

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH  
SECTOR-26, CHANDIGARH-160 019

AGENDA FOR THE SECOND MEETING  
OF THE FINANCE COMMITTEE  
TO BE HELD ON 29.09.2004 AT 11.00 A.M.  
AT NITTTR, CHANDIGARH

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ITEM NO.F.2.1

TO CONFIRM THE MINUTES OF THE 1<sup>st</sup> MEETING OF FINANCE COMMITTEE OF NITTTR CHANDIGARH HELD ON 18.6.2004 AND TO REPORT ACTION TAKEN THEREON.

- (a) The minutes of the 1<sup>st</sup> meeting of the Finance & Personnel Committee of NITTTR, Chandigarh held on 18.6.2004, were circulated amongst all of its members vide institute letter No. NITTTR/Board/11163-75 dated 29.06.2004 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure I at pages No. 5-11** for perusal. Since no comments have been received from any of the members, the same may be confirmed as recorded.
- (b) Items No. F.1.1(a), F1.1(c) (against Items No. F. 55.4, F.58.8, F.62.3, 63.4 and F.63.6) F.1.2, F.1.4, F.1.5, F.1.7, F.1.8 & F.1.9 have been noted.
- (c) The latest position in respect of other items is as under :-

**Against**

ITEM NO.F.1.3

TO CONSIDER EXTENSION OF CAREER ADVANCEMENT SCHEME OF AICTE TO THE SENIOR LIBRARY STAFF OF THE INSTITUTE.

The case has been referred to MHRD vide Institute letter no. NITTTR/ Admn./E-I/F-15/18281 dated 12.08.2004 for their concurrence. The concurrence of the Ministry is still awaited.

**Against**

ITEM NO.F.1.6

TO CONSIDER GRANT OF TWO ADVANCE INCREMENTS TO PROFESSORS & ASSISTANT PROFESSORS OF THE INSTITUTE ON OBTAINING Ph.D. DEGREE AS PER AICTE GUIDELINES AS INCENTIVES FOR HIGHER QUALIFICATION.

The case has been referred to MHRD vide Institute's letter No. NITTTR/Admn./E-1/F-15/18287 dated 12.08.2004 for their concurrence. The concurrence of the Ministry is still awaited.

ITEM NO.F.2.2

TO CONSIDER REVISED BUDGET ESTIMATES OF THE INSTITUTE FOR THE FINANCIAL YEAR 2004-05 AND BUDGET ESTIMATES FOR THE YEAR 2005-06.

The Revised Budget Estimates of the institute for the financial year 2004-05 and the Budget Estimates for the year 2005-06 are attached herewith as **Annexure II**. The same may be considered and recommended to the Board of Governors for approval.

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND THE REVISED BUDGET ESTIMATES FOR THE FINANCIAL YEAR 2004-05 AND BUDGET ESTIMATES FOR THE YEAR 2005-06 TO THE BOARD OF GOVERNORS FOR APPROVAL.

ITEM NO.F.2.3

TO CONSIDER AUDIT AND INSPECTION REPORT  
ON THE ANNUAL ACCOUNTS OF THE INSTITUTE  
FOR THE YEAR 2003-04.

Audit of the Annual Accounts of the institute for the year 2003-04 was conducted by an Audit Party from the Office of the Accountant General (Audit), Punjab and UT, Chandigarh from 14.06.2004 to 09.08.2004 and the Audit & Inspection Report has been conveyed to the Institute vide Accountant General's letter no. **ओ. ह. डी. (पं) / लेखा / परीक्षा / चण्डिगढ़ / NITTR / 2003-04 / 2004-05 / 339** dated 30.8.2004, a copy of which is placed at **Annexure III at page no. 12-30**. Reply to the report is being prepared and a copy thereof will be submitted at the time of the meeting for consideration and recommendation to the Board for approval.

**THE FINANCE COMMITTEE MAY CONSIDER REPLY  
OF THE INSTITUTE TO THE AUDIT AND  
INSPECTION REPORT AND RECOMMEND THE  
SAME TO THE BOARD OF GOVERNORS FOR  
APPROVAL.**



**ITEM NO.F.2.4 TO CONSIDER THE ACTION TAKEN BY THE INSTITUTE REGARDING THE POST-GRADUATE PROGRAMMES.**

The Board of Governors in their 95<sup>th</sup> meeting held on 16 June, 2003 recommended that the institute, jointly with other sister institutes, pursue with Ministry of Human Resource Development (MHRD) regarding continued offering of ME Programmes. Accordingly all the NITTTRs were constantly following up the matter with MHRD at various fora from time to time. Subsequently the institute also submitted a proposal to MHRD to offer "Credential-Oriented Modular Training Programme for Technical Teachers" leading to ME degree in November, 2003.

Additional Secretary, MHRD in a recent meeting on September 01, 2004 with all the four institutes, reviewed the matter alongwith other activities relating to training etc. and gave his, in principle approval, to:

- Continue offering post-graduate programmes.
- Make concerted efforts for obtaining "Deemed University Status" to institute.
- Prepare a Vision Document that reflects the institute as an emerging Centre of Excellence.

The institute has already initiated action on the above directions of MHRD.

**Finance Committee may recommend to the Board to accord approval to the institute actions to :**

- Offering Post-Graduate Programmes;
- Making efforts for Deemed University Status; and
- Preparing the Vision Document.