

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH, CHANDIGARH

MINUTES OF THE 27<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON June 02, 2014  
AT 2.00 PM

The 27<sup>th</sup> meeting of the Finance Committee was held on June 2, 2014 at 2.00 p.m. at Indian National Science Academy (INSA), Bahadur Shah Zafar Marg, New Delhi. The following members were present:

1.	<b>Dr KK Talwar</b> Chairman, Board of Governors, National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019	Chairman
2.	<b>Shri Yogendra Tripathi, IAS</b> Joint Secretary & Financial Advisor(IFD) Department of Higher Education Ministry of Human Resource Development Government of India, Shastri Bhawan, New Delhi 110 115	Member
3.	<b>Dr N Sathyamurthy</b> Director Indian Institute of Science Education and Research Sector 81, Post Office Manauli, SAS Nagar, Mohali 140 306	Member
4.	<b>Shri S. Gopal Krishna</b> Deputy Secretary (TEL) Representing Shri Praveen Prakash, IAS Joint Secretary to Govt. of India Ministry of Human Resource Development of India Shastri Bhawan, New Delhi – 110 115	Member
5.	<b>Dr MP Poonia</b> Director National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019	Member Secretary

The Member Secretary at the outset, welcomed all the members. Thereafter, with the permission of the Chair, following agenda items were deliberated:



**ITEM NO. F. 27.1 TO CONFIRM THE MINUTES OF 26<sup>th</sup> MEETING OF FINANCE COMMITTEE HELD ON 01.10.2013**

The minutes were confirmed as recorded.

**ITEM NO.F.27.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 26<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 01.10.2013**

Against

**ITEM NO.F.23.2.1 TO CONSIDER CREATION OF ENDOWMENT FUND OUT OF INTERNAL REVENUE OF THE INSTITUTE.**

The Member Secretary informed the house that a committee has been constituted to frame guidelines for administering the utilization of Endowment Fund. Whenever the committee submits the report, the same will be placed before the Board of Governors for approval.

Against

**ITEM NO.F.26.3.5 TO CONSIDER PAYMENT OF SITTING FEE @ Rs. 3000/- PER MEETING BESIDES PAYMENT OF TA/DA TO THE MEMBERS OF ACADEMIC COUNCIL, FINANCE COMMITTEE, BOARD OF GOVERNORS, NITTTR CHANDIGARH SOCIETY AND SELECTION COMMITTEE FOR ATTENDING INSTITUTE MEETINGS.**

Noted.

Against

**ITEM NO.F.26.3.6 TO CONSIDER GRADE PAY OF RS.4200/- TO ASSISTANTS IN NITTTR, CHANDIGARH AT PAR WITH CENTRAL GOVERNMENT AUTONOMOUS ORGANIZATIONS ESTABLISHED UNDER MHRD, GOVERNMENT OF INDIA**

The committee requested the ministry representatives to look into the matter at the earliest.

Against

**ITEM NO.F.26.3.8 TO CONSIDER PROPOSAL FOR CADRE REVIEW AND RE-STRUCTURING OF NON-TEACHING STAFF OF NITTTR, CHANDIGARH**

The committee requested the ministry representatives to look into the matter at the earliest.

Against

**ITEM NO.F.26.3.9 TO CONSIDER AND APPROVE THE MEDICAL SCHEME FOR THE EMPLOYEES OF THE INSTITUTE INCLUDING RETIREES AND THEIR DEPENDENT**

Noted



## ITEMS F.27.3

## ITEMS FOR CONSIDERATION

**ITEM NO.F.27.3.1 TO CONSIDER PAYMENT OF SITTING FEE @ Rs.3000/- PER MEETING BESIDES PAYMENT OF TA/DA TO THE MEMBERS OF ACADEMIC COUNCIL, FINANCE COMMITTEE, BOARD OF GOVERNORS, NITTTR CHANDIGARH SOCIETY AND SELECTION COMMITTEE FOR ATTENDING INSTITUTE MEETINGS**

The Finance committee recommended to the Board of Governors to approve the proposal of the institute regarding enhancement of sitting fee / honorarium to Rs.3000/- per sitting to the Chairman and members of the board, NITTTR Chandigarh Society, Academic Council, Finance Committee and Selection committee as per the provision in other NITTTRs.

**ITEM NO.F.27.3.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE**

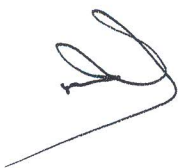
The Finance committee recommended to the Board of Governors that the items spanning more than ten years and those spanning less than ten years but costing less than Rs.10000/- be declared as obsolete or unserviceable. However, for items spanning less than ten years and costing more than Rs. 10,000/- a separate committee may examine these cases before submitting the same for the approval of Board of Governors.

**ITEM NO.F.27.3.3 TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE OF THE INSTITUTE COUNSELS**

Finance Committee after detailed deliberations advised the institute to adopt the rates for legal fee as under:

- High Court Cases Rs, 14,000/- plus Rs.1,000/- as clerkage and contingent expenses.
- District Court Cases: Rs. 7,000/- plus Rs. 500/- as clerkage and contingent expenses

The committee recommended these rates to the Board of Governors for approval.





**ITEM NO. F.27.3.4 TO CONSIDER ENHANCEMENT OF MONTHLY REMUNERATION OF DR PAWAN KUMAR KANSAL, INSTITUTE PART-TIME MEDICAL OFFICER AND APPOINTMENT OF ADDITIONAL PART-TIME MEDICAL DOCTOR IN THE GIRLS HOSTELS**

The Finance Committee recommended the enhancement of monthly remuneration to Dr. Pawan Kumar Kansal from Rs, 15,000/- to Rs. 20,000/- and for part Time Dispensary Attendant, from Rs.3,000/- to Rs.4,000/- per month for approval of the Board of Governors. He should stay for 2 hours instead of 1½ hours.

**ITEM NO.F.27.3.5 TO CONSIDER THE CASE OF SHRI PRITAM SINGH, DRAFTSMAN FOR GRANT OF PAY SCALE OF RS.5000-150-8000 INSTEAD OF PAY SCALE OF RS.5500-175-9000 WITH EFFECT FROM 01.01.1996**

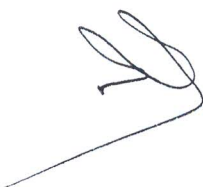
The Finance Committee did not agree to the proposal of the institute

**ITEM NO.F.27.3.6 TO CONSIDER MERGER OF THE POST OF PROOF READER WITH THAT OF ASSISTANT INSTEAD OF UPPER DIVISION CLERK IN THE PAY SCALE OF RS.4500-125-7000**

While agreeing with the proposal of the institute, the Finance Committee after detailed deliberations advised the institute to make out a case incorporating the recommendations of the Staff Restructuring Committee and send the same to MHRD, Govt. of India, for approval.

**ITEM NO.F.27.3.7 TO CONSIDER AND APPROVE THE REQUIREMENT OF AC STAFF BUS AND CAR AGAINST OLD AMBASSADOR AS WELL AS ESTEEM CAR**

The Finance Committee suggested the institute to condemn the old cars (2 Nos.) as per the prescribed procedure and thereafter, apply to the Ministry for approval for purchase of new vehicles as replacement.



**ITEM NO.F.27.3.8 TO CONSIDER AND APPROVE THE SCHEME FOR MEDICAL FACILITIES TO THE RETIREES OF NITTTR CHANDIGARH**

The Finance Committee advised the institute to gather information from other NITTTRs. Based on the information, prepare a proposal and place the same before newly constituted NITTTR Council for its approval.

**ITEM NO.F.27.3.9 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NONRECURRING) CAPITAL, PLAN (RECURRING) GENERAL AND NON-PLAN (RECURRING) SCHEMES AT THE END OF FINANCIAL YEAR 2013-14 I.E. AT THE END OF MARCH, 2014**

The Finance Committee considered the status of expenditure for the Financial Year 2013-14 under various schemes and recommended the same to the Board of Governors for approval.

The meeting ended with a vote of thanks to the Chair.

  
**Dr MP Poonia**  
Member Secretary 6106114  
NITTTR Chandigarh

  
**Dr KK Talwar**  
Chairman, Board of Governors  
NITTTR Chandigarh