

**MINUTES OF THE SIXTH MEETING OF THE FINANCE COMMITTEE HELD ON OCTOBER 13, 2006 AT 11.30 A.M. AT NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR) CHANDIGARH**

The 6<sup>th</sup> meeting of the Finance Committee was held on October 13, 2006 at 11.30 a.m. at National Institute of Technical Teachers' Training & Research(NITTTR), Chandigarh. The following were present:

1. **Mr Yashpal Mahajan,** Chairman  
Chairman, Board of Governors,  
National Institute of Technical Teachers'  
Training & Research(NITTTR),  
CHANDIGARH – 160 019
2. **Shri Vijay Bharat,** Member  
Director(T),  
Government of India,  
Ministry of Human Resource Development,  
Representing  
**Shri Ravi Mathur, IAS,**  
Joint Secretary,  
Government of India,  
Ministry of Human Resource Development,  
Department of Secondary & Higher Education,  
Shastri Bhawan,  
NEW DELHI 110 001
3. **Dr SC Laroia,** Member-Secretary  
Director,  
National Institute of Technical Teachers'  
Training & Research(NITTTR),  
Sector 26,  
CHANDIGARH 160 019

The following members could not attend the meeting:

1. **Shri SK Ray,** Member  
Financial Adviser,  
Government of India,  
Ministry of Human Resource Development,  
Integrated Finance Division(IFD),  
Department of Secondary & Higher Education,  
Shastri Bhawan,  
NEW DELHI 110 001
2. **Shri Vickram Jaidka,** Member  
# F-27 Punjab University,  
Sector-25,  
CHANDIGARH

*Delhi*  
*Chandigarh*

At the outset, Dr SC Laroia, Director & Member Secretary welcomed the Chairman Shri Yashpal Mahajan and other members of the Committee.

Thereafter Shri Yashpal Mahajan after conveying his thanks to the Member Secretary extended warm welcome to all the members of the Committee and expressed his deep gratitude towards them for having spared their valuable time for attending the meeting. He then requested Dr SC Laroia, Director and Member Secretary of the Committee to conduct the proceedings.

Dr SC Laroia, Director also extended warm welcome to all the members of the Committee and thanked them for sparing their valuable time to attend the meeting despite their busy schedule. Thereafter the various agenda items were discussed as under :

**ITEM NO.F.6.1 TO CONFIRM THE MINUTES OF THE 5<sup>th</sup> MEETING OF FINANCE COMMITTEE OF NITTTR CHANDIGARH HELD ON JULY 21, 2005 AND TO REPORT ACTION TAKEN THEREON.**

The minutes of the 5<sup>th</sup> meeting of the Finance Committee held on July 21, 2006 were confirmed as recorded.

While noting the follow up action on the various decisions/recommendations made by the Committee in its 5<sup>th</sup> meeting including the pending items of its previous meetings as reported in the agenda, it was further deliberated as under:

**Against**  
**ITEM NO.F.4.3 TO CONSIDER AND RECOMMEND TO THE BOARD THE INSTITUTE'S REQUIREMENT FOR ADDITIONAL SPACE FOR (i) LECTURE HALL COMPLEX AND (ii) NEW HOSTEL BLOCK.**

The Committee desired that after approval of Revised Budget Estimates(Plan) of the Institute for the year 2006-07 and Budget Estimates(Plan) for the year 2007-08 which includes requirement of additional funds for construction of Lecture Hall Complex and new Hostel Block, the same may be pursued with the Ministry for an early approval. After approval of the Ministry, the construction work be started so that the expenditure is incurred as per approved Budget Estimates by the Ministry.

**Against**  
**ITEM NO.F.4.5 TO CONSIDER AUDIT AND INSPECTION REPORT ON THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2004-05.**

Noted.

*Act*  
*5/27/07*



**Against  
ITEM NO.F.4.6**

**TO CONSIDER INTRODUCTION OF BLOCK GRANT SCHEME 2005(NON PLAN) OF GOVERNMENT OF INDIA IN RESPECT OF CENTRALLY FUNDED HIGHER EDUCATION INSTIUTES OF IMPORTANCE.**

The Committee desired that the matter may continue to be pursued with the Ministry for enhancement of Grant-in-aid under Non Plan and also to regularize the excess Non Plan expenditure during the year 2005-06.

**Against  
ITEM NO.F.5.5**

**TO CONSIDER GRANT OF BENEFITS OF PROMOTION SCHEME OF THE GOVERNMENT OF INDIA, MINISTRY OF PERSONNEL, PUBLIC GRIEVANCS AND PENSIONS TO THE INSTITUTE DRIVERS RETROSPECTIVELY WITH EFFECT FROM 1.1.1996.**

Noted.

**Against  
ITEM NO.F.5.7**

**TO CONSIDER THE AUDIT REPORT OF THE INSTITUTE FOR THE YEAR 2005-06.**

The Committee desired that the institute may continue to take up the matter with the Audit Office for settlement of all the outstanding audit paras shown in the Audit and Inspection Report and the SAR for the year 2005-06.

**ITEM NO.F.6.2**

**TO APPROVE THE REVISED BUDGET ESTIMATES OF THE INSTITUTE FOR THE FINANCIAL YEAR 2006-07 AND BUDGET ESTIMATES FOR THE YEAR 2007-08.**

The Committee recommended to the Board that the Revised Budget Estimates of the Institute for the year 2006-07 to the tune of Rs.532.51 lacs under Non Plan and Rs.956.70 lacs under Plan and the Budget Estimates for the year 2007-08 to the tune of Rs.608.91 lacs under Non Plan and Rs.1008.37 lacs under Plan (including estimated income) may be approved. It was also informed that the Ministry has sanctioned Plan grant to the tune of Rs.315 lacs for the year 2006-2007 but the utilization of funds under Plan Grant by the institute is poor. The Committee desired that the institute should take steps for utilization of Plan Grant in a systematic manner and expenditure under Plan should be reviewed monthly. It was further suggested by the representative of the Ministry that the institute should provide the pending Utilisation Certificates if any, to the Ministry expeditiously.

*Act*  
*52/11/02*

**ITEM NO.F.6.3****TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2005-06.**

It was reported by the Member Secretary of the Committee that the Audit Certificate and Utilization Certificate are still awaited from the Audit Office but the matter is being pursued continuously. It was also reported that the Comptroller & Auditor General of India had raised certain observations on the report submitted by Principal Accountant General(Audit) Punjab & UT Chandigarh. The observations raised by CAG of India are being attended and will be sent to the Audit Office shortly. The Audit Certificate and Utilization Certificate are expected to come during the month of November 2006 and the same will be incorporated in the Annual Report as and when received from there. The Committee desired to pursue the matter with the Audit Office on priority so that the Annual Report of the Institute is not delayed for want of Audit Certificate and the Utilization Certificate. The Annual Report of the Institute for the year 2005-06 should be kept ready so that the Audit Certificate and Utilisation Certificate as and when received from the Audit Office are incorporated therein and the report submitted to the Ministry as per the calendar before the commencement of the winter session of Parliament.

**ITEM NO.F.6.4****TO CONSIDER CREATION OF A POST OF HINDI OFFICER IN THE PAY SCALE OF RS.6500-10500.**

The Committee recommended that keeping in view the norms laid by the Government of India, Ministry of Home Affairs for creation of post for implementation of Official Language policy of the Government of India as well as the desires of the Parliamentary Committee, one post of Hindi Officer in the pay scale of Rs.6500-200-10500 may be created for the institute by obtaining approval of the Ministry through a self contained proposal. The post may be filled by direct recruitment by open selection on All India basis. The recruitment rules for the post be prepared after creation of the post and the same may be submitted to the Board for approval. Thereafter the post may be filled up.

**ITEM NO.F.6.5****TO CONSIDER GROUPING OF SOME GROUP 'D' POSTS WITH IDENTICAL PAY SCALES IN THE SAME CADRE.**

The institute reported that the recruitment rules have already been approved by the Board of Governors, The Committee was of the view that there is no need to bring up this item to the Finance Committee/Board again since the rules have already been approved by the Board. The same need to be implemented by the institute.

*Act* *21/11/07*



ITEM NO.F.6.6

**TO CONSIDER DELEGATION OF FINANCIAL POWERS OF HEADS OF DEPARTMENT TO INCUR EXPENDITURE UPTO RS.2500/- IN EACH CASE.**

The Committee recommended that keeping in view the escalation in prices and latest amendments in Rule GFR 145 financial powers of the Heads of Department to incur expenditure on any item of stores and repairs etc may be enhanced from Rs.1000/ to Rs.2500/- subject to the following conditions:

1. Budget provision and availability of funds should be checked from Accounts Section before granting sanction.
2. Monthly statement of sanction and expenditure be maintained by respective departments and the same be sent to the Accounts Section.

The meeting ended with a vote of thanks to the Chair.

*Achariya*  
( Dr SC Laroia ) 13/10/06  
Member Secretary

*Yashpal Mahajan*  
( Yashpal Mahajan ) 13/10/06  
Chairman, Board of Governors