

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH, CHANDIGARH

MINUTES OF THE 25TH MEETING OF THE FINANCE COMMITTEE HELD ON APRIL 26, 2013 AT
11.30 A.M.

The 25th meeting of the Finance Committee was held on April 26, 2013 at 11.30 a.m. at National Institute of Technical Teachers Training and Research, Sector 26, Chandigarh. The following were present:

1.	Dr KK Talwar Chairman, Board of Governors, NITTTR, Chandigarh	Chairman
2.	Shri Satpal Sharma Under Secretary Representative of Shri Yogendra Tripathi, IAS Joint Secretary & Financial Advisor(IFD) Department of Higher Education Ministry of Human Resource Development Government of India New Delhi	Member
3.	Dr N Sathyamurthy Director I.I.S.E.R, Mohali	Member
4.	Dr MP Poonia Director NITTTR Chandigarh	Member Secretary

The following member could not attend the meeting:

1.	Shri NK Sinha Additional Secretary(TEL) Department of Higher Education Ministry of Human Resource Development Government of India New Delhi	Member
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The Member Secretary at the outset, welcomed all the members. Thereafter, with the permission of the Chair, following agenda items were deliberated:

ITEM NO. F. 25.1 TO CONFIRM THE MINUTES OF 24th MEETING OF FINANCE COMMITTEE HELD ON 19.10.2012

The minutes were confirmed as recorded.

ITEM NO.F.25.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 24th MEETING OF THE FINANCE COMMITTEE HELD ON 19.10.2012

Against

ITEM NO.F.23.2.1 TO CONSIDER CREATION OF ENDOWMENT FUND OUT OF INTERNAL REVENUE OF THE INSTITUTE.

The Chairman requested the Ministry representative to send the approval for creation of Endowment Fund. In addition he advised that institute may prepare a detailed plan for regulating its utilisation.

Against

ITEM NO.F.24.3.5 PAYMENT OF TA/DA TO THE TEACHERS FROM PRIVATE TECHNICAL INSTITUTIONS

The Committee recommended to the Board of Governors for the approval of payment of TA/DA to the teachers from private technical institutes as per institute rules. The Committee also advised that institute may devise a suitable mechanism to evaluate the impact of programmes for improving quality of technical education.

ITEM NO. F.25.3 ITEMS FOR CONSIDERATION

ITEM NO.F.25.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL)-RECURRING, PLAN (NON-RECURRING) - CREATION OF CAPITAL ASSETS AND NON PLAN (RECURRING) SCHEME AT THE END OF 3rd QUARTER i.e. 31.12.2012 OF FINANCIAL YEAR 2012-13

The Committee noted the status report on the progress of expenditure for the year 2012-13 under various schemes and recommended the same for approval by Board of Governors.

ITEMS NO.F.25.3.2 TO CONSIDER PAY PROTECTION OF MR TN THUKRAL CONSEQUENT UPON HIS APPOINTMENT AS ASSISTANT PROFESSOR, EDUCATION DEPARTMENT

The Committee advised the institute to refer the case to the Ministry for further guidance/approval.

ITEM NO.F.25.3.3 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

The Committee recommended to the Board of Governors to declare the goods including equipment, furniture etc as obsolete, unserviceable subject to the condition that this is done following the provisions of GFR/DFPRS.

ITEM NO.F.25.3.4 STATUS OF AUDIT OF ACCOUNTS & INSPECTION REPORT FOR THE YEAR 2011-12

While noting the status of outstanding audit paras the Committee advised the institute to indicate the break up of audit paras in categories A and B as per seriousness of the issue in future.

ITEM NO.F.25.3.5 TO CONSIDER AND APPROVE BUDGET EXPENDITURE FOR YEAR 2013-14 UNDER TEQIP – II PROJECT

The Committee discussed the parameters covered under TEQIP – II project and recommended the estimated budget expenditure under the project for the financial year 2013-14 for approval of the Board of Governors.

ITEM NO.F.25.3.6 TO CONSIDER AND APPROVE THE RENOVATION OF AUDITORIUM AND FACULTY / STAFF HOUSES

RENOVATION OF AUDITORIUM

The Committee recommended the proposal of the institute for renovation of auditorium for approval of Board of Governors. The required budget as per the estimate be put up for approval.



RENOVATION OF FACULTY/STAFF HOUSES

The Committee recommended the proposal of the institute for renovation of faculty/staff houses for approval of Board of Governors. The Committee advised that the work may preferably be distributed between two or three agencies e.g CPWD/BSNL/Rites etc for better execution of the work. The required budget as per the estimate be put up for approval.

ITEM NO.F.25.3.7 TO CONSIDER AND APPROVE THE PROVISION OF MANPOWER THROUGH CONTRACT AGENCIES

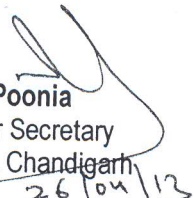
The Committee recommended the proposal of the institute for hiring manpower through contract agencies for building/campus/electrical/telephone maintenance for approval of Board of Governors. The Committee advised that institute may ensure that the contract agencies deposit EPF/ESI/Service tax with the concerned authorities in time and payments are made to the employees at DC rates.

SUPPLEMENTARY ITEM

ITEM NO.F.25.3.8 TO CONSIDER MONTHLY HONORARIUM BEING PAID FOR PROVIDING SECRETARIAL ASSISTANCE TO THE CHAIRMAN BOARD OF GOVERNORS

The Committee recommended to the Board of Governors for payment of honorarium of Rs.2000/- per month to Shri Swarnjit Saini, retired Private Secretary to Director, PGI for providing Secretarial assistance to Chairman, Board of Governors.

The meeting ended with a vote of thanks to the Chair.


Dr MP Poonia
Member Secretary
NITTR Chandigarh
26/04/13


Dr KK Talwar 26/4/13
Chairman, Board of Governors
NITTR Chandigarh