

FIA
1/2
2/09/16

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH, CHANDIGARH

**MINUTES OF THE 33RD MEETING OF THE FINANCE COMMITTEE
HELD ON AUGUST 09, 2016 AT 2.30 P.M. IN THE BOARD ROOM OF IIT DELHI**

The 33rd meeting of the Finance Committee was held on August 09, 2016 at 2.30 p.m. in the Board Room of IIT Delhi. The following members were present:

1.	Dr KK Talwar Chairman, Board of Governors, National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019	Chairman
2.	Shri Satpal Sharma, Under Secretary representing Mrs. Darshana M Dabral Joint Secretary & Financial Adviser (IFD) Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
3.	Shri SP Goyal Joint Secretary (NITs & DL) Department of Higher Education Ministry of Human Resource Development of India, Shastri Bhawan, New Delhi – 110 115	Member
4.	Dr. Amanpreet Singh Registrar Representing Shri Rakesh Kumar Verma, Vice Chancellor, IK Gujral Punjab Technical University, Jalandhar(Punjab)	Member
5.	Dr MP Poonia Director National Institute of Technical Teachers Training & Research, Sector 26, Chandigarh 160 019	Member Secretary

The Member Secretary at the outset welcomed all the members. Thereafter, with the permission of the Chair, following agenda items were deliberated upon one by one:

ITEM NO. F. 33.1 TO CONFIRM THE MINUTES OF 32ND MEETING OF FINANCE COMMITTEE HELD ON 18.02.2016

The minutes of the meeting were confirmed as recorded.

ITEM NO.F.33.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 32ND MEETING OF THE FINANCE COMMITTEE HELD ON 18.02.2016

Against

ITEM NO.F.32.1 TO CONFIRM THE MINUTES OF 31ST MEETING OF FINANCE COMMITTEE HELD ON 20.11.2015

Noted. However, Joint Secretary (NITs & DL) pointed out that regarding Agenda Item Nos. 30.3.7 and 30.3.8, it has still not been clarified by the Institute as to whether the contracts with the concerned persons have a provision for such increases or not ?

Against

ITEM NO.B.30.3.7 TO CONSIDER AND APPROVE THE ENHANCEMENT OF SALARY OF ACCOUNTS OFFICER AND ACCOUNTANT

Noted. However, on a query of Joint Secretary (NITs & DL), the provision which necessitates that the enhancement of salary is to be done only after the approval of the Ministry could not be shown to the members.

Against

ITEM NO.B.30.3.8 TO CONSIDER AND APPROVE THE ENHANCEMENT OF REMUNERATION OF SHRI PP KAUSHIK, CONSULTANT (TEQIP-II)

Noted. However, on a query of Joint Secretary (NITs & DL), the provision which necessitates that the enhancement of salary is to be done only after the approval of the Ministry could not be shown to the members.

Against

ITEM NO. F.32.3.2 TO CONSIDER STOPPING THE REIMBURSEMENT OF THE COST OF LAPTOP UNDER CPDA

Noted.

Against
ITEM NO. F.32.3.3 TO CONSIDER AND APPROVE THE EXPENDITURE INCURRED ON E-CONTENT IN HINDI FOR U.P STATE

Noted.

Against
ITEM NO. F.32.3.4 TO CONSIDER AND APPROVE THE PAYMENT OF SCHOLARSHIP TO PH.D SCHOLARS

Noted.

Against
ITEM NO. F.32.3.5 ESTABLISHMENT OF FOUR FUNDS TO SUSTAIN THE 'REFORMS' PROCESS (ACADEMIC AND NON-ACADEMIC) UNDER TEQIP-II PROJECT BEYOND THE PROJECT PERIOD

Noted. The Finance Committee also felt that the Institute should apply for seeking funds under the proposed TEQIP-3 Project and make all requisite efforts towards the same.

Against
ITEM NO. F.32.3.7 PROVIDING TEACHING AND RESEARCH ASSISTANTSHIP TO INCREASE ENROLMENT IN POST GRADUATE PROGRAMMES IN ENGINEERING AND APPLIED SCIENCES DISCIPLINES UNDER TEQIP-II PROJECT

Noted.

ITEMS F.33.3 ITEMS FOR CONSIDERATION

ITEM NO.F.33.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 30.06.2016

The Finance Committee considered the status report of expenditure under Plan(Non Recurring) – Creation of Capital Assets, Plan(General) – Recurring and Non Plan(Recurring) Scheme at the end of 30th June, 2016 and recommended to the Board of Governors to approve the same.

ITEM NO.F.33.3.2 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

The Finance Committee after considering the status report regarding declaration of goods including equipment, furniture etc as obsolete or unserviceable, on the basis of the assurance given by the Director in the meeting that the extant provisions, rules and regulations in this regard have been followed in letter and spirit, recommended to the Board of Governors to declare the goods costing Rs.62,88,770.58 and having depreciated value of Rs.2,89,962.12 as obsolete/unserviceable. Further, the Finance Committee advised the Institute that for disposal of electronic items, a separate procedure as per GF&AR should be followed.

ITEM NO.F.33.3.3 TO CONSIDER AND APPROVE OF MANAGEMENT INFORMATION SYSTEM (MIS) OF COMMUNITY DEVELOPMENT THROUGH POLYTECHNICS

The Finance Committee appreciated the development of Management Information System (MIS) of Community Development through Polytechnics developed by the Institute. Regarding sanctioning of posts of System Analyst and System Programmer it did not accede to the request of the Institute. The Finance Committee further advised the Institute to re-allocate the work within its sanctioned strength.

ITEM NO.F.33.3.4 TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM PAID TO EXPERTS INVITED FOR SHORT TERM COURSES AND ENGAGING ME/M.TECH CLASSES

The Finance Committee recommended to the Board of Governors to approve the proposal of the Institute to pay an Honorarium of Rs.1500/- per session(limited to Rs.3000/- per day per speaker) to external experts for taking sessions in STCs, ME/M.Tech programmes and also viva-voce examination of ME/M.Tech thesis for each student (Limited to Rs.3,000/- max. per day).

ITEM NO.F.33.3.5 TO CONSIDER REQUEST OF PH.D. SCHOLARS ADMITTED WITH VALID GATE SCORE OR PU-PH.D.-ENTRANCE TEST FOR GRANT OF FELLOWSHIP

The Finance Committee observed that before starting the Ph.D Programme, it should have carefully been thought out and decided beforehand as to how and from which funds, the scholarship to the Research Scholars shall be paid. Instead of following this approach, the institute in an ad-hoc manner initiated the Ph.D Programme and is now in a state of confusion regarding the payment of scholarship

to the Research Scholars. In view of the fact that the payment of scholarship is a necessity and cannot be avoided, after detailed discussions, the Finance Committee advised the Institute that the Institute may pay scholarship to Ph.D scholars from the Internal Revenue Generation (IRG) of the Institute. The Ministry Representatives informed that for this purpose no separate/additional allocation will be done by the Ministry.

ITEM NO.F.33.3.6 TO CONSIDER AND APPROVE THE WRITE OFF LOST OF LIBRARY BOOKS AMOUNTING TO Rs.5077/-

The Finance Committee on the basis of the assurance given by the Director in the meeting that the extant provision, rules and regulations in this regard have been followed in letter and spirit, recommended to the Board of Governors to approve the loss of library books amounting to Rs.5077/-.

ITEM NO.F.33.3.7 TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18

The Finance Committee recommended to the Board of Governors its in principle approval to the renovation work to be undertaken by the Institute during the financial year 2016-17 and 2017-18. The Committee requested the Institute to prioritize the works on the basis of their importance and should initiate any work only after assuring itself of the availability of sufficient funds for its completion. As far as construction work of International Skill Centre and houses in Sector 42, Chandigarh is concerned, the Institute was advised to prepare a proper justification along with scheduling for each new construction work and place it before the Finance Committee and the Board of Governors for consideration.


ITEM NO.F.33.3.8 TO CONSIDER REQUEST OF ME STUDENTS ADMITTED THROUGH PU-CET FOR GRANT OF SCHOLARSHIP


The Finance Committee requested the Institute to clarify the terms and conditions on which these students were admitted and how the Institute had planned to conduct the Master's programmes.

The Finance Committee lastly advised the Institute to focus on its core area of training the technical teachers serving in various Polytechnics/Engineering Institutes under its jurisdiction. The Committee further advised the Institute to examine its Memorandum of Association and inform the Committee in its

next meeting as to whether, the running of Masters and Ph.D programmes is within the permitted domain of activities or not. It was further felt that if these programmes are permitted, then they should be primarily for the teachers and not for fresh students as the case seems to be as of now. The Institute was further requested to give the number of teachers and fresh students participating in all its Masters and Research programmes during the last five years in the next meeting of the Committee.

The meeting ended with a vote of thanks to the Chair.


(Dr MP Poonia)
Member Secretary
NITTTR, Chandigarh


(Dr KK Talwar)
Chairman, Board of Governors
NITTTR, Chandigarh
