

Augmentation

Agenda items for 34th meeting of the Board of Governors
to be held on 20.11.2015 at 12.30 p.m. onwards

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**LIST OF MEMBER OF BOARD OF GOVERNORS
OF NITTTR, CHANDIGARH**

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr K.K. Talwar Chairman, Board of Governors, NITTTR, Chandigarh	Chairman
2.	Mrs Seema Bahuguna Additional Secretary & Financial Adviser (IFD) Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
3.	Shri Shashi Prakash Goyal , IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
4.	Shri S K. Singh Director, Technical Education, Govt. of Rajasthan W-6 Residency Road, Jodhpur – 342 001	Member
5.	Shri O P. Verma Director, Technical Education, Govt. of Uttar Pradesh Vikas Nagar, Kanpur – 208024	Member
6.	Shri Akshat Gupta Director, Technical Education, Govt. of Uttarakhand N C C Block, Polytechnic Campus, Srinagar (Garhwal)	Member

Sr. No.	Name and Designation with full address of the present incumbent	Status
7.	Dr. T. Padu Director Higher & Technical Education, Govt. of Arunachal Pradesh, City Itanagar – 791111	Member
8.	Shri Parveen Kumar, IAS Director, Technical Education, Govt. of Tamil Nadu, Sardar Patel Road, Guindy, Chennai – 600 025	Member
9.	Shri Rakesh Kumar Verma, IAS Vice Chancellor, IK Gujral Punjab Technical University Jalandhar – Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala (Punjab) – 144601	Member
10.	Dr. I.K. Bhat Director, Malaviya National Institute of Technology (MNIT), Administrative Block – I, MNIT Campus, JLN Marg, Jaipur (Rajasthan) – 302017	Member
11.	Shri Sunil Kant Munjal, Joint Managing Director, Hero Motocorp Ltd., and Chairman Hero Corporate Service Ltd., 34, Community Centre, Basant Lok, Vasant Vihar, New Delhi – 110057	Member
12.	Advisor All India Council for Technical Education, 7 th Floor, Chander Lok Building, Janpath New Delhi – 110 001	Member
13.	Dr. SS Banwait Professor & Head Mechanical Engineering Department NITTTR, Sector 26, Chandigarh – 160 019	Member
14.	Dr. M.P. Poonia Director, NITTTR, Sector 26, Chandigarh – 160 019	Member - Secretary

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH

AGENDA FOR THE 34TH MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 20.11.2015 AT 12.30 PM ONWARDS

ITEM NO. B.34.1 TO CONFIRM THE MINUTES OF THE 33RD MEETING OF THE BOARD OF GOVERNORS HELD ON 21.08.2015 AT IIT DELHI

The minutes of the 33rd meeting of the Board of Governors of the Institute held on 21.08.2015 at IIT Delhi were circulated amongst all its members vide Institute letter No. NITTTR/Board/33rd - Minutes/ 16775 - 789 dated 07.09.2015 for their information and comments. The ministry in its letter No.7-16/2015-TS.IV dated 17.09.2015 (copy enclosed as **Annexure - I** at page Nos.1 to 2) has made some corrections in the minutes of 33rd meeting of the Board of Governors & 30th meeting of the Finance Committee and directed the institute to re-circulate the same again. Accordingly corrected minutes has been re-circulated to the members of Board of Governors vide institute letter No.NITTTR/Board/33rd - Minutes/ 20554 - 68 dated 09.10.2015. Copy of the minutes enclosed as **Annexure - II** (page Nos. 3 to 8). Since no other comments have been received from any member, the same may be confirmed as recorded.

ITEM NO.B.34.2 TO NOTE THE ACTION TAKEN ON THE DECISION MADE IN THE 33RD MEETING OF THE BOARD OF GOVERNORS HELD ON 21.08.2015

S No.	Item	Action Taken
B.33.1	TO CONFIRM THE MINUTES OF THE 32 ND MEETING OF THE BOARD OF GOVERNORS HELD ON 08.05.2015 AT NITTTR, CHANDIGARH The Member Secretary informed the Board of Governors that MHRD vide its letter no 7-7/ TS IV dated 12.06.2015 has sent its comments on item nos B 32.4.7 and B 32.4.8 of the 32 nd meeting of the BOGs. The institute has sent replies on the comments of the Ministry on the above items. The Board of Governors deliberated on the replies of the institute and after detailed deliberations confirmed the minutes of the 32 nd meeting of the Board of Governors held on 08.05.2015	Noted
B.32.4.7	CHANGES MADE IN THE QUALIFICATIONS AND EXPERIENCE FOR NON-TEACHING POSTS* ADVERTISED AGAINST ADVERTISEMENT No. 142-2/2015 The Member Secretary informed the Board	MHRD vide letter No.7-7/2015-TS.IV dated 29.09.2015 has asked to send some more details regarding RRs.

←
Sunder Singh
R.A.

	<p>of Governors that MHRD vide its letter no. 7-7/ TS. IV dated 12.06.2015 has sent its comments on the changes made in the qualifications and experience for various non teaching posts advertised by the institute. He informed the house that the institute vide its letters dated 22.7.2015 and 20.8.2015 has conveyed the Ministry that the modifications/ changes made by the institute are only cosmetic and made to make them more relevant and objective in today's context as the qualifications for these positions were framed in the past 15-20 years. The Board of Governors after detailed deliberations on the replies of the institute requested the Ministry officials to approve the qualifications and experience as proposed by the institute for various non teaching posts so that the same be filled up at the earliest.</p>	<p>scale of pay, method of Selection and age limit etc. The reply of the above query, has been sent vide institute letter No NITTTR/Admn/RA/22448 dated 05.11.2015</p>
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Summary

<p>B.32.4.8</p>	<p>MODIFICATIONS IN QUALIFICATIONS, EXPERIENCE AND ACADEMIC PERFORMANCE INDICATORS (APIs) SCORE FOR THE POSTS OF ASSOCIATE PROFESSORS ADVERTISED AGAINST ADVERTISEMENT No.97/2015</p> <p>The Member Secretary informed the Board of Governors that MHRD vide its letter no. 7-7/ TS. IV dated 12.06.2015 has sent its comments on the modifications made in the qualifications, experience and academic performance indicators for the posts of Associate professors advertised by the institute. He informed the house that the institute vide its letters dated 22.7.2015 and 18.8.2015 has conveyed the Ministry that the qualifications and experience for the above posts are as per AICTE guidelines. The academic performance indicators for the candidates from universities, and other technical institutions are also as per AICTE guidelines dated 8.11.2012. For the candidates from NITTTRs and similar institutions, API has been evolved as per the institutional specificities as laid down by AICTE in its guidelines dated 8.11.2012.</p> <p>The representative of the Ministry assured the Board of Governors that the Ministry shall consider the proposal of the Institute regarding</p>	<p>Ministry vide its letter No.7-7/2015-TS.IV dated 24.08.2015 has informed that they have no objection in filling up faculty posts subject to the condition that AICTE norms should be strictly followed. Further, the Ministry has informed that amendment in the rules if any, are subject to the approval of the ministry.</p>
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	qualifications, experience and API for the posts of Associate Professors expeditiously.	
B.33.4.9	<p>TO CONSIDER AND APPROVE THE STUDY LEAVE FOR COMPLETING Ph.D WORK</p> <p>The Board of Governors directed the institute to get the status of the actual work done and time required for the completion of Ph D from the guide of Sh.SK Gupta</p>	<p>The Institute has requested the Guide of Mr. SK Gupta to intimate the status of completion of Ph.D vide Institute letter No.NITTTR/Admn/E-I/21441 dated 28.10.2015</p>
B.33.4.1	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 30th MEETING OF FINANCE COMMITTEE HELD ON 21.08.2015</p> <p>The Board of Governors approved the minutes of 30th meeting of the Finance Committee held on 21.08.2015</p>	Noted
B.33.4.2	<p>TO CONSIDER AND APPROVE THE RENAMING OF COMPUTER SCIENCE DEPARTMENT</p> <p>The Board of Governors approved the proposal of the institute of Renaming the Computer Science Department of Computer Science and Engineering Department</p>	Noted
B.33.4.3	<p>TO CONSIDER REVISION OF ORDER PASSED BY THE BOARD OF GOVERNORS IN ITS 28TH MEETING HELD ON 01.10.2013 VIDE ITEM NO. B 28.2 AGAINST ITEM NO. B 22.5 (REFERENCE CHARGE SHEET OF SHRI KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED))</p> <p>The Board of Governors looked into the matter and reiterated its stand. The Board of Governors directed the Member Secretary to issue the speaking order, as discussed</p>	<p>Institute is in the process of taking action as per the direction of Board of Governors</p>
B.33.4.4	<p>TO CONSIDER EXTENSION IN TERM OF PROFESSOR Y.K. ANAND (RE-EMPLOYED)</p> <p>The Board of Governors extended the term of Prof. YK Anand (Professor Re-employed) till December 31, 2016 or the time the post is filled up by the new incumbent, whichever is earlier on the same terms and conditions as approved by the BOGs earlier. The board</p>	<p>Office order No 179 dated 28.10/2015 has been issued for extension of term of Prof YK Anand</p>

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	directed the institute to fill up the vacant faculty posts at the earliest.	
B.33.4.5	<p>TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PH.D</p> <p>After detailed deliberations on the issue the Board did not accede to the request of the institute to consider the promotion under the career advancement scheme without imposing three years condition from the date of completion of Ph.D in the case of Dr. Lini Mathew and Dr. Poonam Syal.</p>	<p>The decision of the Board of Governors has been noted. The promotion under CAS of Dr. Lini Mathew & Dr. Poonam Syal will be considered after 3 years from the date of completion of Ph.D.</p> <p><i>M.P.</i></p>
B.33.4.6	<p>TO CONSIDER RE-EMPLOYMENT OF FACULTY BEYOND THE AGE OF SUPERANNUATION</p> <p>The Board of Governors approved the Re-employment of Dr. SBL Sachan (Professor, Retired) beyond the age of superannuation on the terms and conditions recommended by the peer group constituted by the Chairman, Board of governors for the purpose.</p>	<p>The appointment letter No. NITTR/ Admn / R-1 / 415 dated 01.10.2015 has been issued to Dr. SBL Sachan. He had joined on 01.10.2015.</p>
B.33.4.7	<p>TO CONSIDER AMENDMENT OF RECRUITMENT RULES OF THE INSTITUTE RELATING TO PROMOTION OF NON TEACHING EMPLOYEES</p> <p>The Member Secretary informed the house that the institute could not finalize the recruitment rules of the institute relating to the promotion of non teaching employees as per the directions of MHRD Govt. of India and accordingly the item was withdrawn with the consent of the house. The recruitment rules shall be placed in the next board of governors meeting for its consideration and approval.</p>	<p>A fresh item No. B.34.3.4 has been prepared.</p>
B.33.4.8	<p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</p> <p>The house considered and approved the status report on various issues relating to the institute.</p>	<p>Noted</p>

ITEM NO.B.34.3

ITEMS FOR CONSIDERATION

ITEM NO.B.34.3.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 31ST MEETING OF FINANCE COMMITTEE HELD ON 20.11.2015

The 31st meeting of Finance Committee of the institute will be held on 20.11.2015 at 11.30 a.m. at NITTTR, Chandigarh. Agenda papers for this meeting are attached herewith as a separate booklet. The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.34.3.2 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2014-2015

The Annual Report of the institute indicating various projects, programmes and initiatives undertaken by the institute during the year 2014-15 has been finalised. A copy of the Annual Report are attached as separate booklet. The audit of the institute accounts will be conducted by the Director of Audit (Central), Chandigarh on 10.11.2015 to 24.11.2015. Audit Certificate and Utilisation Certificates are yet to be received from Audit office and are not placed in the annual report for the year 2014-2015. It is informed that as soon as the institute will receive the above certificates from Director of Audit (Central), Chandigarh, the same will be incorporated in the Annual Report of the institute for year 2014-2015 (after getting it approved from the Chairman, Board of Governors, NITTTR Chandigarh). The annual report will be sent to the Ministry of Human Resource Development, New Delhi, for placing the same on the table of the Parliament by 31st December, 2015.

THE BOARD OF GOVERNORS MAY CONSIDER AND APPROVE THE ANNUAL REPORT

ITEM No. B.34.3.3 TO CONSIDER AND APPROVE OPENING OF THE BRANCH OF STATE BANK OF PATIALA IN THE INSTITUTE CAMPUS

The institute activities have increased many folds during past few years. With the growth of the Institute, the number of financial transactions have also gone up. The Institute, at present, is

having its accounts and financial transactions with State Bank of Patiala, Grain Market, Sector 26, Indian Bank Sector 7-C, Oriental Bank of Commerce, Sector 26 and Axis Bank, Sector 26 branch. Considerable time gets spent in making the financial transactions with the above mentioned banks.

In the past a necessity for having a bank branch was being felt. The Institute has approached State Bank of Patiala, Axis Bank and ICICI Bank for starting a branch at the Institute campus. Owing to long association of more than 40 years with State Bank of Patiala, the Institute has decided to give an opportunity to State Bank of Patiala to start their branch at the Institute Campus.

The Director had constituted a committee to determine rent and work out modalities for opening State Bank of Patiala. A copy of the recommendation is enclosed as **Annexure – III** at page No.9.

State Bank of Patiala has given their written consent for payment of rent as proposed by the Institute. A copy of consent is enclosed as **Annexure - IV** at page No.10. The Board of Governors may consider and approve opening of State Bank of Patiala branch at Institute Campus as per terms and conditions which are enclosed as **Annexure – III**.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

S. Singh
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ITEM No. B.34.3.4 TO CONSIDER AMENDMENT OF RECRUITMENT RULES OF THE INSTITUTE RELATING TO PROMOTION OF NON TEACHING EMPLOYEES.

The Government of India vide letter No AB 14017/13/2013-Estt (RR) dated 31st March, 2015 has issued a detailed step guide (column-wise) for processing the proposal for framing/amendment of Recruitment Rules. Accordingly a committee was set up to finalize the Recruitment Rules for various non-teaching positions in the institute. The recommendation of the committee will be placed at the time of meeting.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE RECRUITMENT RULES FINALIZED BY THE COMMITTEE

Suresh Kumar
R.A.
Dr. Vals

ITEM No. B.34.3.5

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR POST OF ASSISTANT PROFESSORS AGAINST ADV. No.99/2015

Chairman, Board of Governors vide UO No.NITTTTR/Admn/RA/25 dated 23-07-2015 had approved the constitution of selection committees for the following posts of Assistant Professors advertised by the Institute against Advertisement No.99/2015. A copy of UO is enclosed as **Annexure - V** at page nos. 11 to 27.

Assistant Professors PB-3 Rs 15600-39100 (AGP Rs 6000)

Sr. No.	Name of Post	No. of Posts	No. of Applications Received	No. of Candidates called for Interview
1	Assistant Professor Elect Engineering	One	62	15
2	Assistant Professor, Electronics and Communication Engineering	One	127	15
3	Assistant Professor, Media Centre	Two	125	30
4	Assistant Professor, Curriculum Development Centre	One	167	15
5	Assistant Professor, Information Management and Coordination	Four	257	60
6	Assistant Professor, Rural Development	One	127	15
7	Assistant Professor, Mechanical	One	109	15
8	Assistant Professor, Computer Science	One	155	15
9	Assistant Professor, Entrepreneurship Development and Industrial Coordination	One	173	15

Accordingly, the interviews for all the above posts were held on 12th October, 2015 and 18th to 20th October, 2015 respectively in the Board Room of the institute under the Chairmanship of Dr. Manoj Arora, Director, PEC University of Engineering and Technology, Chandigarh.

Board of Governors may kindly approve the following:

- 1 Change of Experts and constitution of Selection Committees which actually met on 12.10.2015 and 18th to 20th October, 2015 which will be produced at the time of meeting.
- 2 Recommendations of the Selection Committees will be produced at the time of meeting.
- 3 Issuing of appointment letters to the selected candidates.

BOARD OF GOVERNORS MAY KINDLY APPROVE ISSUANCE OF APPOINTMENT LETTERS TO THE SELECTED CANDIDATES FOR THE POSTS OF ASSISTANT PROFESSORS

ITEM No. B.34.3.6 TO CONSIDER AND APPROVE THE PROPOSAL FOR ESTABLISHING CLEAN TECHNOLOGY AND SUSTAINABLE DEVELOPMENT CENTRE

Clean technology is an environment management tool to reduce the generation of pollutants at source, through, process modification, recovery and reutilization of waste materials at low cost innovations with a view to achieve low or no discharge. Applying the concept to ensure sustainable development in order to prevent ill effects of pollution, reduce climate change etc. is the need of hour.

In view of above it is proposed to establish a centre for clean Technologies and Sustainable Development at NITTTTR, Chandigarh to impart training in cleaner technologies and carry out R&D activities through sponsored projects by agencies through department of Science and Technology Govt of India etc and in collaboration with industries. The detailed proposal is enclosed as **Annexure - VI** at page Nos 28 to 33.

BOARD OF GOVERNORS MAY CONSIDER THE ABOVE PROPOSAL

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ITEM No. B.34.3.7 TO CONSIDER REPRESENTATION OF DR. MRS POONAM SYAL FOR RESTORATION OF INCREMENT

Mrs. Lini Mathew and Mrs Poonam Syal were appointed as Assistant Professor (Now Associate Professor) on 24th February, 2004 with the condition that they have to obtain Ph.D Degree within a period of seven years from the date of appointment as Assistant Professor (now Associate Professor) as per the condition laid down in AICTE guidelines dated 19.02.2003 for the appointment to the post of Assistant Professor.

As the above faculty members did not complete their Ph.D within the prescribed time limit of seven years and requested for extension in the time for completion of Ph.D, their cases were placed in different meetings of Board of Governors. The Board of Governors after going through cases took following decisions:

- (1) The faculty members had not fulfilled the prescribed condition of completion of Ph.D within a period of seven years, their next increment be stopped.
- (2) Their cases for promotion as Professor under Career Advancement be considered after three years from the date of completion of Ph.D.

In compliance of the decisions of the Board of Governors, the increments of both the faculty members were stopped and three years conditions for promotion under Career Advancement has been imposed.

Now Mrs. Poonam Syal vide her letter dated 11 August, 2015 (copy enclosed as **Annexure – VII** at page No.34) has requested that increments stopped in her case be released i.e. from July 2012 to 5th March, 2014 as she has obtained Doctorate Degree on 5th March, 2014.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND GIVE DIRECTIONS

ITEM No. B.34.3.8 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS IV(Part) dated December 6, 2006 and letter No 23-4/2-014-TS-IV dated 11th September, 2014 the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs
2. Annual Report and Audited Accounts
3. Comments in respect of outstanding audit paras
4. Progress of Plan and Non Plan expenditure
5. Pending vigilance matters and enquiry report thereto
6. Redressal of public grievances
7. Status of achievement of different targets provided in Result Framework Document
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting
9. The release of Plan and Non-Plan fund from the Ministry against the allocation
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There are no backlog vacancies of SC/STs and OBCs at this institute

2. Annual Report and Audited Accounts

Annual Accounts of the Institute for the year ended 31st March 2015 has been prepared & audited by the AG party and the audited Report is still awaited.

3. **Comments in respect of outstanding Audit Paras**

There are 16 outstanding Audit Paras which are being pursued with Audit Office for settlement. The year wise details is as under

Year	No. of outstanding audit paras
1995-96	1
2002-2003	2
2005-2006	1
2010-2011	1
2011-12	2
2012-13	2
2013-14	7
Total	16

Annotated replies to audit paras have already been sent to the office of the Principal Director of Audit (Central), Chandigarh vide this institute letter No. NITTTR/B&ITA/22881 dated 30.09.2014. Audit office has conveyed Vide letter No. PDA @/ lakha pariksha/U.T. CE/(v)/ 2013-14/227 dated 25th August 2014 that compliance may be shown at the time of next audit.

4. **Progress of Plan and Non Plan expenditure**

The status of unspent balance under Plan (Non - Recurring) - Creation of Capital Assets Plan (General) - Recurring, and Non - Plan (Recurring) scheme upto 31.10.2015 of the financial year 2015-16 is placed in Finance Committee vide item **No.F.31.3.1** of the 31st meeting of Finance Committee

5. **Pending vigilance matters and enquiry report thereto**

There is no pending case in the institute.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document.**

Till now achievement of targets is as per Result Framework Document

8. **Expenditure made in both Plan and Non-plan Heads, since last Board meeting.**

Particulars	(Rs in Lakhs) Expenditure from 1.4.2015 to 31.10.2015
Plan Non Recurring Creation of Capital assets	325.63
Plan (General) Recurring	194.70
Non Plan (Recurring)	1268.22
Non Plan (Non Salary)	130.60

9. Release of Plan and Non-Plan fund from the Ministry against the allocation.

(Rs in Lakhs)

Scheme	Grant Allocation for 2015-16 vide Letter No.F.No. 5-4/2015 TS-IV Dated 15.05.2015	Grant Received up to 31.10.2015
Plan Non Recurring Creation of Capital assets	953.78	413.44
Plan (General) Recurring	327.73	231.94
Non Plan (Recurring)	1839.18	919.80
Total	3120.69	1565.18

10. Status of filling up of vacant post since last Board meeting.

Interviews for 13 positions of Assistant Professors have been conducted on 12th October, 2015 and 18th to 20th October, 2015. Position will be filled after the approval from Board of Governors.
