

Augmentation

Agenda items for 30th meeting of the Finance Committee to be held on
21.08.2015 at 2.00 p.m. at IIT Delhi

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LIST OF MEMBERS OF FINANCE COMMITTEE

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr.K.K. Talwar Chairman, Board of Governors, NITTTR, CHANDIGARH	Chairman
2.	Shri Yogendra Tripathi, IAS Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
3.	Shri Shashi Prakash Goyal, IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
4.	Shri Rakesh Kumar Verma Vice Chancellor, Punjab Technical University Jalandhar – Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala (Punjab) – 144601	Member
5.	Dr. M.P. Poonia Director, National Institute of Technical Teachers' Training & Research, Sector 26, CHANDIGARH – 160 019	Member - Secretary

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH**

**AGENDA FOR THE 30TH MEETING OF THE FINANCE COMMITTEE
TO BE HELD ON 21.08.2015 AT 2.00 PM AT IIT DELHI**

ITEM NO. F. 30.1 TO CONFIRM THE MINUTES OF 29th MEETING OF FINANCE COMMITTEE HELD ON 08.05.2015

The minutes of the 29th meeting of the Finance Committee of the Institute, held on 08.05.2015, were circulated amongst all its members vide institute letter No. NITTR/Board/32nd – Minutes/5584-5599 dated 27.05.2015 for their information and comments. Copy of the minutes is enclosed as **Annexure - I (page Nos. 1 to 5)**. However comments received from MHRD vide letter No.7-7/2015-TS.IV dated 12.06.2015 which is enclosed as **Annexure - II (page No.6)** for discussion. Since no other comments have been received from any member, the same may be confirmed as recorded.

ITEM NO.F.30.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 29th MEETING OF THE FINANCE COMMITTEE HELD ON 08.05.2015

S.No.	Item	Action Taken
F. 29.1	TO CONFIRM THE MINUTES OF THE 28 th MEETING OF FINANCE COMMITTEE HELD ON 07.11.2014 The minutes were confirmed as recorded	Noted
F.27.3.8	TO CONSIDER AND APPROVE THE SCHEME FOR MEDICAL FACILITIES TO THE RETIREES OF NITTR CHANDIGARH As the issue is subjudice, the institute may wait for the outcome of the same.	Case on the issue by the retirees of the institute is pending in the court of Law. The next date of hearing is 10.08.2015. The decision will be informed during meeting on 21.08.2015.
F.29.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 4 TH QUARTER i.e. 31.03.2015. The Finance Committee considered the expenditure report as on 31.03.2015 and recommended to the Board of Governors to approve the same.	Noted

F.29.3.2	<p>TO CONSIDER ENHANCEMENT OF EMOLUMENTS OF PROJECT ASSOCIATES</p> <p>The Finance Committee considered the matter of enhancement of emoluments of Project Associates and recommended to the Board of Governors to approve the following:</p> <ul style="list-style-type: none"> (i) Project Associates with qualification of Degree in Engineering / Technology or Post Graduate in Arts / Commerce / Science from Rs.8000/- p.m. to 12,000/- p.m. (ii) Project Associates with qualification of Diploma in Engineering / Technology or Graduate in Arts / Commerce/ Science from Rs.6000/- p.m. to 9,000/- p.m 	Noted
F.29.3.3	<p>TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE</p> <p>The Finance Committee advised the institute to indicate the book value of the goods/items to be written off and recommended to Board of Governors to approve the disposal of items.</p>	As advised by the Finance Committee, book value and depreciated value of the written off items has been calculated. A copy of the same is enclosed as Annexure - III at page Nos.7 to 8).
F.29.3.4	<p>TO CONSIDER AND APPROVE THE EXPENDITURE AGAINST GRANT RECEIVED UNDER TEQIP-II</p> <p>The Finance Committee considered the expenditure against Grant received under TEQIP-II as on 31.03.2015 and recommended to the Board of Governors to approve the same.</p>	Noted
F.29.3.5	<p>TO CONSIDER AND APPROVE THE MANPOWER ENGAGED ON CONTRACT BASIS FOR TEQIP-II PROJECT</p> <p>The Finance Committee considered engaging one Office Assistant(Accounts) and two Database Administrator-cum-Programmer on contract basis for TEQIP II Project in accordance with the guidelines of the Project and recommended to the Board of Governors to approve the same.</p>	Noted

F.29.3.6	<p>TO CONSIDER AND APPROVE THE STUDY VISIT OF NITTTR FACULTY</p> <p>Finance Committee considered the proposal and recommended that a batch of 10 faculty members (one Professor per department) be sent initially. Committee also advised the institute to ensure that the visit is outcome based and for the benefit of technical education system.</p>	<p>The institute is in the process of finalising the study visit as per the direction of the Finance Committee.</p>
F.29.3.7	<p>TO CONSIDER AND APPROVE THE ESTIMATED COST FOR CONSTRUCTION OF FACULTY HOUSES IN SECTOR 42 AND ADDITIONAL STOREY IN NEW GUEST HOUSE IN SECTOR 26 CHANDIGARH DURING YEARS 2015-17</p> <p>The Finance Committee considered the proposal for construction of faculty houses in Sector 42 and additional storey in New Guest House in Sector 26 Chandigarh during year 2015-16 and recommended that the expenditure may be met from the Plan(NR)-creation of Capital assets grant. The Finance Committee further recommended to the Board of Governors to approve the same.</p>	<p>Noted</p>
F.29.3.8	<p>SETTING UP EXTENSION CENTRES OF NITTTR IN THE STATES IN NORTHERN REGION</p> <p>The Finance Committee considered the proposal of the institute for developing Extension Centres at Jaipur and Lucknow and recommended to the Board of Governors to approve the same.</p>	<p>The Committee visited Jaipur for signing of MOU and the recommendation of the committee is placed as Annexure - IV a page Nos.9 to 10. Regarding signing of MOU with DTE, UP, it will take place on 18.08.2015 at Lucknow.</p>

ITEMS F.30.3 ITEMS FOR CONSIDERATION

ITEM NO.F.30.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF JULY, 2015 i.e. 31.07.2015

The status of Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of July, 2015 i.e. 31.07.2015 of the financial year 2015-16 is as under:

(Rupees in lakh)

Particulars	Budget Estimates For 2015-16 Approved By BOG	Opening Balance As on 1.4.2015	Grant received From GOI, MHRD	Internal Resource Generation (IRG) Up to 31.07.2015	Total Fund Available as on 31.07.2015 (3+4+5)	Progressive Expenditure up to 31.07. 2015	Balance as on 01.08.2015 (6-7)
1	2	3	4	5	6	7	8
PLAN							
i)Non- Recurring- Creation of Capital Assets	1990.50	(-) 48.88	163.44	--	114.56	206.09	(-) 91.53
ii)Plan- General (Recurring)	441.23	(-) 73.53	81.94	L&Adv = 0.28	8.69	Salary: 63.90 Non Salary: 46.76 Total: 110.66	(-) 101.9
NON-PLAN (Recurring)	2697.14	Salary A (-)139.23 Salary B 108.08	331.55 103.05	L&Adv = 3.53	195.85 211.33	Salary A: 483.76 Salary B: 86.92 Pension & Pensionary Benefit: 247.43 Total: 334.35	Salary A (-) 287.9 Salary B Pension & Pensionary Benefit: 123.0
IRG	--	OB as on 1.4.15 = 1107.59	25.00	IRG = 189.78	214.78	Non Salary=68.83	Against IRG: 145.9

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.30.3.2 TO CONSIDER EXPENDITURE AGAINST GRANT RECEIVED UNDER TEQIP-II PROJECT IN PLAN SCHEME

Technical Education Quality Improvement Programme-Phase-II (TEQIP-II), a World Bank assisted Project, aims at scaling up and supporting ongoing efforts of the Government of India (GOI) for improving quality of technical education and for enhancing existing capabilities of the selected institutions. The

Ministry of Human Resource Development allocated Rs 10 crore to this Institute of which Rs. one crore were released during the financial year 2013-14, and Rs. three crore were released during the financial year 2014-15 for the project's component-1 viz Improving quality of education in selected institutions under sub component 1.1- Strengthening Institutions to Improve Learning Outcomes and Employability of Graduates. Out of Rs. 4.00 crore received, Rs. 2.48 crores have been utilized till 31st July, 2015.

Details of Grant Received:

Details	Grant Received (Rupees in Lakhs)
MHRD letter no. F. No. 16-6/2013-TS.VII dated 25-03-2013	100-00
MHRD letter no. F. No. 16-14/2014-TS.VII dated 26-09-2014	300-00
Total	400-00

Details of Headwise Expenditure till 31st July, 2015:

Sr. No.	Activity	Expenditure Incurred (Rupees in Lakhs)
1	Procurement of Goods (Equipment, Furniture, etc.)	96.16
2	Teaching and Research Assistantship	78.09
3	Enhancement of Research & Development and Consultancy Activities.	2.68
4	Faculty & Staff Development	29.71
5	Enhanced Industry Institute Interaction	0.54
6	Institutional Management Capacity Enhancement	3.02
7	Institutional Reforms	11.67
8	Academic support for weak students -	1.26
9	Incremental operating cost	25.32
Total Expenditure Incurred from start of the project till 31st July, 2015		248.45

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.30.3.3 TO CONSIDER AND APPROVE STATUTORY AUDIT REPORT FOR THE FINANCIAL YEAR 2014-15 OF TEQIP-II PROJECT

This Institute is covered under World Bank assisted Project "Technical Education Quality Improvement Programme (TEQIP-II). One of the mandates, as per the guidelines mentioned in the Project Financial

Management Manual (FMM), is to conduct the statutory audit of its accounts by a certified Chartered Accountant Firm.

The work of Statutory Audit of the accounts of TEQIP-II, for the financial year 2014-15 was awarded to M/s GSA & Associates "Chartered Accountants", New Delhi. The audit was carried out as per the established standards/practices laid down by the Institute of Chartered Accountants of India and in accordance with the project guidelines

As evident from the Audit Report, there was no irregularity in the maintenance/operation of financial, accounting and other activities of the project during 2014-15. Copy of Statutory Audit Report for the F.Y. 2014-15 is attached as **Annexure - V** at page Nos.11 to 28.

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL.

ITEM NO.F.30.3.4 TO CONSIDER PAY PROTECTION SHRI TN THUKRAL CONSEQUENT UPON HIS APPOINTMENT AT THE INSTITUTE AS ASSISTANT PROFESSOR EDUCATION

In response to open advertisement, Shri TN Thukral had applied for the post of Assistant Professor in Education. The interview for the said post was held on 30.4.2012 and Shri TN Thukral was selected as Assistant Professor in Education. The selection committee had recommended that he may be given the pay package as per rules.

Consequent upon his selection he was offered the appointment to the post of Assistant Professor Education Department vide Institute appointment letter No.NITTTR/Admn/E-1/PF/16637-16639 dated 3.8.2012 in the pay band of Rs 15600-39100 with AGP of Rs.6000/-.

He joined as Assistant Professor in Education in the Institute on 3.8.2012(FN). Before joining this position, Shri Thukral was working as Research Assistant in the Curriculum Development Centre of the Institute and was drawing, Rs.43810/- (Rs 36210+7600 Grade Pay). After joining Assistant Professor, he requested time and again that his basic pay and grade pay with all past service benefits be protected and new pay be fixed accordingly.

Since the rules for pay protection in this case were silent, therefore the Institute referred the case to the Ministry to advise the institute as to how this case of pay protection could be settled.

The Govt. of India, Ministry of Human Resource Development vide letter F.No.7-10/2013-TS.IV dated 14th July, 2015 (copy enclosed as **Annexure - VI** at page Nos.29 to 31) has advised to take up the following action immediately :

- (i) The fact whether Shri TN Thukral was given two financial upgradations under ACP/MACP or one promotion and one financial upgradation under MACP may be verified from the service records of Shri TN Thukral
- (ii) The DoPT has clarified that protection of pay on account of MACP is admissible to the extent of pay in pay band drawn by the official against the lower post in the earlier organization/post. But he would be entitled to draw the grade pay of the post held by him in the new organization/post.

Mr TN Thukral had joined as Research Assistant on 11.1.1985 in the pay scale of Rs.700-1300 (revised to Rs.2200-4000 and then revised to Rs.8000-13500). He was granted financial upgradation under the Assured Career Progression Scheme in the pay scale of Rs.10000-325-15200 wef 18.10.2000. Consequent upon implementation of 6th pay commission, he was allowed pay band of Rs.15600-39100 with GP of Rs.6600/- (replacement scale of Rs.10000-325-15200). As per modified Assured Career progression scheme, there shall be three financial upgradations counted from the direct entry grade on completion of 10, 20 and 30 year. As Mr. Thukral had earned one upgradation under ACP. He was due for 2nd upgradation as per MACP Scheme after completion of 20 years of service on 1.9.2008. Therefore he was allowed 2nd upgradation in the next immediate grade pay of Rs.7600/-.

The Govt.of India has after taking advice from DoPT has informed that the pay of Mr.TN Thukral will be protected as under :

Last pay drawn on the post of Research Assistant under MACP by Shri Thukral	Rs.43810/- (i.e.Rs.36210/- in the pay band of Rs.15600-39100+GP Rs.7600/-)
Pay protected on joining post of Assistant Professor on 3/8/2012 in the pay band of Rs.15600-39100 with GP of Rs.6000/-	Rs.43810/-(i.e. Rs.37810/- in the pay band of Rs.15600-39100/- + GP of Rs.6000/-)

The Govt. of India has requested to get the proposal for protection of pay of Shri TN Thukral approved in its FC/BOG before implementing the same. In case of any doubt requiring further clarification, the matter may be taken up with the MHRD.

THE FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO.F.30.3.5 TO CONSIDER PAY PROTECTION OF DR. KAILASH CHANDRA LACHHWANI CONSEQUENT UPON HIS APPOINTMENT AT THIS INSTITUTE AS ASSISTANT PROFESSOR APPLIED SCIENCE DEPARTMENT

In response to open advertisement Dr.Kailash Chandra Lachhwani had applied for the post of Assistant Professor in (Applied Mathematics). The interview for the said post was held on 28th November, 2014 and Dr.Kailash Chandra Lachhwani was selected as Assistant Professor in Applied Science Department. The selection committee had recommended that he may be given the pay package as per rules.

Consequent upon his selection he was offered the appointment to the post of Assistant Professor Applied Science Department vide Institute appointment letter No.NITTTR/Admn/E-1/PF//27771-27773 dated 1.12.2014 in the pay band of Rs.15600-39100 with AGP of Rs.6000/-.

He had joined this Institute in the forenoon on 8th January 2015. He was given basic pay at the time of joining as Rs.15600 and Rs.6000 as AGP. Before joining this Institute, he was working as Assistant Professor (Mathematics) on regular basis in Government Engineering College Bikaner in the pay scale of Rs.15600-39100(AGP of Rs.6000/-). He worked in Government Engineering Bikaner from 19th March, 2005 to 7th January, 2015. As per last pay certificate (copy enclosed as **Annexure - VII** at page Nos.32 to 33) his pay was as under :

Pay scale	15600-39100 (AGP 6000)
Pay upto 7.1.2015	Rs.22,220/-
Grade Pay	Rs.6000/-
Total pay in the relevant pay band and AGP	Rs.28220/-

Dr. Kailash Chandra Lachhwani vide his letter dated 12.1.2015 (copy enclosed as **Annexure - VIII** at page No.34) has requested that his pay may be protected as he applied for the above said post through proper channel and in his application form *under Part-C (Declaration by the candidate) Para 1, Are you willing to accept the minimum scale (if, no, then indicate the basic acceptable)*, it was duly filled with 'NO'. He had mentioned Last pay protection acceptable.

As per GOI(25)protection of pay is admissible for candidates recruited from State Government which provides as under:

(25) Protection of pay is also admissible for candidates recruited from State Government Undertakings - The question of inclusion of employees of State Government Undertakings within the purview of this department's OM No 12/1/88-Estt.(Pay I), dated 7.8.1989(Order (24) above, has been engaging the attention of the government for some time. The matter has been carefully considered and it has been decided that the provisions of this department OM of even number, dated 7.8.1989(Order(24) above may be extended to the employees of State government undertakings selected for posts in central government on direct recruitment basis as in the case of central public undertakings.

In the light of above rules, the Institute has allowed pay protection provisionally wef 8.1.2015 subject to approval of Finance Committee/Board of Governors

THE FINANCE COMMITTEE MAY KINDLY CONSIDER AND APPROVE PAY PROTECTION OF DR. KAILASH CHANDRA, ASSISTANT PROFESSOR APPLIED SCIENCE DEPARTMENT

ITEM NO.F.30.3.6 TO CONSIDER GRANT OF ADVANCE INCREMENTS TO THE LECTURERS ON ACCOUNT OF POSSESSING HIGHER QUALIFICATIONS

The following Lecturers have joined their service in the Institute on the dates mentioned against in the pay scale of Rs 2200- 75-4000:

Sr.No.	Name of person	Date of joining
1.	Dr.BC Choudhary	05.12.1994
2.	Shri Vinod Kumar	10.05.1995
3.	Dr.UN Roy	20.05.1995
4.	Dr.BR Gurjar	04.04.1996
5.	Dr. C Ramakrishna	14.10.1996
6.	Shri Sunil Jassal	01.09.1997
7.	Shri Himashu Aggawai	09.12.1997

The benefit of advance increments on account of higher qualification was allowed to the teachers for the first time by the Government of India vide their OM No. F 6-1/88-T5 dated 28.2.1989(Para 11 of Appendix) on the basis of recommendations of Fourth Pay commission.

Accordingly, the above faculty members were allowed the benefit of advance increments as per above letter of Government of India in the pay scale of Rs.2200-75-4000 i.e. Rs.2350/-(Rs.2200 + two increments @ Rs.75/- for possessing higher qualification of ME)

The Government of India, Ministry of Human Resource Development vide their letter no. F.37-104/95 TS.II dated 09.10.1998 on the recommendations of fifth pay commission extended the revision of pay scale of teachers in Centrally Funded Technical Institution to all four NITTTRs. Subsequently clarification on the above subject were also issued by even letter dated 14th June, 1999, 1999. A clarification appearing at Sr. No.7 in this letter reads as under:

Only the revised pay scales are effective from the retrospective date i.e. 1st January, 1996. Other benefits are allowed from the date of the issue of the respective notification by the Government of India i.e. 9th October 1998 or 14 January 1999.

As per fifth pay commission, the pay scale of Rs.2200-4000 was revised to Rs. 8000-275-13500. Consequently the pay of Lecturers who joined after 1.1.1996 and before 9th October, 1998 was fixed corresponding to the pay they had been drawing. According to the pay fixation formula prescribed for incumbents to various posts.

These Lecturers were pursuing that their basic pay should have been fixed at Rs.8000/-+ two increments @ Rs.275/- for ME qualification. Taking into account their request, reference was made to the Ministry vide institute Letter No. TTTI //7980-82 dated 29.7.1989 to seek clarification whether the lecturers who joined service in the institute after 01.01.1996 and hold ME/M. Tech degree at the time of their recruitment and were granted two advance increment on account of passing ME/M. Tech in pre-revised scale (Rs.2200-4000) are to be allowed these two advance increments in the revised pay scale (Rs.8000-275-13500) which have become applicable from 01.01.1996.

The MHRD in response to the letter referred to above clarified vide letter No.F.35-3/99 TS II dated 19.11.1999 that only the revised pay scales are effective from a retrospective date i.e. 1.1.96. Other benefits are allowed from the dates of issue of the respective notifications by the Govt. of India i.e. 19.10.1998 or 14.1.99 as the case may be.

As a consequence, these seven Lecturers (affected with Ministry's clarification) filed a Civil Writ Petition No.4391 of 2000 before the honourable High Court of Punjab and Haryana against the Union of India and others. Their grievance is that they have not been given advance increments on account of higher qualifications w.e.f. 1.1.1996 despite of the fact that these lecturers were given advance increments at the time of their appointment as per the existing rules.

On the basis of the inputs provided by the Ministry vide letter No.F-7/15/2000-TS.IV dated 21.7.2000, the institute had filed a reply to this petition in the court. The case is, however, still pending in the court.

These Lecturers have represented in September, 2009 for reconsideration of their pay fixation cases on the plea that they would withdraw the case from the court if it was resolved at Institute level. Two of them (Dr. C Ramakrishna and Dr. UN Roy) have withdrawn the case on 12th January, 2010 which has been allowed by the Court on 28th January, 2010.

Now Dr. C Ramakrishna, Dr. UN Roy and Dr. B.R Gurjar vide their letter dated 6.4.2015, 7.4.2015 and 10.4.2015 have requested to consider the case and do justice by granting incentives for their higher qualification and fix the basic pay at Rs.8550 (Basic pay Rs.8000 + two advance increments @ Rs.275/- for higher qualification).

In this regard, the Director had set up a committee to examine the case again. The recommendations of the Committee are placed as **Annexure – IX** at page Nos. 35 to 37.

Keeping in view the above facts, pending court case and Government of India communication on the issue,

THE FINANCE COMMITTEE MAY KINDLY CONSIDER

ITEM NO.F.30.3.7 TO CONSIDER AND APPROVE THE ENHANCEMENT OF SALARY OF ACCOUNTS OFFICER AND ACCOUNTANT

The institute had advertised posts of Accounts Officer and Accountant vide Advertisement No.139-2/2014 and simultaneously written to A.G (Accounts), Haryana, Punjab and Himachal Pradesh to send two separate panels of three suitable officers for filling up these posts on foreign service basis initially for a period of one year and extendable on year to year basis upto a maximum period of five years.

Accountant General (A&E) Haryana vide his letter No.Admn 1/Dep/25-1/2014-15/140 had conveyed that no working officers were willing to join these positions in the institute due to lower scale of pay in comparison to that office. However, he had conveyed the names of two officers Shri S.K.Bindlish (superannuated on 31.03.2014) and Shri Ranbir Singh (superannuated on 30.04.2014) from AG (Haryana), Chandigarh, who were willing for re-employment in the institute. The willingness of the officers alongwith their ACRs for the last five years was also sent by the Accountant General, (A&E) Haryana vide his letter dated 21.04.2014

Director has constituted a committee of three members for appointment of above said persons for the posts of Accounts Officer and Accountant. Accordingly, committee met on 28.04.2014 and gave its recommendations for appointment of Shri Ranbir Singh as Accounts Officer and Shri Surinder Kumar Bindlish as Accountant on consolidated salary of Rs.30,000/- and Rs.28,000/- per month on contract basis against the permanent posts of Accounts Officer and Accountant with effect from 06.05.2014 and 28.05.2014 respectively. These appointments have been approved by Chairman Board of Governors vide UO No.NITTTTR/Admn/13 dated 02.05.2014.

After the completion of their one year term, Shri Ranbir Singh, Accounts Officer and Shri Surinder Kumar Bindlish, Accountant have been granted extension upto 31.05.2016 on the same terms and conditions. Now Shri Ranbir Singh and Shri Surinder Kumar Bindlish vide their letters dated 24.07.2015 have requested the institute to enhance their monthly salary due to inflation, work load and responsibilities

THE FINANCE COMMITTEE MAY CONSIDER ENHANCEMENT OF SALARY OF ACCOUNTS OFFICER AND ACCOUNTANT

ITEM NO.F.30.3.8 TO CONSIDER AND APPROVE THE ENHANCEMENT OF REMUNERATION OF SHRI PP KAUSHIK, CONSULTANT (TEQIP-II)

Shri PP Kaushik was engaged as Consultant under TEQIP-II Project on contract basis at a consolidated remuneration of Rs.30,000/- per month vide this institute letter No.NITTTTR/Admn/5374-76 dated 16.05.2014. Shri PP Kaushik joined as consultant on 28.05.2014 under TEQIP-II.

After the completion of one year term, Shri PP Kaushik has been granted extension upto 27.05.2016 on the same terms and conditions. Now Shri PP Kaushik vide his letter dated 28.07.2015 has requested the institute to enhance his remuneration due to increase in price index over a period of more than one year.

THE FINANCE COMMITTEE MAY KINDLY CONSIDER ENHANCEMENT OF REMUNERATION OF SHRI PP KAUSHIK

TABLE AGENDA

Item No. F. 30. 3.9 TO CONSIDER AND APPROVE THE TERMS AND CONDITIONS, ELIGIBILITY CRITERIA AND TARIFF OF ROOMS OF THE GUEST HOUSE

The following are the proposed terms & conditions, eligibility criteria and tariff for allotment of rooms in the Institute Guest House

1. Allotment of rooms in Guest House would be on a first come first serve basis
2. Booking of rooms in Guest House will not be permitted before 21 days
3. The Professor In-charge Guest House will allot room(s) only for a maximum period of 7 days. Thereafter permission from the Director has to be obtained.

Note: In case of any emergent situation, Director of the institute is authorized to cancel all the bookings

Eligibility for Guest House

Category-A

Institute Guest (Free Boarding and lodging)

1. Chairman, External Members of Board of Governors, Financial Committee, Academic Advisory Committee, Selection Committee, MHRD Representative etc.
2. Directors and Chairpersons of other NITTTRs, NITs, IITs, IIMs
3. Eminent Persons for Delivering Special Lecturers in NITTTR Chandigarh
4. Officials invited for institute projects and programs
5. Any other as approved by the Director

Category-B (Rs. 1000/ per day)

1. Officials from Government, Public Sector Undertaking and industries for official work other than NITTTR work

Category –C (Rs. 500/ per day)

1. Faculty/ staff members from other NITTTRs and other Centrally Funded Technical Institutions on their request

Category -D (Rs.250/ per day)

1. Former employees of Institute for the functions of self or their wards (Maximum 7 days in a calendar year)

2. Employees of NITTTTR Chandigarh for
 - (i) Personal guests and family functions (Son, daughter, brother, sister)
 - (ii) Any Other Approved by the Director(Maximum 14 days in a calendar year)

Category-E (Rs. 1500/ per day)

1. Those not recovered in any of the above Categories -A to D with the approval of the Professor In-charge Guest House/ Director.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO THE BOARD OF GOVERNORS

TABLE AGENDA

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The following are the proposed terms & conditions, eligibility criteria and tariff for allotment of rooms in the Institute Guest House.

1. Allotment of rooms in Guest House would be on a first come first serve basis.
2. Booking of rooms in Guest House will not be permitted before 21 days
3. The Professor In-charge Guest House will allot room(s) only for a maximum period of 7 days. Thereafter permission from the Director has to be obtained.

Note: In case of any emergent situation, Director of the institute is authorized to cancel all the bookings

Eligibility for Guest House

Category-A

Institute Guest (Free Boarding and lodging)

1. Chairman, External Members of Board of Governors, Financial Committee, Academic Advisory Committee, Selection Committee, MHRD Representative etc.
2. Directors and Chairpersons of other NITTTRs, NITs, IITs, IIMs
3. Eminent Persons for Delivering Special Lecturers in NITTTR Chandigarh
4. Officials invited for institute projects and programs
5. Any other as approved by the Director

Category-B (Rs. 1000/ per day)

1. Officials from Government, Public Sector Undertaking and Industries for official work other than NITTTR work

Category –C (Rs. 500/ per day)

1. Faculty/ staff members from other NITTTRs and other Centrally Funded Technical Institutions on their request

Category -D (Rs.250/ per day)

1. Former employees of Institute for the functions of self or their wards (Maximum 7 days in a calendar year)

2. Employees of NITTTR Chandigarh for
 - (i) Personal guests and family functions (Son, daughter, brother, sister)
 - (ii) Any Other Approved by the Director(Maximum 14 days in a calendar year)

Category-E (Rs. 1500/ per day)

1. Those not recovered in any of the above Categories -A to D with the approval of the Professor In-charge Guest House/ Director.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO THE BOARD OF GOVERNORS