

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH**

**MINUTES OF THE 32ND MEETING OF THE FINANCE COMMITTEE
HELD ON FEBRUARY 18, 2016 AT 4.00 PM**

The 32nd meeting of the Finance Committee was held on February 18, 2016 at 4.00 p.m. in the Board Room of NITTTR, Chandigarh. The following members were present:

1.	Dr KK Talwar Chairman, Board of Governors, National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019	Chairman
2.	Shri Varghese Vohannan Under Secretary , Representing Shri Shashi Prakash Goyal, IAS Joint Secretary to Govt. of India Ministry of Human Resource Development of India, Shastri Bhawan, New Delhi – 110 115	Member
3.	Shri Buta Singh Sidhu, Dean(Academics) Representing Shri Rakesh Kumar Verma, Vice Chancellor, IK Gujral Punjab Technical University, Jalandhar(Punjab)	Member
4.	Dr MP Poonia Director National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019	Member Secretary

Mrs. Darshana M Dabral, Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi 110 115 could not attend the meeting.

The Member Secretary at the outset, welcomed all the members. Thereafter, with the permission of the Chair, following agenda items were deliberated:



ITEM NO. F. 32.1 TO CONFIRM THE MINUTES OF 31ST MEETING OF FINANCE COMMITTEE HELD ON 20.11.2015

The following comments were received from Ministry of Human Resource Development vide their letter.No.F.No.7-23/2015-TS.IV dated 01.12.2015.

As regards Item No.F.30.3.7 and 30.3.8 – Whether the contracts with the concerned persons have a provision for such increases.

After detailed discussions on the above issue the Finance Committee advised the institute to send a detailed reply on the queries raised by the Ministry. As there were no other comments, the minutes were confirmed as recorded.

ITEM NO.F.32.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 31ST MEETING OF THE FINANCE COMMITTEE HELD ON 20.11.2015

Against

Item No.B.30.3.7 TO CONSIDER AND APPROVE THE ENHANCEMENT OF SALARY OF ACCOUNTS OFFICER AND ACCOUNTANT

The Finance Committee advised the institute to send a detailed reply on the queries raised by the Ministry on the above item vide its letter No. F.No.7-23/2015-TS.IV dated 01.12.2015. Finance Committee further advised the institute to adhere the guidelines of the Ministry regarding such recruitments. Enhancement of salary is to be done after approval from Ministry. The Member Secretary informed the House that all the guidelines of DOPT have been followed by the Institute in this case.

Against

Item No.B.30.3.8 TO CONSIDER AND APPROVE THE ENHANCEMENT OF REMUNERATION OF SHRI PP KAUSHIK, CONSULTANT (TEQIP-II)

The Finance Committee advised the institute to send a detailed reply on the queries raised by the Ministry on the above item vide its letter No. F.No.7-23/2015-TS.IV dated 01.12.2015. Finance Committee further advised the institute to adhere the guidelines of the Ministry regarding such recruitments. Enhancement of salary is to be done after approval from Ministry. The Member Secretary informed the House that all the guidelines of DOPT have been followed by the Institute in this case..

Against

Item No. F.31.3.3 TO CONSIDER ENHANCEMENT OF HONORARIUM PAID TO EXPERTS INVITED FOR SHORT TERM COURSES ME /M.TECH

Noted.



ITEMS F.32.3 ITEMS FOR CONSIDERATION

ITEM NO.F.32.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 31.01.2016

The Finance Committee considered the expenditure report as on 31.01.2016 and recommended to the Board of Governors to approve the same. The Finance Committee also suggested that Ministry may be requested to release the grant in time for its in time utilisation by the institute.

ITEM NO.F.32.3.2 TO CONSIDER STOPPING THE REIMBURSEMENT OF THE COST OF LAPTOP UNDER CPDA

The Finance Committee advised the institute to stop the reimbursement of the cost of the laptops under CPDA.

ITEM NO.F.32.3.3 TO CONSIDER AND APPROVE THE EXPENDITURE INCURRED ON E-CONTENT IN HINDI FOR U.P STATE

The Finance Committee advised the institute to send full proposal containing details of programmes launched under NMEICT for e-content generation for allocation of funds to meet the expenditure under this activity.

ITEM NO.F.32.3.4 TO CONSIDER AND APPROVE THE PAYMENT OF SCHOLARSHIP TO PH.D SCHOLARS

The Finance Committee advised the institute to take up the matter with the Ministry for grant of scholarship to Ph.D Scholars after the completion of the term of the TEQIP II project.



ITEM NO. F.32.3.5 ESTABLISHMENT OF FOUR FUNDS TO SUSTAIN THE 'REFORMS' PROCESS (ACADEMIC AND NON-ACADEMIC) UNDER TEQIP-II PROJECT BEYOND THE PROJECT PERIOD

The Finance Committee recommended to the Board of Governors for the establishment of four funds to sustain the Reforms Process under TEQIP II Project beyond the project period. These funds could be created by contributions from student fee, IRG, consultancy earnings(institutional share)etc.


ITEM NO. F.32.3.6 EXPENDITURE UNDER TEQIP-II PROJECT (PLAN SCHEME) UP TO JANUARY, 2016


The Finance Committee recommended to the Board of Governors to approve the expenditure under TEQIP Project. Member Secretary informed the House that all the procedures and guidelines under TEQIP project are being followed for making any expenditure under the Project.

ITEM NO. F.32.3.7 PROVIDING TEACHING AND RESEARCH ASSISTANTSHIP TO INCREASE ENROLMENT IN POST GRADUATE PROGRAMMES IN ENGINEERING AND APPLIED SCIENCES DISCIPLINES UNDER TEQIP-II PROJECT

The Finance Committee advised the institute to take up the matter with the Ministry for grant of scholarship to ME/M.Tech/Ph.D Scholars after the completion of the term of the TEQIP II project.

The meeting ended with a vote of thanks to the Chair.


Dr MP Poonja
Member Secretary
NITTTR, Chandigarh


Dr KK Talwar
Chairman, Board of Governors
NITTTR, Chandigarh

FIA
