

Augmentation

**Agenda items for 39th meeting of the Board of Governors
to be held on 27.10.2017 at 5.00 p.m. onwards
at Syndicate Room, NITTTR, Chandigarh**

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**LIST OF MEMBER OF BOARD OF GOVERNORS
OF NITTTR, CHANDIGARH**

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr.K.K. Talwar Chairman, Board of Governors, NITTTR, Chandigarh	Chairman
2.	Mrs. Darshana M Dabral Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
3.	Shri Madhu Ranjan Kumar Joint Secretary (DL & BP), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi – 110 115	Member
4.	Shri Daria Singh Yadav Director, Technical Education, Govt. of Rajasthan W-6 Residency Road, Jodhpur – 342 001	Member
5.	Shri Kafeel Ahmed Director, Technical Education, Govt. of Uttar Pradesh Vikas Nagar, Kanpur – 208024	Member
6.	Dr. Pankaj Kumar Pandey, IAS Director, Technical Education, Govt. of Uttarakhand N.C.C. Block, Polytechnic Campus, Srinagar (Garhwal)	Member
7.	Dr. Tayek Talom Director Higher & Technical Education, Govt. of Arunachal Pradesh, City Itanagar – 791111	Member

Sr. No.	Name and Designation with full address of the present incumbent	Status
8.	Shri Rajendra Ratnoo, Director, Technical Education, Govt. of Tamil Nadu, Sardar Patel Road, Guindy, Chennai – 600 025	Member
9.	Hon'ble Vice Chancellor, IK Gujral Punjab Technical University Jalandhar – Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala (Punjab) – 144601	Member
10.	Dr. I.K. Bhat Professor Mechanical Engineering Department Motilal Nehru National Institute of Technology, Allahabad – 211 004 (Utter Pradesh)	Member
11.	Shri Sunil Kant Munjal Joint Managing Director, Hero Motocorp Ltd., and Chairman Hero Corporate Service Ltd., 34, Community Centre, Basant Lok, Vasant Vihar, New Delhi – 110057	Member
12	Dr. D.N. Malkhede Advisor All India Council for Technical Education, 7 th Floor, Chander Lok Building, Janpath, New Delhi – 110 001	Member
13.	Dr. A.B. Gupta Professor & Head Curriculum Development Centre (CDC), NITTTR, Sector 26, Chandigarh – 160 019	Member
14.	Prof. Shyam Sundar Pattnaik Director, NITTTR, Sector 26, Chandigarh – 160 019	Member Secretary

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,
CHANDIGARH**

**AGENDA FOR THE 39TH MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 27.10.2017 AT 5.00 PM ONWARDS AT SYNDICATE ROOM, NITTTR,
CHANDIGARH**

B.39.0 Welcoming of the Chairman and Members

Previous Meetings.

ITEM NO. B.39.1 TO CONFIRM THE MINUTES OF THE 37TH AND 38TH MEETING OF THE BOARD OF GOVERNORS HELD ON 03.03.2017 AND 04.08.2017 RESPECTIVELY

The minutes of the 37th and 38th (special) meeting of the Board of Governors of the Institute held on 03.03.2017 at IIT Delhi and 04.08.2017 at MHRD, New Delhi respectively were circulated amongst all its members vide Institute letter No. NITTTR/Board/37th – Minutes/27257 – 27272 dated 14.03.2017 and No.NITTTR/Board/38th – Minutes/7791 – 7806 dated 07.08.2017. (Copies of the minutes of above said meetings are enclosed as **Annexure – I** (page Nos. 1 to 10).) No comments have been received from any members except MHRD vide its letter Nos.F.No.7-3/2017-TS.IV dated 25.04.2017, the same is enclosed as **Annexure - II** at page Nos.11 to 12. The Hon'ble members may kindly confirm the minutes with the observation of the Ministry.

ITEM NO.B.39.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 37TH AND 38TH MEETING OF THE BOARD OF GOVERNORS HELD ON 03.03.2017 AND 04.08.2017 RESPECTIVELY

S No.	Item	Action Taken
B.35.4.5	APPROVAL OF SELECTIONS FOR THE POST OF ASSOCIATE PROFESSORS IN DIFFERENT DEPARTMENTS ADVERTISED AGAINST ADVERTISEMENT NO.97/2015 It was mentioned in the meeting that AICTE guidelines and procedure were not followed in the selection of Associate Professors, though earlier BOGs was informed that the advertisement was as per AICTE guidelines. BOGs asked to refer the case to AICTE for further opinion and advice.	Ministry vide letter F.No 7-3/2017-TS.IV dated 25.04.2017 has stated that clarification on the matter has already been conveyed on 08 th August, 2016 which is reproduced as under: "The Institute may discontinue the present recruitment process for faculty positions and may start the process afresh by recalculating the vacancies as per the sanctioned strength and by strictly following the instructions of nomination of expert-members in the interview Board."

B.36.5.8	<p>CASE AGAINST Ms KANIKA SHARMA, ASSISTANT PROFESSOR, NITTTR, CHANDIGARH</p> <p>The report of the enquiry committee was placed before the BOGs and the same was accepted by the Board of Governors. The Board of Governors directed the institute to send the enquiry report to MHRD for seeking 2nd stage advice from CVC in the matter as per the letter received from MHRD.</p>	<p>As directed by the Board of Governors, a letter No NITTTR/RA/E-II/4171-72 dated 26.05.2017 has been sent to Director Central Vigilance Commission and MHRD for seeking 2nd stage advice on the issue. Reply is yet to be received.</p>
B.36.5.10 Against B.34.3.5	<p>SELECTIONS TO THE POSTS OF ASSISTANT PROFESSORS</p> <p>After considering the action taken by the institute, the Board of Governors requested the representative of the MHRD to convey the decision of the ministry in the matter at the earliest.</p>	<p>Ministry vide letter F.No. 7-3/2017-TS.IV dated 25.04.2017 has stated that clarification on the matter has already been conveyed on 08th August, 2016 which is reproduced as under: "The Institute may discontinue the present recruitment process for faculty positions and may start the process afresh by recalculating the vacancies as per the sanctioned strength and by strictly following the instructions of nomination of expert-members in the interview Board." The action taken based on the advise of the MHRD is placed at page No.12 of agenda.</p>
B.36.5.11	<p>TO CONSIDER AND APPROVE THE FEE STRUCTURE FOR POSTGRADUATE PROGRAMME IN CONSTRUCTION PROJECT MANAGEMENT</p> <p>The Board of Governors was informed that the Post-Graduate Programme in Construction Project Management in collaboration with BBM supported by the M/s Simplex Infrastructure Ltd. Has been shelved due to non-acceptability of financial proposal prepared by the institute.</p>	<p>Noted</p>
B.36.5.14	<p>TO CONSIDER APPEAL OF MR. KL SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED) NITTTR CHANDIGARH</p> <p>The Board of Governors considered the letter received from MHRD containing advice tendered by Ministry of Law and Justice and directed the institute to take legal advice from the institute counsel before taking any further action.</p>	<p>As directed by the BOGs, legal advice has been sought from the institute counsel and the same is enclosed as Annexure – III at page Nos.13 for deliberation & decision.</p>

B.36.5.15	<p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</p> <p>The Board of Governor advised the institute to send copies of the reports related to evaluation and impact of training programmes and analysis of admission to ME programmes to all the members of the BOGs. The matter will be taken up in the next meeting of the BOGs.</p>	<p>A copy of the impact of training programmes organised by NITTTR Chandigarh on technical education system is enclosed as a separate booklet.</p>																				
B.37.4.1	<p>STOPPAGE OF INCREMENTS OF FACULTY MEMBERS WHO HAVE NOT COMPLETED THEIR Ph.D WITHIN A PERIOD OF SEVEN YEARS</p> <p>The Board of Governors permitted the institute to stop the increments of the following four members of the faculty, who did not complete the Ph.D within seven years from the date of their promotion under CAS as per the AICTE clarification under Sr. No.53.</p> <table border="1" data-bbox="407 722 1036 982"> <thead> <tr> <th>Sr. No</th> <th>Name of faculty member</th> <th>Date of grant of promotion</th> <th>Due Date for completion of 7 years period</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Suresh Kumar Gupta</td> <td>02.12.2006</td> <td>01.12.2013</td> </tr> <tr> <td>2.</td> <td>Mrs Rama Chhabra</td> <td>02.12.2006</td> <td>01.12.2013</td> </tr> <tr> <td>3.</td> <td>Mr. Vinod Kumar</td> <td>16.07.2008</td> <td>15.07.2015</td> </tr> <tr> <td>4.</td> <td>Mr. Sunil D Jassal</td> <td>21.08.2009</td> <td>20.08.2016</td> </tr> </tbody> </table> <p>The Board of Governors also directed the institute that this shall apply from the date of expiry of the required seven years.</p>	Sr. No	Name of faculty member	Date of grant of promotion	Due Date for completion of 7 years period	1.	Suresh Kumar Gupta	02.12.2006	01.12.2013	2.	Mrs Rama Chhabra	02.12.2006	01.12.2013	3.	Mr. Vinod Kumar	16.07.2008	15.07.2015	4.	Mr. Sunil D Jassal	21.08.2009	20.08.2016	<p>As directed by the Board of Governors, office order No 13 dated 17.04.17 has been issued for non grant of increments to the stated faculty members.</p>
Sr. No	Name of faculty member	Date of grant of promotion	Due Date for completion of 7 years period																			
1.	Suresh Kumar Gupta	02.12.2006	01.12.2013																			
2.	Mrs Rama Chhabra	02.12.2006	01.12.2013																			
3.	Mr. Vinod Kumar	16.07.2008	15.07.2015																			
4.	Mr. Sunil D Jassal	21.08.2009	20.08.2016																			
B.37.4.2	<p>TO CONSIDER PROMOTION OF FACULTY UNDER CARRER ADVANCEMENT SCHEME</p> <p>After examining the item, the Board of Governors advised the institute that in addition to the guidelines of AICTE for promotion under Career Advancement Scheme (CAS), the institute should seek the information regarding rules followed for promotion under CAS from other three NITTTRs before taking any further action in this matter.</p>	<p>As advised by the Board of Governors the institute has written a letter No NITTTR/Admn/ E-1 / CAS/454-456 dated 10.04.2017 to other NITTTRs for seeking the information regarding rules for promotion under CAS. Reply is awaited. Reminders have been sent.</p>																				
B.37.4.4	<p>TO CONSIDER AND APPROVE THE AGENDA AND MINUTES OF THE 25th MEETING OF ACADEMIC COUNCIL HELD ON 25.02.2017</p> <p>The minutes of the meeting of 25th Academic Council were approved by the Board of Governors. However, the Board of Governors advised the institute to examine the provisions</p>	<p>As per MOA (11)(a) Board shall have the power to review the act of the Academic Council. So minutes of the AAC are put up to the Board as per the practise of the past for approval.</p>																				

	of MOA of the institute, whether approval of BOGs is required for the minutes of Academic Council. The BOGs was of the view that only such matters which require policy decision may be placed before the Board of Governors for its approval.	
B.37.4.5	PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE The Board of Governors noted the status with respect to issues 1 to 10 under this item.	Noted
B.37.4.6	CIVIL WRIT PETITION NO.22422/2014 The BOGs advised the institute to seek more time from the Hon'ble court as the incumbent Director-in-charge herself is the petitioner in this case.	On the request of institute, the next date of hearing has now been fixed by the Hon'ble High Court as 22.01.2018.
B.38.1	TO CONSIDER AND ADVISE REGARDING ARBITRAL TRIBUNAL AWARD The members of the Board of Governors considered the recommendations of the 35 th Finance Committee held on August 4, 2017 and approved the same. Board of Governors suggested that MHRD may also be requested to write a letter to the Ministry of Urban Development/NBCC to consider the request of the institute to waive off the interest on the principal amount of the award.	As directed by the Board of Governors, institute vide letter No.Dir./NITTR/D-5 dated 05.08.2017 requested to Chief Managing Director, NBCC, New Delhi to waived off interest component indicated Sr.No.5 of the award. However, a letter dated 10.08.2017 was again written to NBCC to waive off the interest of award amount. In response to the institute letters (copy enclosed as Annexure – IV at page Nos.14 to 17), NBCC has stated that "the request for waive off Rs.21,71,948/- is highly difficult to be accepted". And they have requested to released the balance amount Rs.22,24,035/- (Rs.21,71,948 + Service Tax Rs. 52,087/-). Hon'ble members may accord approval for the release of the said amount. It is mention here that the principal amount of Rs.56,31,738/- has already been credited through RTG mode on 10.08.2017.

ITEM NO.B.39.3**ITEMS FOR REPORTING****ITEM NO.B.39.3.1 TO REPORT REGARDING CONFIRMATION OF INSTITUTE EMPLOYEES**

The Hon'ble Chairman, Board of Governors has approved the confirmation of the following staff members of the institute, against the post and from the dates mentioned below:

Sr. No.	Name & Designation	Date of confirmation
1.	Dr. Rakesh Kumar, Assistant Professor	04.01.2017 (vide U.O.No.17 dt.23.08.2017)
2.	Dr. Kailash Chander Lachhwani, Assistant Professor	07.01.2017 (vide U.O.No.17 dt.23.08.2017)

ITEM NO.B.39.3.2 TO REPORT REGARDING RETIREMENT OF FACULTY AND STAFF ON THEIR SUPERANNUATION DURING THE PERIOD FROM 01.07.2017 TO 30.09.2017

The following persons have since been retired on their Superannuation from the institute on dates mentioned against each :-

Sr. No.	Name (Sarvshri)	Post	Date of Superannuation
1.	Shri Anil Kumar	Electronics Engineer	31.07.2017
2.	Smt. Kamlesh Batra	Section Officer	31.08.2017
3.	Shri T.N. Thukral	Assistant Professor	30.09.2017
4.	Shri Hans Raj Sharma	Junior Electronics Engineer	30.09.2017

ITEM NO.B.39.3.3 TO REPORT REGARDING RE-CONSTITUTED THE ACADEMIC COUNCIL OF THE INSTITUTE AS UNDER IN TERMS OF 13 OF THE RULES REGULATIONS OF NITTTR, CHANDIGARH SOCIETY

Consequent upon some changes at the faculty level and other changes, the Academic Council of the Institute is re-constituted as under in terms of 13 of the rules Regulations of NITTTR, Chandigarh Society (copy of Office Order No.125 dated 05.09.2017 is enclosed as Annexure - V at page No.18).

ITEM NO.B.39.3.4

TO REPORT ON THE CELEBRATION OF GOLDEN JUBILEE YEAR
OF THE INSTITUTE (08.09.2016 TO 07.09.2017)

Following major programmes and activities were organised:

Sr.No.	Event	Number
1.	NBA Awareness Workshops	2
2.	Health check up camps	2
3.	Panel Discussions on topics pertaining to technical education	5
4.	National and International Conference	5
5.	Blood Donation Camp	1
6.	Prakriti Documentary Film Festival	1
7.	Popularisation of GOI's schemes like Swatchh Bharat Abhiyan, Make in India, Sugamya Bharat Schemes etc.	3
8.	Memorial Lectures	3
9.	Cultural Fest	1
10.	Panel Discussions through ICT on Gender Harassment at the Workplace	2
11.	Networking For Research With CRICK Institutions	1
12.	Round Table on Skill Development	2
13.	Business plan competition	1
14.	Tech Fest and Project competition	1
15.	Special collaborative programmes and Workshop with industry involvement	2
16.	NITTTR Brand Building Workshop at International level	1

In addition to the above, following category of institutions / individuals were awarded.

- Outstanding Polytechnics
- Outstanding Engineering Colleges
- Outstanding CDTP Scheme implementing Institutions
- Outstanding PWD Scheme implementing Institutions
- Meritorious Students
- Distinguished Alumnus
- All institute employees former Principals / Directors and retired employees were honoured

The Golden Jubilee Annual Day Function on September 7, 2017 was graced by Shri Madhu Ranjan Kumar, Joint Secretary (BP & TEL), Ministry of Human Resource Development, Govt. of India as the Chief Guest. Dr. K.K. Talwar, Chairman, Board of Governors, NITTTR, Chandigarh Presided Over the Function and followings are the other prominent persons who attended the function:

- Shri B.K. Mishra, Senior Vice President and Global Delivery Head, Tech Mahindra Ltd. Hydrabad.
- Shri Bijay Sahoo, President HR, Reliance Industries Ltd, Mumbai.
- Dr. M.P. Poonia, Vice Chairman, AICTE, New Delhi
- Prof. S.N. Panda, Director, NITTTR, Chennai
- Prof. C. Thangaraj, Director, NITTTR, Bhopal

ITEM NO.B.39.3.5 TO REPORT REGARDING ENCASHMENT OF EARNED LEAVE TO SHRI HANS RAJ SHARMA WHILE CALCULATING CEILING OF 300 DAYS

In terms of Government of India, Ministry of Home Affairs; Department of Personnel & Administrative Reforms OM No.28/10/84-Pension Unit dated 29.08.1984 as adopted by the institute with the approval of Board of Governors (on the recommendation of F&P Committee (vide item no. 13.9) in its 13th meeting held on 31.7.1986) in their 43rd meeting held on 04.08.1986, the past service rendered by Shri Hans Raj Sharma with Chandigarh Housing Board was counted for pro-rata pensionary benefits from 19.04.1978 to 13.03.86.

At the time of getting relieved from Chandigarh Housing Board, Shri Hans Raj Sharma had obtained encashment of Earned Leave for 90 days from his previous employer. Since maximum limit of leave encashment in service career is 300 days, therefore a note in this regard was kept in his service book at that time allowing him to encash upto 210 days only on his retirement.

The Govt of India / Bharat Sarkar, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training under frequently asked questions has decided as under:

Sr.No.	Frequently Asked Questions	Answer
1.	Whether earned leave encashment allowed by the State Governments, PSUs, Autonomous Bodies to Govt. servant prior to his Joining the Central Govt. is to be taken into account while calculating ceiling of leave encashment on his superannuation and retirement from Central Govt.?	Encashment of EL allowed by the State Governments, Public Sector Undertakings/Autonomous Bodies for service rendered therein need not be taken into account for calculating the ceiling of 300 days of Earned leave to be encashed as per CCS (Leave) Rules

Under the above, the encashment of EL for 300 days is allowed to Mr. Hans Raj Sharma by not considering his encashment of E.L. from previous department / organisation.

ITEM NO.B.39.3.6 TO REPORT REGARDING ESTABLISHMENT OF NITTTR TRAINING HUBS FOR CONDUCTING TRAINING ON EMERGING AREAS

- a) The institute has now initiated the process to create training hubs at NITs, institutes of excellence, industry having very good track record and reputation and institutes / universities of repute, to address the need of imparting effective training in emerging areas. Institutes / industries / universities have been approached for the purposes.

Further, national level agencies / centres imparting skill training have been approached to open up centres at NITTTR, Chandigarh to add value to the existing training and to impart training on finishing school. The progress shall be made available in next meeting of Board of Governros.

- b) The institute has initiated a proposal with YMCA University, Faridabad to start qualification upgradation programmes leading to PG Diploma, Degree, Master degree and Ph.D for corporate persons etc. The programmes are to be offered in blended mode with a revenue sharing model. The progress shall be placed in next meeting of the Board of Governors.

SUBMITTED FOR THE INFORMATION AND CONSIDRATION BY THE
HON'BLE MEMBERS

ITEM NO.B.39.4 ITEMS FOR CONSIDERATION & APPROVAL

(A) FINANCE MATTER

ITEM NO. B 39.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 36TH MEETING OF FINANCE COMMITTEE HELD ON 27.10.2017

The 36th meeting of Finance Committee of the institute will be held on 27.10.2017 at 4.00 p.m. at NITTTR Chandigarh. Agenda papers for this meeting are attached herewith as a separate booklet. The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE SAME

ITEM NO.B.39.4.2 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2016-2017

The Annual Report of the institute indicating various projects, programmes and initiatives undertaken by the institute during the year 2016-17 has been finalised. A copy of the Annual Report is attached as a

separate booklet . The audit of the institute accounts has been conducted by the Principal Director of Audit (Central), Chandigarh from 10.07.2017 to 24.07.2017. The utilization certificate and audited accounts are also placed in the annual report.

THE BOARD OF GOVERNORS MAY CONSIDER AND APPROVE THE SAME

(B) ADMINISTRATIVE MATTER

ITEM NO. B 39.4.3 JOINING OF DIRECTOR

Prof. Shyam Sunder Patttnaik on his selection to post of Director, NITTTTR, Chandigarh joined as Director to the said post on 18th August, 2017. Prof. Patttnaik made a request to cancel his lien period w.e.f. 17th August, 2017 and joined as a Professor in the ETV Centre against his regular position on 17th August, 2017 and resumed the position of Director from 18th August (F.N) onwards with the approval of Chairman, Board of Governors.

Hon'ble members may kindly ratify the approval of Chairman, Board of Governors, on the continuation of Prof. S.S. Patttnaik as Professor of ETV while holding the post of Director of the Institute w.e.f. 18th August, 2017.

THE BOARD OF GOVERNORS MAY CONSIDER AND RATIFY THE SAME

ITEM NO. B 39.4.4 FIXING OF REMUNERATION OF THE RETIRED EMPLOYEES HIRED AGAINST THE POST OF ACCOUNTS OFFICER, ACCOUNTANT AND SENIOR ADMINISTRATIVE OFFICER

Against the important positions like Accounts Officer, Accountant and Senior Administrative Officer, the institute regularly engaged retired experienced persons from relevant department against Accounts Officer, Accountant as per mainly approved consolidated remuneration.

As the grade pays of these positions (Accountant : Grade Pay Rs.4200/-, Accounts Officer : Grade Pay Rs.4600/- and Senior Administrative Officer : Grade Pay Rs.6600/-) are low hence, getting experienced & expertise person seems to low for these positions. Therefore, to attract efficient and productive retired experts, it is proposed to fix the remuneration as last pay drawn – pension but not exceeding the gross pay to be drawn against the sanctioned position. This is a Govt. rule

to fix the remuneration for hired retired person. Copy of the rules is enclosed as **Annexure – VI** at page Nos.19 to 26.

BOARD OF GOVERNORS MAY KINDLY DELIBERATE AND APPROVE THE SAME

ITEM NO. B 39.4.5 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.
7. Status of achievement of different targets provided in Result Framework Document.
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting.
9. The release of Plan and Non-Plan fund from the Ministry against the allocation.
10. Status of filling up of vacant post since last Board meeting.

Accordingly, the status report on the respective issue is placed as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There is no backlog vacancy of SC/STs and OBCs at this institute at the present moment

2. Annual Report and Audited Accounts

Annual Accounts of the Institute for the year ended 31st march 2017 have been prepared and audited by the O/o Principal Director of Audit (Central) Chandigarh. Audit Report was received vide letter No. PDA (C)/K.Y/SAR NITTTTR-2016-17/2017-18/1742 dated 15.09.2017.

3. Comments in respect of outstanding Audit Paras

There are 13 outstanding audit para which are being pursued with the Audit office for settlement. The year-wise detail is as under. A copies of the para wise reply filed by the institute is enclosed as **Annexure - VII** at page Nos.27 to 51.

Year	No. of outstanding Para
2002-2003	1
2005-2006	1
2013-2014	1
2015-2016	2
2016-2017	8
Grand Total	13

4. **Progress of Plan and Non Plan expenditure**

The status of progress of capital and revenue expenditure upto 30.09.2017 of the financial year 2017-18 is placed in Finance Committee vide item **No. F.36.2.1** of the 36th meeting of Finance Committee.

5. **Pending vigilance matters and enquiry report thereto**

There is only one pending case in the institute.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.

7. **Status of achievement of different targets provided in Result Framework Document.**

Till now achievement of targets is as per Result Framework Document is enclosed as **Annexure - VIII** at page Nos.52 to 64.

8. **Expenditure made in various sanctioned Heads.**

(Rs in Lakhs)

Particulars	Expenditure from 1.4.2017 to 30.09.2017
Capital : Non Recurring (OH-35)	101.41
Revenue: Training- Recurring & Pension (OH-31)	281.47
Revenue : Salary, Salary B & Retirement Benefits (OH-36)	934.49
Non-Salary	134.18

9. **Release of funds in various heads from the Ministry against the allocation.**

(Rs in Lakhs)

Particulars	Budget Allocation	Grant-in-aid Received till date.
Capital : Non Recurring (OH-35)	1050.00	437.50
Revenue : Training- Recurring, Salary B & Pension (OH-31)	858.00	357.50
Revenue : Salary & Retirement Benefits (OH-36)	1665.00	693.75

10. **Status of filling up of vacant posts since last Board meeting.**

The process of filling of vacant non-teaching post is under process. Last date of receiving the applications is 17.10.2017. The categorized vacant positions are as under, for which advertisement has been made on 14.09.2017.

(A) Non-teaching positions

1. Chief Librarian	:	01
2. Sr. Producer	:	01
3. Sr. Admn. Officer	:	01
4. Research Assistant	:	01
5. Sr. Library Information Asstt.	:	02
6. Sr. Production Assistant	:	03
7. Accounts Officer	:	01
8. Accountant	:	01
9. Hindi Translator	:	01
10. Personal Assistant	:	06
11. Estate Assistant	:	01
12. Draftsman	:	01
13. Technician	:	12

LDC etc to be advertised in the month of November, 2017.

(B) Faculty positions

The categorized vacant positions are as under. The advertisement for the said positions are to be floated on getting permission from the Board of Governors. The panel of the experts for the selection boards for the said posts will be placed during the meeting for consideration.

• Professor	:	14
• Associate Professor	:	10
• Assistant Professor	:	01

Any other item(s) with the permission of the Chair.