48,90,843.53 AS OBSOLETE / UNSERVICEABLE

ITEM NO.F.22.2.2 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL) - RECURRING, PLAN (NON-RECURRING) - CREATION OF CAPITAL ASSETS AND NON - PLAN (RECURRING) SCHEME UP TO THE 3RD QUARTER OF THE FINANCIAL YEAR 2011-12

The status report of expenditure incurred by the Institute under Plan(General) - Recurring, Plan (Non-Recurring) - Creation of Capital Assets and Non Plan scheme up to 3rd quarter ending 31.12.2011 of the year 2011-12 is as under:

(Rupees in lakh)

Particulars	Plan-(General) Recurring	Plan – (Non-Recurring) - Creation of Capital Assets	Non - Plan (Recurring)
Opening Balance as on 1.4.2011:			
-Against Grant	(-) 199.61	318.87	0.81
-Against IRG	109.15	0.00	611.64
	-----	-----	-----
Total	(-) 90.46	18.87	612.45
Grant-in-aid received up to 31.12.2011	380.00	0.00	1170.00
IRG	6.70	0.00	246.55
Total amount available	296.24	318.87	2029.00
Expenditure incurred up to 31.12.2011			
- Salary	92.00	46.62	930.29
- Non Salary	64.11		150.40
	-----		-----
Total	56.11		1080.69
Unspent balance as on 31.12.2011:			
-Against Grant	88.39	272.25	240.52
-Against IRG	51.74	-	707.79
	-----		-----
Total	140.13		948.31

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.22.2.3 STATUS OF AUDIT OF ACCOUNTS & INSPECTION REPORT FOR THE YEAR 2010-11

The Regular Audit of Accounts/Records/Expenditure of the Institute for the year 2010-11 was conducted by an Audit Party from the office of the Principal Accountant General (Audit), Punjab & UT Chandigarh during the period from 22.11.2011 to 05.12.2011 and the Audit & Inspection Report has been received vide their letter No. OAD / Civil / Audit / CHD / 354-55 dated 21.12.2011(copy enclosed as **Annexure - IX** at page No.100 to 111) for kind perusal/approval please. Annotated replies to the audit paras in the Inspection Report for the year 2010-11 as well as old paragraphs have been sent to A.G.

Office vide this office letter No.NITTTTR/B&ITA/Audit-2010-11/36071 dated 16.2.2012 (copy enclosed as **Annexure - X** at page Nos. 112 to 138).

There were 23 audit paragraphs outstanding up to the year 2009-10. Out of these, 11 paragraphs have been settled as a result of efforts / pursuance made by the institute. Only 12 paras remain outstanding which are being pursued vigorously with the A.G. office for settlement.

The current Inspection Report for the year 2010-11 includes 9 paras (one for depositing of Audit fee). Annotated replies to these paras have also been sent vide letter dated 16.2.2012, referred in the above item.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.22.2.4 TO IMPLEMENT THE DECISION OF BOARD OF GOVERNORS TO GRANT UPGRADATION OF PAY SCALES OF CERTAIN POSTS IN NITTTTR CHANDIGARH

An Item No.13.4 regarding grant of upgradation of pay scales of certain posts in NITTTTR Chandigarh was put up in the 13th meeting of the Finance Committee held on 13.02.2009. A copy of the item is enclosed for perusal as **Annexure - XI** at page Nos. 139 to 144.

While considering the said item, the Finance Committee made the following recommendations:

“The Committee recommended that upgradation of pay scales of the following posts in the institute, based on the recommendations of the Sixth Central Pay Commission, may be considered by the Board of Governors for recommending/ referring to the Government of India, Ministry of Human Resource Development with proper justification for consideration and approval by the Competent authority:

Sr No	Name of the Post	Existing Pay Scale (Pre-revised)	Pay (Pre- revised)	Corresponding Pay Structure (Revised)	Recommended upgraded pay scale(pre-revised)	Revised pay structure corresponding to the upgraded pay scale
1.	Accounts Officer	Rs.7450-11500		Rs.9300-34800+Grade Pay Rs.4600	Rs.8000-13500	Rs.9300-34800+Grade Pay Rs.5400
2.	Sr Hindi Translator	Rs.5500-9000		Rs.9300-34800+Grade Pay Rs.4200	Rs.7450-11500	Rs.9300-34800+Grade Pay Rs.4600
3.	Assistants	Rs.4500-7000		Rs.5200-20200+Grade Pay Rs.2800	Rs.5000-8000	Rs.9300-34800+Grade Pay Rs.4200

4.	Superintendents/ Section Officer	Rs.5500-9000/ Rs.6500- 10500	Rs.9300- 34800+Grade Pay Rs.4200	Rs.7450-10500	Rs.9300- 34800+Grade Pay Rs.4600
5.	Skilled Technical Staff	Rs.4500-7000	Rs.5200- 20200+Grade Pay Rs.2800	Rs.5000-8000	Rs.9300- 34800+Grade Pay Rs.4200

The Board of Governors approved the same in its 13th meeting (Item No.B.13.4.1) held on 13.02.2009.

In compliance of the above decision of the Board of Governors, the complete case with full justification was sent to Shri Ashok Thakur, Additional Secretary, Government of India, MHRD, New Delhi vide this Institute letter No.NITTTR/Estt/1939 dated 28.04.2009 (copy enclosed as **Annexure - XII** at page Nos.145 to 146) requesting that upgradation of pay scales of above said posts as approved by Board of Governors may kindly be considered and approval of MHRD may kindly be conveyed retrospectively i.e from 1.1.2006 with all consequential benefits. Subsequently time to time reminders were also sent and last reminder was sent on 23.01.2012. It is further added that two years have so far been passed but till date no reply from the Ministry has so far been received. Now the institute employees are pressing hard for implementing the decision of the Board of Governors taken in its 13th meeting held on 13.02.2009.

A. GRANTING PB2 Rs.9300-34800 + GRADE PAY RS.4200/- TO THE ASSISTANTS WORKING AT NITTTR CHANDIGARH

There are 15 sanctioned posts of Assistants at this institute in the pre-revised pay scale of Rs. 4500-7000. The incumbents of these posts have been granted PB-1 in the Pay Band of Rs 5200-20200 with (Grade Pay of Rs. 2800/-) under 6TH Central Pay Commission recommendations, as per MHRD letter No. F.23-7/2008-IFD dated 23-10-2008 w.e.f. 1-1-2006.

It is worth mentioning here that one of our sister' organization i.e. NITTTR, Chennai has granted Gr. Pay of Rs 4200/- to the Assistants (drawing pre-revised scale of Rs 4500-7000) with the approval of their Board of Governors. Only in the case of Assistants they have followed the PB2 scale Rs.9300-34800 + GP 4200 under Part B of the CCS Rule 2008. (copy addressed to

NITTTR Bhopal and endorsed to NITTTR Kolkata and NITTTR Chandigarh enclosed as **Annexure - XIII** at page Nos.147 to 149).

Since the pre-revised scale of pay for the post of Assistant was 4500-125-7000, NITTTR, Chennai had adopted and incorporated this under Part B of the first Schedule of the CCS(RP) Rules 2008 as per the letter cited in ref.4 received from the Director, IFD, MHRD. As directed in the letter, a special reference alongwith detailed justification was sent to Smt Rashmi Cahudhary, Director MHRD, New Delhi on 23-12-2008 for adoption under Part B for Assistant in the scale of Pay Band 2.

We have also received supporting documents from various autonomous bodies/ similar institutions such as SLIET Longowal, NIT Srinagar, NIT Kurukshetra, NERIST and NVS established under Ministry of HRD, who have already extended Grade Pay of Rs. 4200/- to their Assistants. A copy of comparative chart of these organisations is enclosed as **Annexure - XIV** at page Nos.150 for kind perusal of the Board of Governors.

Keeping in view the above facts and implementation of Grade Pay of Rs 4200/- under 6th CPC to the Assistants by **NITTTR, Chennai** and other MHRD autonomous bodies/similar institutions, NITTTR, Chandigarh may please be allowed to grant PB2 Rs.9300-34800 with Grade Pay of Rs 4200/- w.e.f 01.01.2006 to the Assistants as recommended/approved by Board of Governors and Finance Committee under intimation to the Director, MHRD, New Delhi.

B. GRANTING PB2 Rs.9300-34800 + GRADE PAY RS.4600/- TO THE SENIOR TRANSLATOR WORKING AT NITTTR CHANDIGARH

There is one sanctioned post of Senior Hindi Translator in the pre-revised scale of Rs.5500-9000 and one sanctioned post of Hindi Translator in the pre-revised scale of Rs.5000-8000. After adoption of CCS(RP) Rules, 2008 the corresponding Pay Band-2(Rs.9300-34800) + Grade Pay Rs.4200/- has been granted to these incumbents. Both the Hindi Translator as well as the Senior Hindi Translator are put in the same Pay Band 2 Rs.9300-34800 with the

same Grade Pay Rs.4200/-. The case of Senior Hindi Translator was referred to the Ministry on 19.06.2009 for upgradation of the grade pay of the post to Rs.4600/- instead of Rs.4200/- in the light of GOI, Ministry of Finance OM No. F-1/2008-IC dated 24.11.2008 & 27.11.2008 (copies enclosed as **Annexure - XV** at page Nos.151 to 153. In response to Institute letter No.NITTTTR/Admn/E-2/123 dated 03.08.2011 (copy enclosed as **Annexure – XVI** at page Nos.154), a letter No.7-18/2009-TS.IV dated 8 Dec, 2009 (copy enclosed as **Annexure - XVII** at page Nos.155 to 156) was received from the Ministry vide which it was conveyed that upgradation of pay scale of post of Senior Hindi Translator in NITTTTR Chandigarh on the basis of recommendations of Sixth Pay Commission has been examined and not being accepted as the reason for this given by the Ministry that NITTTTR Chandigarh being non secretariat organization, the common category employee of these organizations are to be extended the revised pay structure as recommended by the Sixth CPC vide para 3.1.14 of its Report as per which the post of Assistant Administrative Officer existing in the pre-revised scale of Rs.6500-10500 is extended to the revised pay structure of grade pay of Rs.4200/- in the pay band PB-2. . In response to above letter dated 08.12.2009, this institute vide letter No.NITTTTR/Admn/E-II/37131 dated 15.02.2010 (copy enclosed as **Annexure - XVIII** at page Nos.157 to 159) submitted justification for granting pay scale of Rs.7450-11500(PB2+ GP Rs.4600) to Senior Hindi Translator and requested the Ministry to consider the same but nothing has been heard thereafter.

Now the GOI, Ministry of HRD (Higher Education), Department of Languages vide letter No. 13035-20/2009 OLI dated 27.06.2011 (copy enclosed as **Annexure - XIX** at page Nos.160 to 162) had issued instructions to bring the uniformity in pay scales of posts related to official languages cadres in the subordinate offices outside the Central Secretariat Official Languages Service cadre. In response to above said letter a letter was sent to MHRD vide this institute letter No.NITTTTR/Admn/E-2/123 dated 03.08.11 for implementing the same. Reply is still awaited.

In the light of the above it is proposed that the grade pay of the post of Senior Translator in NITTTTR Chandigarh may be upgraded to Rs.4600/- .

C. REGARDING UPGRADATION OF THE POSTS OF ACCOUNTS OFFICER FROM Rs.9300-34800 + GP RS.4600/- TO Rs.9300-34800 + GP Rs.5400/-

There is one post of Accounts Officer in the institute in the pay scale of Rs.9300-34800 + GP Rs. 4600/-. The Accounts Officer in this institute acts as Head of the Accounts wing and performs various important duties as Drawing and Disbursing Officer as well as Financial Adviser of the institute. As per recruitment rules of the institute, it is filled by deputation from the Indian Audit and Accounts Department. As per the recommendations of Sixth Central Pay Commission the pay scale of Accounts Officer in IA & AD is Rs.9300-34800 + Rs.5400/-. This has been indicated by IA&AD, Chandigarh (copy enclosed as **Annexure - XX** at page No.163) in response to our request for sending a panel of officers for the post of Accounts Officer on deputation basis. Since as per rules the post is required to be filled from IA & AD on deputation basis, no Accounts Officer of IA & AD becomes willing to come on deputation on the post because the pay scale of the Accounts Officer in the institute is much lower than that of the Accounts Officer in IA & AD. Due to non availability of an Accounts Officer of IA & AD for this post on deputation, the institute for the last three years has appointed a retired Accounts Officer of IA & AD on contract basis. This being a temporary arrangement, cannot be continued permanently. In order to obtain a suitable officer from IA & AD for this post, it is necessary that the pay scale of Accounts Officer of this institute be upgraded at par with the Accounts Officer of IA & AD as per CCS(Revised Pay) Rules, 2008.

D. REGARDING UPGRADATION OF THE POSTS OF SECTION OFFICERS FROM Rs.9300-34800 + GP Rs.4200/- to Rs.4600/-

There are six posts of Section Officers in the revised pay scale of Rs.9300-34800 + GP 4200/4600 as per CCS Rules. As stated above, as per reporting hierarchy in the institute, LDCS/UDCs/Assistants report directly to the Section Officers. Once the pay scale of Assistant is upgraded to Rs.9300-34800 + GP Rs.4200/- as requested in para at Sr.No. A above the reporting hierarchy will be disturbed. It is worth mentioning here that the pay scale of Section Officers of Central Secretariat as per Part B Section II(I)(1) of first schedule of CCS(Revised Pay) Rules is Rs.9300-34800 + GP Rs.4600/-. It is also informed that presently there are no promotional avenues for Section Officers who are now placed in PB 2 Rs.9300-34800 + GP Rs.4200/-.

**E. UPGRADATION OF PAY SCALE OF SKILLED TECHNICAL STAFF
FROM RS.5200-20200 + GP RS.2800/- TO RS.9300-34800/- + GP
RS.4200/-**

The following are the skilled technical staff in the institute in the pay scale of Rs.5200-20200 + GP Rs.2800/- as per CCS(Revised Pay) Rules, 2008:

1. Cameraman
2. Estate Assistant
3. Visualiser Graphic Artist
4. Technicians
5. Draftsman
6. Driver Gr I

These incumbents have been granted PB 1 Rs.5200-20200 + GP Rs.2800/- as per CCS(Revised Pay) Rules, 2008. These categories of staff perform functions of highly skilled technical nature besides assisting the faculty in the laboratories of the institute for education and training purposes. These categories of staff report directly to the Heads of Departments who are primarily the Professors. Most of these are single cadre posts and without promotional avenues. The revised pay scale of Rs.5200-20200 + GP Rs.2800/- is at par with the pay scale of Assistants which is Rs.5200-20200 + GP Rs.2800/-.

It is also worthwhile mentioning here that on the basis of the recommendations of the Sixth Central Pay Commission, the Central Government have upgraded the pay scales of Technical staff to Rs.9300-34800 + GP Rs.4600/-. Therefore, keeping in view the skilled technical staff of this institute is required to bring at par with the staff in the subordinate offices in the Central Government which is in Rs.9300-34800 + GP Rs.4200/-. It is therefore, proposed that in view of the recommendations of the Sixth Pay Commission, the pay scale of skilled Technical staff of the institute may be upgraded to Rs.9300-34800 + GP 4200/- so as to bring parity in their pay scales with the offices of the Central Government as recommended by Sixth Central Pay Commission and accepted by the Central Government.

Keeping in view the difficulty being faced by the institute employees and non receipt of reply from MHRD, it is proposed that Board of Governors may approve to implement the decision taken by the Board of Governors in its 13th

meeting for grant of upgradation of pay scales of certain posts in NITTTR, Chandigarh as per recommendations of Sixth Central Pay Commission retrospectively w.e.f 1.1.2006..

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.22.2.5 TO CONSIDER INCLUSION OF ESSENTIAL WORKS TO BE UNDERTAKEN BY CPWD IN THE BUDGET ESTIMATE FOR THE YEAR 2011-12 (ALREADY FINALISED)

The institute plans to undertake following important construction/maintenance activities during the financial year 2011-12. On the request of the institute, CPWD has prepared the specifications and preliminary estimates for these items of works.

S. No.	Item of Work	Preliminary Estimates given by CPWD (₹)
1.	Installation of fire fighting system in the New Hostel Block and Additional Lecture Hall Complex at NITTTR, Sector 26, Chandigarh	12,00,000=00
2.	Car Parking shed at backside of Ramanujan Centre for Computer Science and Educational Television	17,50,135=00
3.	Development of area behind the Department of Civil Engineering	2,88,630=00
4.	Proving shed near the Department of Civil Engineering	4,10,180=00
5.	Development of office/sitting area near the passage to Department of Civil Engineering (adjacent to bathroom	2,52,641=00
Total		39,01,586=00

FINANCE COMMITTEE MAY CONSIDER THE INCLUSION OF THESE ESSENTIAL WORKS IN THE BUDGET ESTIMATE FOR THE YEAR 2011-12 (ALREADY FINALISED) AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS FOR APPROVAL

SUPPLEMENTARY AGENDA

ITEM NO. F.22.2.6 TO CONSIDER INCLUSION OF FURNITURE ITEMS IN THE BUDGET 2011-12

Institute wants to procure study chairs and overhead storage for books to be placed in each room of the New Hostel that have come up in the Institute premises. The total expenditure on these items shall be Rs.10 lakh (approximately).

FINANCE COMMITTEE MAY CONSIDER THE INCLUSION OF THESE ESSENTIAL FURNITURE ITEMS FOR THE FINANCIAL YEAR 2011 - 2012 (ALREADY FINALISED) AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL