

Augmentation

Agenda items for 40th meeting of the Board of Governors
to be held on 22.03.2018 at 3.30 p.m.

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**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

**AGENDA FOR THE 40TH MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 22.03.2018 AT CENTRAL LIBRARY, MHRD,
SHASTRI BHAWAN NEW DELHI.**

40.0 Welcoming of the Chairman and Members

Special Achievement

The institute has been awarded with an INAE distinguished visiting Professor by INAE. This is first time for any of the NITTTRS. Dr AL Das former Director of SAMEER has been nominated by INAE for this purpose. A copy is enclosed as **Annexure –I** (at page Nos. 1 to 2)

Previous Meetings.

**ITEM NO. B.40.1 TO CONFIRM THE MINUTES OF THE 39TH MEETING OF
THE BOARD OF GOVERNORS HELD ON 27.10.2017 AT
SYNDICATE ROOM, NITTTR, CHANDIGARH**

The minutes of the 39th meeting of the Board of Governors of the Institute held on 27.10.2017 at Syndicate Room NITTTR, CHANDIGARH were circulated amongst all its members vide Institute letter No. NITTTR/Board/39th – Minutes/ 13459-474 dated 22.11.2017 (Copies of the minutes of above said meetings are enclosed as **Annexure – II** (page Nos.3 to 14)). No comments have been received from any members hence, the same may be confirmed as recorded. As such approval of Ministry has already been received.

(For Confirmation)

**ITEM NO. B.40.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE
IN THE 39TH MEETING OF THE BOARD OF GOVERNORS
HELD ON 27.10.2017.**

S No.	Item	Action Taken
B.39.1	TO CONFIRM THE MINUTES OF THE 37TH AND 38TH MEETING OF THE BOARD OF GOVERNORS HELD ON 03.03.2017 AND 04.08.2017 RESPECTIVELY The minutes of the 37 th and 38 th	Noted. As directed by the Board the case regarding reimbursement of TA/DA and other expenditure for official visit of Prof. MP Poonia to Taiwan has been sent to

	<p>meetings of the BOGs were considered and confirmed by the Hon'ble Members baring the item No. F.34.2.8 for which there was an observation from the Ministry of Human Resource Development [MHRD], Govt of India. It was observed that the decision to reimburse the TA/DA to Prof MP Poonia (Ex-Director of the institute) for his visit to Taiwan was taken in the 34th meeting of Finance Committee which was agreed to by all Members. Prof MP Poonia initially did not claim any finance from the institute expecting the same from the Taipei Economic and Cultural Centre in India. When he did not receive the same, he got the same reimbursed from the IRG of the Institute with due approval of the Hon'ble Chairman BOGs & Finance Committee. Realizing the need for such visit in the academic interest of the institute, the Board advised the institute to make a fresh request with details to the Ministry for consideration and to regularise the matter.</p>	<p>ministry vide institute letter No. NITTTR/Admn/EA-I/14504 dated 15.12.2017. copy enclosed as (Annexure-III) (at page Nos. 15 to 16). Reminder was sent on 05.03.2018.</p>
<p>B.39.2/ B.35.4.5</p>	<p>APPROVAL OF SELECTIONS FOR THE POST OF ASSOCIATE PROFESSORS IN DIFFERENT DEPARTMENTS ADVERTISED AGAINST ADVERTISEMENT NO.97/2015</p> <p>The Board took note of the observations of the Ministry conveyed vide letter No. F.No 7-3/2017-TS.IV dated 25.04.2017. After deliberations, the institute was advised to constitute a Committee to go through the detail process and procedures adopted against this recruitment. Based on the findings of the Committee, the institute will</p>	<p>Meeting of the Committee was held on 8th March, 2018. The committee members could not meet on the scheduled date. Now it is fixed on 19.03.2018. The recommendation of the committee shall be placed on the table..</p>

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	<p>make a request to the Ministry to clear the selection process of Associate Professors of various departments conducted against Advertisement No. 97/2015 for which there is no ambiguity and no flouting of procedures and norms. The Board further decided to release the advertisement for the vacant posts of Associate Professors only after getting a reply to the request to be made by the institute to Ministry as advised above.</p>	
<p>B39.2/ B.36.5.8</p>	<p>CASE AGAINST Ms KANIKA SHARMA, ASSISTANT PROFESSOR, NITTTR, CHANDIGARH</p> <p>To be placed to BOGs only after getting the reply</p>	<p>CVO has informed that the Govt.of India vide letter dated 30.01.2018 has sought more information from CVO in respect of this case. The reply has been sent by the CVO on 19.02.2018.</p>
<p>B39.2/ B.36.5.10 B.34.3.5</p>	<p>SELECTIONS TO THE POSTS OF ASSISTANT PROFESSORS</p> <p>The institute downgraded the positions of Professors to Assistant Professors and released the advertisement to fill up the positions. The decision to downgrade the position of Professor was taken in the 31st meeting of BOGs vide Item No. B.31.5.14 which was held on 07.11.2014. Based on the agreed decision of the BOGs, the interviews were held. However, when the minutes were communicated, the MHRD, vide letter No. F. No.7-1/2016/TS.IV/332/16 dated 8.8.2016 made an observation and advised the institute to initiate recruitment process afresh as per sanctioned posts and as per AICTE norms. It is on record that the decision to downgrade the above positions was approved by the BOGs in its meeting held on 7.11.2014. Now, the</p>	<p>The institute has advertised for 6 posts of professors viz: Civil Engg, Computer Science & Engg, Electronics & Communication Engg., Electrical Engg, Mechancial Engg. & Applied Science in the Pay Band of Rs. 37400-67000 (AGP Rs 10,000 (AGP Rs. 10,000/-) The last date for receiving the applications was 15th January, 2018. The screening process is going on. The rest vacant Professors positions of other departments are scheduled to be advertised during March, 2018.</p>

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	<p>ministry has advised the institute to initiate a fresh procedure, hence, complying with the Ministry observations, BOGs advised the Director to float advertisement for the posts of Professor immediately and initiate recruitment process as per the AICTE norms as has been advised by the Ministry.</p>	
<p>B.39.2/ B.36.5.14</p>	<p>TO CONSIDER APPEAL OF MR. KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED) NITTTR CHANDIGARH</p> <p>The Hon'ble Members, after going through the legal advice of the Institute Counsel on the said matter, directed the institute to refer the matter to the Ministry for direction.</p>	<p>Director has constituted a committee to examine the case afresh. The recommendation of the committee has been received. The same is being examined.</p>
<p>B.39.2/ B.37.4.1</p>	<p>STOPPAGE OF INCREMENTS OF FACULTY MEMBERS WHO HAVE NOT COMPLETED THEIR Ph.D WITHIN A PERIOD OF SEVEN YEARS</p> <p>The matter was deliberated and discussed in light of the points raised by one of the esteem Members of BOGs. It was advised to the institute to constitute a Committee keeping Deputy Secretary to GOI, MHRD, New Delhi, as one of its Members, to review the cases and to place the recommendations of the Committee in the next meeting of BOGs for consideration and decision.</p>	<p>The meeting for stoppage of increments of faculty members was held on 20.02.2018 in the Chamber of Deputy Secretary, MHRD., New Delhi. Members opined that the suggestion of an expert, preferably from Registrar/Deputy Registrar of any NIT, may be obtained and placed to the committee before final decision. The request is already made to Deputy Registrar of NIT Kurukshetra.</p>
<p>B.39.2/ B.37.4.2</p>	<p>TO CONSIDER PROMOTION OF FACULTY UNDER CAREER ADVANCEMENT SCHEME</p> <p>The Hon'ble Members, after evaluating the requirements of the institute, permitted the institute to conduct the selection procedure to</p>	<p>The cases of eligible faculty members for promotion under CAS are under process. The applications have been received and screening is under process. Further it is decided to advertise the CAS promotion</p>

	<p>promote eligible faculty members under Career Advancement Scheme [CAS]. The institute was advised to follow the AICTE guidelines, norms and process for the same.</p>	<p>two times in a year (January & July), as specified in AICTE guidelines. The screening guidelines are enclosed as a separate Agenda Item No B.40.4.3 for approval.</p>
B.39.2/ B.37.4.4	<p>TO CONSIDER AND APPROVE THE AGENDA AND MINUTES OF THE 25th MEETING OF ACADEMIC COUNCIL HELD ON 25.02.2017</p> <p>The Hon'ble Members approved the minutes of the 25th meeting of the Academic Council held on 25.2.2017.</p>	<p>Noted</p>
B.39.2/ B.38.1	<p>TO CONSIDER AND ADVISE REGARDING ARBITRAL TRIBUNAL AWARD</p> <p>The Board advised the institute to make another attempt with NBCC to get the interest waived off or get some discount on the interest claimed by the NBCC. The Board authorized the Director to release the claimed amount but not exceeding ` 22,24,035/- (` 21,71,948 + Service Tax ` 52,087), based on the outcome of the fresh effort. The Board approved the payment already made to NBCC.</p>	<p>As directed by the Board, payment has been released to NBCC on 25.01.2018 by transferring amount through RTGs mode UTR to SBI 218025099352.</p>
B.39.2/ B.39.4.1	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 36TH MEETING OF FINANCE COMMITTEE HELD ON 27.10.2017</p> <p>The Board decided to approve the important items out of the recommendations of Finance Committee. The same are listed below. However, the complete minutes of the 36th meeting of</p>	<p>As advised by the Board, the complete Minutes of 36th Meeting of Finance Committee are placed as Annexure-IV (at page nos 17 to 23) for approval of Board of Governors.</p>

	Finance Committee shall be placed in the next BOGs meeting, i.e. 40 th meeting of BOGs, for consideration.	
F.36.2	TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 33RD, 34TH AND 35TH MEETING OF THE FINANCE COMMITTEE HELD ON 09.08.2016, 03.03.2017 AND 04.08.2017 RESPECTIVELY	
F.36.2/ F.33.3.4	<p>TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM PAID TO EXPERTS INVITED FOR SHORT TERM COURSES AND ENGAGING ME/M.TECH CLASSES</p> <p>The Board after deliberations considered and approved honorarium of ` 1,500/- per session in short-term courses limited to ` 3,000/- per day. However, for experts in the rank of Professor from IITs and IISc, the honorarium shall be ` 2,000/- per session with maximum limit of ` 5,000/- per day. For programme funded by outside agency, the honorarium shall be as per the guidelines of the funding agency. In the absence of the guidelines, Director shall approve the honorarium and maximum limit per day so as to be within the sanctioned fund/budget of the funding agency.</p>	A Circular No 161 dated 08.12.2017 has been issued to all the Professor & HODs. However, the upper ceiling which was earlier Rs. 10,000/-per week with old rate needs revised to be Rs. 15,000/- per week. Hon'ble members may kindly approve the same.
F.36.2/ F.33.3.7	<p>TO CONSIDER AND APPROVE RENOVATION AND NEW CONSTRUCTIONS FOR THE FINANCIAL YEAR 2016-17 AND 2017-18</p> <p>The Members noted the contents and advised the institute to take up the work of construction of houses in Sector 42 by sending reminder to the Chandigarh Administration for allotment of additional land in Sector 38, Chandigarh. As both the works are independent from each other,</p>	As directed by the Board, a reminder dated 06.02.2018 has been sent to Chief Architect, Chandigarh Administration for allotment of land in Sector 38 West for the establishment of International Centre for Skill Development. Reply is awaited.

	the construction of houses at Sector 42, Chandigarh should not be clubbed with allotment of land in Sector 38. The Members approved the recommendations of the Finance Committee from Sl. No. 1 to 4 against item No. F.33.3.7. The Board also approved the construction of houses in Sector 42.	
F.36.2/ F.35.1	TO CONSIDER AND ADVISE REGARDING ARBITRAL TRIBUNAL AWARD The Board advised the institute to make another attempt with NBCC to get the interest waived off or get some discount on the interest claimed by the NBCC. The Board authorized the Director to release the claimed amount but not exceeding Rs. 22,24,035/- (Rs. 21,71,948 + Service Tax Rs. 52,087), based on the outcome of fresh effort. The Board approved the payment made to NBCC.	As directed by the Board , payment has been released to NBCC on 25.01.2018 by transferring amount through RTG mode by UTR No SBI 218025099352.
F.36.2.8	TO CONSIDER AND APPROVE THE REVISED BUDGET ESTIMATES OF THE INSTITUTE FOR 2017-18 AND BUDGET ESTIMATES FOR 2018-19 The Hon'ble Members considered and approved the Revised Budget Estimates for the year 2017-18 and Budget Estimates for the year 2018-19.	Noted
B.36.2.9	TO CONSIDER AND APPROVE THE DISTRIBUTION OF HONORARIUM AND COST ESTIMATION OF MOOCs The Hon'ble Members, after deliberations, considered and approved the distribution of honorarium and cost estimation of MOOCs as recommended under F.36.2.9.	Noted

<p>F.36.2.10</p>	<p>TO CONSIDER AND APPROVE THE PURCHASE OF MULITY-UTILITY VECHICLE</p> <p>After deliberations, the Hon'ble Members approved the requirement of the institute for purchasing a 7-seater vehicle from GeM [Government e-Marketplace]. The Board approved ` 20.00 lakh in the Revised Budget Estimates of the institute for the year 2017-18 for purchasing a 7-seater vehicle as the institute doesn't have a vehicle against Director.</p>	<p>The process for purchase of 7 seater vehicle is under process.</p>
<p>B.39.4.2</p>	<p>TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2016-2017</p> <p>The Board considered and approved the Annual Report and Audited Accounts of the institute. Also, the institute was advised to prepare Hindi version of the same. After obtaining the Audit Certificate, the Annual Report is to be submitted to the Ministry but not later than 31 December, 2017.</p>	<p>Noted</p> <p>Annual Report for the year 2016-2017 (Both English and Hindi version) along with Audit certificate has been sent to MHRD vide institute letter NITTTR/Board/15498 dated 17.01. 2018.</p>
<p>B.39.4.3</p>	<p>JOINING OF THE DIRECTOR</p> <p>The Board approved the joining of Prof SS Pattnaik as Professor in ETV Department on 17 August 2017 and also as Director of the institute on 18 August 2017. The Board approved and granted five years of lien to Prof SS Pattnaik w.e.f 18 August 2017 against regular position of Professor of ETV to facilitate him to join the post of Director of NITTTR, Chandigarh for a tenure of five years.</p>	<p>Noted</p>

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B.39.4.4	<p>FIXING OF REMUNERATION OF THE RETIRED EMPLOYEES HIRED AGAINST THE POST OF ACCOUNTS OFFICER, ACCOUNTANT AND SENIOR ADMINISTRATIVE OFFICER</p> <p>The Board accepted the proposal of the institute for fixing the remuneration for the hired retired person(s). The institute was advised to float advertisement henceforth based on this approval. While hiring retired person(s) against vacant position(s), remuneration to be fixed as: Last Pay Drawn minus Pension, subject to maximum ceiling of gross pay to be drawn against the sanctioned position(s) for which hiring is done.</p> <p>Shri P. Sasikumar, Deputy Secretary (T), MHRD, GOI, New Delhi pointed out towards the grade pay of Accounts Officer which is presently is 4,600/- and which is considerably low. Hence, he advised that the institute may redesignate one position of non-teaching for which the grade pay is presently 5,400/- as against the Accounts Officer and re designate the position of Accounts Officer of grade pay of 4,600/- as a suitable non-teaching position. Accordingly, it was decided that to convert a position of Research Assistant to Accounts Officer and the present position of Accounts Officer will be designated as Technical Officer. Accordingly, the institute will make a request to the MHRD, GOI and on getting the approval, the institute will take necessary steps to fill up these positions.</p>	<p>As directed by the Board, a letter No NITTTR/Admn/E-II/16072 dated 29.01.2018 has been written to AG (Haryana & Pb) Chandigarh and AG(Himachal) Shimla for engaging the service of retired Accounts Officer and Accountant. A reminder has been sent on 20.02.2018 and 21.02.2018 respectively. For conversion /upgradations of the post of Accounts Officer, letter has been sent to Ministry for consideration and approval.</p>
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B.39.4.5	PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE	
(2)	<p>Annual Report and Audited Accounts</p> <p>The Board considered and approved the Annual Report and Audited Accounts of the institute. Also, the institute was advised to prepare Hindi version of the same. After obtaining the Audit Certificate, the same will be submitted to the Ministry.</p>	<p>104 copies of Annual Report (52 English version and 52 Hindi version for the year 2016-2017 along with Audit certificate has been sent to Ministry . vide institute letter No NITTTR/Board/15498 dated 17.01. 2018</p>
(3)	<p>Comments in respect of outstanding Audit Paras</p> <p>The Board advised the institute to make necessary efforts to settle paras which are long pending.</p>	<p>Parawise replies has been sent. ACO is advised to coordinate the activities for an early settlement of paras.</p>
(10)	<p>Status of filling up of vacant posts since last Board meeting</p> <p>(10a) The Board noted the initiative of the institute to fill up the 32 non-teaching posts for which the advertisement was floated on 30.9.2017. The institute was also advised to start the recruitment process for other vacant non-teaching positions. The Board advised the institute to fill up the vacant post as per the Recruitment Rules approved by the Ministry and as per the advice issued by the Ministry.</p>	<p>The screening process of the advertised posts for which Ministry's approval exists is under process. The rest of the posts shall be advertised shortly. However, rest non-teaching vacant positions are being filled-up through service provider on contract basis till the common Recruitment Rules is approved or approval of Ministry is received.</p>
	<p>(10b) The Board noted the vacant positions and advised the institute to go ahead with advertisement to fill up the sanctioned vacant positions of Professors as per AICTE norms and as per the advice of the Ministry. For the posts for which there is no AICTE norms, the institute was advised to constitute a Committee to review the framed Recruitment Rules and get</p>	<p>The institute has already taken steps to fill-up the vacant posts of professors. Subsequently steps will be initiated to fill-up other vacant faculty positions</p>

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	<p>approval of the Ministry after recommendations from the Board and Society. However, the positions of Associate Professors will be advertised based on the recommendations of the Committee/on getting the reply from the MHRD, GOI against the letter to be communicated to the Ministry as per decision against Item No. B.39.2 (No. 35.4.5)</p>	
<p>TEM NO No.B39.4.6</p> <p>(1)</p>	<p>CONSTITUTION OF SELECTION COMMITTEES</p> <p>Constitution of Selection Committees for all teaching and non-teaching positions having grade pay of 6,000/- and above as per 6th CPC or equivalent in 7th CPC (Level-10 and above):</p> <p>The Board after going through the Memorandum of Association and the decision of the Board in its meeting held on 26.4.2013 under B.27.5.7 reconstituted the Selection Committee as below:</p> <p>(i) Chairman: Chairman of BOGs or nominee of the Chairman, BOGs</p> <p>(ii) Director – Member</p> <p>(iii) HOD of the concerned department. In the case where the HOD is not a Professor, then the senior most professor of the Institute.</p> <p>(iv) Nominee of the Vice-Chancellor of the affiliated University</p> <p>(v) Three subject experts [two must attend] to be invited by the Director from the panel of 10 experts (not below the rank of Professor) approved by the Chairman, BOGs</p>	<p>Noted</p>

	<p>(vi) Nominee of the Ministry representing SC/ST/OBC/Minority/Women/Differently abled category</p> <p>(vii) Nominee of AICTE</p> <p>The quorum of the Selection Committee would be of five members including two subject experts. The same Selection Committee is applicable for all direct selections as well as for promotions, including CAS, for the above stated positions.</p>	
2	<p>Constitution of Selection Committees for all non-teaching positions having grade pay of less than ` 6,000/- as per 6th CPC or equivalent in 7th CPC (Below Level-10):</p> <p>(i) Chairman: Director, NITTTR, Chandigarh</p> <p>(ii) HOD of the concerned department. In the case where the HOD is not a Professor, then the senior most professor of the Institute.</p> <p>(iii) Three subject experts [two must attend] to be invited by the Director from the panel of 10 experts (not below the rank of Professor) approved by the Chairman, BOGs</p> <p>(iv) Nominee of the Vice-Chancellor of the affiliated University</p> <p>(v) Nominee of the Ministry representing SC/ST/OBC/Minority/Women/Differently abled category</p> <p>(vi) Nominee of AICTE</p>	Noted.

	<p>The quorum of the Selection Committee would be of five members including two subject experts. The same Selection Committee is applicable for all direct selections as well as for promotions for the above stated positions.</p>	
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	<p>This Selection Committee is applicable to all the posts advertised against Advertisements on 14.9.2017 and for all such posts as mentioned above to be advertised in future. The same is recommended to the Society for consideration and recommendation to the Ministry</p>	
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B.40.3 ITEMS FOR REPORTING

ITEM NO.B.40.3.1 TO REPORT REGARDING RETIREMENT/VOLUNTARILY RETIREMENT OF FACULTY AND STAFF DURING THE PERIOD FROM 01.11.2017 TO 28.02.2018

The following persons have since been retired/voluntarily retirement from the institute on dates mentioned against each :-

Sr. No.	Name (Sarvshri)	Post	Date of Superannuation
1.	Dr. S P Bedi	Professor	06.12.2017(voluntarily retirement)
2.	Shri Chhote Lal	Senior Technical Assistant	31.12.2017

ITEM NO.B.40.3.2 TO REPORT REGARDING COMPLETION OF PROBATION PERIOD OF INSTITUTE EMPLOYEES

Director vide office order No.,NITTTTR/Admn/42 dated 16.2.2018 has approved the completion of probation of the institute employees, on the dates mentioned against each:

Sr. No	Name	Designation	Date of clearance of probation
1.	Shri Jaspal Singh	Assistant	09.01.2018
2.	Shri Sudhir Chopra	UDC	09.01.2018
3	Shri Shammi Kumar	Lab Attendant	16.01.2018

ITEM No B.40.4 ITEMS FOR CONSIDERATION & APPROVAL

ADMINISTRATIVE MATTER

ITEM NO.B.40.4.1 TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF Ph.D.

The following two faculty members were appointed as Assistant Professor (Now Associate Professor) on 24th February, 2004 with the condition that they have to obtain PhD Degree within a period of seven years from the date of appointment as

Assistant Professor (now Associate Professor) as per the condition laid down in AICTE guidelines dated 19.02.2003 for the appointment to the post of Assistant Professor:

- (1) Mrs .Lini Mathew
- (2) Mrs Poonam Syal

It was informed to the Board of Governors in its 20th meeting (vide item No. B 20.3.2) held on 25.6.2011 that Mrs Poonam Syal and Mrs Lini Mathew did not complete their Ph.D within the prescribed limit of 7 years from the date of their appointments as Assistant Professor i.e. 23.02.2011. It was also decided by the Board of Governors that as the faculty members have not fulfilled the prescribed condition, their next increment be stopped. In compliance to the decision of the Board of Governors, the increments of both the faculty members were stopped.

Thereafter, Mrs Lini Mathew was awarded with degree of Doctor of Philosophy (PhD) on 4.2.2013 and Mrs. Poonam Syal was awarded with Ph.D degree on 5.3.2014. Accordingly, the increments of both faculty members were allowed from the dates of completion of their PhD degrees.

The institute informed the Board of Governors in its 30th meeting (vide Item No.B 30.5.9) held on 2.6.2014 and 33rd meeting (item No.33.4.5) held on 21.8.2015 regarding the completion of Ph.D of the above faculty members. The Board of Governors, after noting the status of PhD in respect of Mrs Poonam Syal and Mrs Lini Mathew, directed the Institute that their cases for promotion as Professor under Career Advancement Scheme be considered after three years from the date of completion of PhD by the above faculty member(s). Accordingly, the institute followed the directions of Board of Governors.

Now, AICTE vide its Gazette Notification dated 4.1.2016 has given the following clarifications on the above issue:

Sr.No.	Issue	Clarification
34	Effective date of implementation of Pay scale through CAS i.e. from the date of completion of PhD or elsewhere such qualification is essential	The effective date of implementation of CAS is from the date of acquiring essential qualification for the post subject to fulfilment of other eligibility conditions as laid down in AICTE Regulations/Notifications issued from time to time.

53	Whether, Assistant Professor (Re-designated as Associate Professor wef 1.1.2006), who are not able to complete the Ph.D in seven years from the date of Joining (Direct/CAS) will be reverted back.	Such candidates will be required to complete Ph.D within 7 years from the date of joining, failing which increments shall be stopped until Ph.D is earned.
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Dr. Lini Mathew and Dr.Poonam Syal vide their letters dated 08th December, 2017 have requested to consider waiving of the condition of completion of three years after completion of Ph.D, under above mentioned clarification at serial No.34 for promotion to Professor under CAS from the date of completion of their Ph.Ds i.e. from 27.01.2013 and 5.3.2014 respectively.

In view of the above, it is proposed that cases for promotion as Professor under Career Advancement Scheme of these faculty members may be re-considered by waiving off the three years conditions. However, the final promotion is subject to having API, other conditions as per AICTE and as per decision of the selection committee on merit.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.40.4.2 TO ADOPT GOVT.OF INDIA, MINISTRY OF HEALTH & FAMILY WELFARE, DEPARTMENT OF HEALTH & FAMILY WELFARE LETTER NO.. Z 15025/105/2017/DIR/CGHS/EHS DATED 9TH NOVEMBER, 2017 FOR INSTITUTE EMPLOYEES

On the recommendations of the 1st meeting of the Finance committee vide item No. F 1.8 the Board of Governors in its 1st meeting (vide item No. b 1.22) held on 18.6.2004 had authorized the Director for appointment of AMAs on the approved rates and recognition of Private Hospital/Nursing Homes for specialized and general purpose treatment and Diagnostic procedures for the institute employees subject to the condition that the same are also recognized by the CGHS and the permissible rates are also at par with CGHS. A copy of minutes is enclosed as **Annexure – IV(A) at page No.23(a)** for kind perusal of the Board of Governors.

For appointment of AMAS, the list of AMAS issued by the Secretary, CGEWCC, Chandigarh has been adopted by the Institute. Accordingly, the AMAs whose names are given in the list are chosen by the employees to consult the AMAs nearest to their residence or place of duty for treatment of the institute employees and their families.

As per the above decision of the Board of Governors, the institute has empanelled the following Private Hospital for the treatment of the institute employees and their families on production of Family Identity Card issued by the institute and referral (permission) letter on CGHS rates only:

1. Mukat Hospital Heart Centre, Chandigarh
2. Fortis Hospital, Mohali
3. Grewal Eye Hospital, Chandigarh
4. Max Hospital, Mohali
5. Ivy Hospital, Mohali
6. Reffles Hospital, Panchkula

The Institute has empanelled the following private Diagnostic Centre/Laboratories for the tests etc. of its employees and their dependents/family members. On the recommendations of the institute Medical Officer and Authorised Medical Attendants for tests all faculty and staff members of the NITTR Chandigarh can go to these empanelled laboratories:

- (1) Chandigarh Clinical Laboratories, Sector 16-D, Chandigarh
- (2) Dr. Shamsher Singh Memorial Radio Diagnostic Centre, Sec.16 D Chandigarh
- (3) Prime Diagnostic Centre and Heart Institute, Sector 24 D Chandigarh
- (4) Spiral CT & MRI Centre, Sector 44 C Chandigarh

Now the Government of India, Ministry of Health & Family Welfare, Department of Health & Family Welfare vide letter No. Z 15025/105/2017/DIR/CGHS/EHS dated 9th November, 2017 copy enclosed as **Annexure V** (at page No.24) has simplified the procedure for treatment at private hospitals empanelled under CGHS/CS(MA) Rules, 1944. As per the said letter CGHS beneficiaries are allowed to undergo treatment at private hospitals empanelled under CGHS for specific treatment procedures listed under CGHS rate list and advised by a Specialist in a Central Government/State Govt. Specialist hospital or a CGHS Medical Officer without any

requirement of any other referral(permission) letter. The institute may implement the above letter.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.40.4.3 REVIEW OF THE CRITERIA FOR PROMOTION UNDER CAS/DIRECT AS PER AICTE GUIDELINES

The committee constituted examined the previous criteria of the institute and after mapping with the AICTE requirements has formulated the criteria as per AICTE norms. The same is enclosed as **Annexure VI** (at page Nos. 25 to 32)

THE HON'BLE MEMBRS MAY KINDLY APPROVE THE SAME

ITEM NO. B 40.4.4 TO CONSIDER PROMOTION OF MR JASBIR SINGH, MSA FOR THE POST OF LOWER DIVISION CLERK.

The Institute has 20 sanctioned post of LDCs. Out of these, 14 posts of LDCs are lying vacant at this institute. The Board of Governors in their meeting held on 09.11.2010 vide item No. B 18.41.1(F.18.2.1) had delegated the powers to the Director under serial No. 28 as under :

28	To make officiating appointment upto 3 months against vacancies caused on account of leave, retirement or death	Full power, subject to the concurrence of the Chairman in case of posts whose minimum pay scale exceeds Rs.8000/- PM(Revised to PB 3, Grade Pay Rs.5400)
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Under the power vested in the Director, Mr. Jasbir Singh was promoted as LDC and subsequently made to continue working as LDC as per details given below:

1. 02.01.2017 to 31.03.2017 vide office order No. 227 dated 30.12.2016
2. 01.04.2017 to 30.06.2017 vide office order No.291 dated 28.03.2017
3. 01.07.2017 to 30.09.2017 vide office order No. 64 dated 04.07.2017
4. 01.10.2017 to 31.12.1017 vide office order No.161 dated 12.10.2017

Presently, he is performing the duties of LDC in the Accounts Section and to the entire satisfaction of his superiors. He fulfils the eligibility criteria prescribed for the post of LDC. He has also cleared the written test meant for this post.

It is added that this will not entail any extra financial burden to the Institute as he is already drawing the scale of Lower Division Clerk after getting promotion under Modified Assured Career Progression Scheme (MACPS).

The Board of Governors and NITTTR Society in its 22nd meeting held on 9.8.2016 has approved the following criteria for promotion/direct selection for the post of LDC :

- (i) 33% by promotion from amongst MSAs holding 12th pass qualification with 5 year sof relevant experience in the grade pay of Rs.1800/-
- (ii) 67% by direct recruitment

The above rules have been sent to MHRD for its approval which shall awaited. Mr. Jasbir Singh who is senior most MSA in the cadre is representing that he may be promoted for the post of Lower Division, but in the absence of approved recruitment rules, he could not be promoted. Under the circumstances, Board may kindly allow his continuation in the post of LDC till the RRs of the institute is approved by the Ministry and post are filled-up as per RRs.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE ABOVE PROPOSAL.

FINANCE MATTER

ITEM NO. B 40.4.5 TO CONSIDER AND APPROVE THE MINUTES OF THE 37TH MEETING OF FINANCE COMMITTEE HELD ON 22.03.2018

The 37th meeting of Finance Committee of the institute will be held on 22.03.2018 at 2.30 p.m. at Central Library, MHRD, Shastri Bhawan New Delhi. Agenda papers for this meeting are enclosed as **Annexure VII** as a separate booklet. The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

ITEM NO B.40.4.6 TO RATIFY THE ACTION TAKEN BY THE CHAIRMAN, BOARD OF GOVERNOR REGARDING THE EXTENSION OF REVISION OF 7TH PAY SCALES FOR FACULTY AND SCIENTIFIC /DESIGN STAFF IN CENTRALLY FUNDED TECHNICAL INSTITUTE (CFTI)

Chairman Board of Governors vide UO No 25 dated 14.12.2017 copy enclosed as **Annexure VIII** (at page Nos. 33 to 49) has approved the adoption of revision of 7th pay scales to the faculty of the institute wef 01.01.2016. An undertaking has been taken from every beneficiary to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of in appropriated Pay Level and Pay Cell or any other excess payment made shall be adjusted against the future payment due or otherwise to the beneficiary in the manner as provided in Ministry of Finance (Department of Expenditure) OM No.1-5/2016-ICdated 29th July, 2016.

HON'BLE MEMBERS MAY KINDLY RATIFY THE SAME

ITEM NO B.40.4.7 TO RATIFY THE ACTION TAKEN BY THE CHAIRMAN, BOARD OF GOVERNOR REGARDING THE REVISION OF PAY OF NON-TEACHING STAFF IN CENTRALLY FUNDED TECHNICAL INSTITUTIONS ON THE RECOMMENDATION OF 7TH CENTRAL PAY COMMISSION (7TH CPC)-REGARDING

Chairman Board of Governors vide UO No 02 dated 19.01.2018 copy enclosed as **Annexure-IX** (at page Nos.50 to 58) has approved the pattern of emoluments structure of institute employees is similar to those of the Central Government employees, the other conditions of service of institute employees i.e hours of work etc is exactly similar to those in the Government departments, therefore, the institute as it is fulfilling the conditions laid down in the Ministry of Finance letter dated 13.01.2017 referred to above and in this regard, the institute has already certified to the Ministry vide letter NITTTTR/Dir/12901 dated 23 November,2017. An undertaking has been taken from every beneficiary to the effect

HON'BLE MEMBERS MAY KINDLY RATIFY THE SAME

ACADEMIC MATTER

ITEM NO.B.40.4.8 TO CONSIDER AND APPROVE THE MINUTES OF THE 21st MEETING OF ACADEMIC COUNCIL IS SCHEDULED TO BE HELD ON 15.03.2018

The 21st meeting of Academic Council of the institute is now scheduled to be held on 15.03.2018 at 11.00 AM. Agenda and minutes of the meeting shall be placed on the table at the time of meeting.

ITEM NO. B 40.4.9 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report on the respective issue is placed as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There is no backlog vacancy of SC/STs and OBCs at this institute at the present moment .

2. Annual Report and Audited Accounts

Annual Accounts of the Institute for the year ended 31st march 2017 have been prepared and audited by the O/o Principal Director of Audit (Central) Chandigarh. Audit Certificate received vide letter No. PDA (C)/K.Y/SAR NITTTR-2016-17/2017-18/4918 dated 12.01.2018.

3. Comments in respect of outstanding Audit Paras

There are 13 outstanding audit paras which are being pursued with the Audit office for settlement. The year-wise detail is as under.

Year	No. of outstanding Para
2002-2003	1
2005-2006	1
2013-2014	1
2015-2016	2
2016-2017	8
Grand Total	13

4. Progress of Plan and Non Plan expenditure

The status of progress of capital and revenue expenditure upto 10.03.2018 of the financial year 2017-18 is placed in Finance Committee vide item No. F.37.2.2 of the 37th meeting of Finance Committee. However, the latest shall be placed on the table.

5. Pending vigilance matters and enquiry report thereto

There is only one pending case in the institute.

6. Redressal of public grievances

There is no pending matter of public grievances in the institute.

7. Status of achievement of different targets provided in Result Framework Document.

Achievement of Departments during the Period from 01.04.2017 to till date is enclosed as **Annexure X** (at page No.59)

Expenditure made in both Capital and Revenue Heads.

(Rs in Lakhs)

Particulars	Expenditure from 1.4.2017 to 10.03.2018
Capital : Non Recurring (OH-35)	295.91
Revenue: Training- Recurring & Pension (OH-31)	540.89
Revenue : Salary, Salary B & Retirement Benefits (OH-36)	1734.09
Non-Salary (out of IRG)	232.63

9. Release of Capital and Revenue fund from the Ministry against the allocation.

(Rs in Lakhs)

Particulars	Budget Allocation	Grant-in-aid Received upto 28.02.2018
Capital : Non Recurring (OH-35)	1050.00	787.50
Revenue : Training- Recurring, Salary B & Pension (OH-31)	858.00	822.75
Revenue : Salary & Retirement Benefits (OH-36)	1665.00	1665.00

10. Status of filling up of vacant posts since last Board meeting.

The details have already presented under item No B.39.4.5 at S.No. 10

Any other item(s) with the permission of the Chair.