



शासक मंडल की 55वीं बैठक के लिए एजेंडा

19 अक्टूबर 2021 समय 3:30 बजे

Agenda for

55

Meeting of Board of Governors



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research
Sector 26, Chandigarh

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160019

AGENDA FOR THE
55th MEETING OF THE BOARD OF GOVERNORS TO BE HELD ON
19.10.2021 THROUGH PHYSICAL/VIDEO CONFERENCING MODE

HOST VENUE: NITTTR, CHANDIGARH

55.0 Welcoming the Chairman and Members

PREVIOUS MEETINGS

ITEM NO. B.55.1 TO CONFIRM THE MINUTES OF THE 54th MEETING OF
THE BOARD OF GOVERNORS HELD ON 18.06.2021.

The minutes of the 54th meeting of the Board of Governors of the Institute held on 18.06.2021 at NITTTR, Chandigarh were circulated amongst all the members vide Institute letter No. NITTTR/Board/54th/744-756 dated 23.06.2021 **Annexure – I (Pg. No. 1)**. Copy of the minutes of the said meeting is enclosed **Annexure-II (Pg. No. 2 to 12)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

(For Consideration & Confirmation)

| B.55.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS | | | |
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| ITEM NO. | AGENDA | DECISION | ACTION TAKEN |
| B.54.1 | TO CONFIRM THE MINUTES OF THE 53 rd MEETING OF THE BOARD OF GOVERNORS HELD ON 23.3.2021 THROUGH VIDEO CONFERENCING | As no comments were received from any of the esteemed members, hence, the minutes of the 53 rd meeting of the Board of Governors held on 23.3.2021 were recorded as confirmed. | Noted |

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| B.53.5.5 | <p>CONSTITUTION OF COMMITTEE FOR SCREENING OF CASE OF GROUP 'A' EMPLOYEES WHO HAVE ATTAINED THE AGE OF 50 YEARS OF AGE OR HAVE COMPLETED 30 YEARS</p> | <p>Noted. The recommendation of the committee will be placed in the next meeting of the BOGs.</p> | <p>Screening case of Group 'A' employees are under process.</p> |
| B.53.3.1 | <p>PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE</p> <p>Progress of Revenue and Capital Expenditure</p> | <p>The updated progress of revenue and capital expenditure till 18.6.2021 was presented and approved.</p> | <p>Noted</p> |

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| | <p>Status of achievement of different targets provided in Result Framework Document</p> | <p>The last two months' achievements of the institute were appreciated. Director of the institute on behalf of the institute and on behalf of the BOGs expressed gratitude and thankfulness to Sh. Madhu Ranjan Kumar, Joint Secretary, Ministry of Education Govt. of India for his keen interest on the development of the institute. His personal involvement and timely advice has now propelled the institute's progress to a higher trajectory. The highlights of the achievements from August 2017 to till date presented by Director clearly showed that the institute has done manifold developments in various facets thus creating a milestone for the institute. These overwhelming developments of the institute were possible due to extraordinary support extended by Sh.Madhu Ranjan Kumar. Therefore, the board put on record the appreciation and sincere gratitude to Sh.Madhu Ranjan Kumar for his excellent services extended to NITTTR, Chandigarh.</p> | <p>Noted</p> |
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| | Expenditure made in both Capital and Revenue Heads | The expenditure made in both capital and revenue heads till 18th June,2021 was presented to Hon'ble member. The same was approved. | Noted |
| | Release of Capital and Revenue fund from the Ministry against the allocation | Release of Capital and Revenue funds from Ministry against the allocation was deliberated and ministry was requested to release the fund after a suitable allocation. | Noted |
| B.54.3.2 | JOINING OF BOG MEMBER AS AICTE NOMINEE | Hon'ble members welcome Prof. Rajendra B Kakde Advisor-I, AICTE, New Delhi for his joining as member of BOGs as AICTE nominee | Noted |
| B. 54.4.1 | FORWARDING OF APPLICATION OF DR. SANDEEP SINGH GILL, PROFESSOR IMEE TO OTHER ORGANIZATION | The Hon'ble members ratified the action of Director to forward the application of Prof.S.S.Gill. | Noted |
| B. 54.4.2 | FORWARDING OF APPLICATION OF PROF. S.S. PATTNAIK, DIRECTOR TO OTHER ORGANIZATION | The Hon'ble members ratified the action of Director to forward the application of Prof SS Pattnaik. | Noted |
| B. 54.4.3 | FORWARDING OF APPLICATION OF (DR) PIUSH VERMA PROFESSOR MEDIA ENGINEERING TO OTHER ORGANIZATION | The Hon'ble members ratified the action of Director to forward the application of Prof Piush Verma. | Noted |

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| B. 54.4.4 | FOWARDING OF APPLICATION OF DR. BS PABLA, PROFESSOR, MECHANICAL ENGINEERING TO OTHER ORGANIZATION | The Hon'ble members ratified the action of Director to forward the application of Prof BS Pabla. | Noted |
| B. 54.5.1 | APPROVAL OF THE MINUTES OF 50 TH FINANCE COMMITTEE MEETING HELD ON 18.6.2021 THROUGH VIDEO CONFERENCING | The minutes of the 50 th meeting of the Finance Committee held on 18 June, 2021 are being circulated for approval through circulation. However, the recommendation of the Finance Committee on Item No. F.50.3.3: Approval of annual accounts of the institute for the year 2020-21 was considered and approved. The institute was advised to send the same to CAG before 30 th June, 2021 for audit. | Noted |
| B 54.5.2 | TO CONSIDER THE REQUEST OF DR. SS BANWAIT FOR WITHDRAWING THE DECISION OF VOLUNTARY RETIREMENT | The request of Prof.S.S. Banwait for withdrawal of voluntary retirement was considered and Prof. S.S.Banwait was allowed to continue in his service as per institute norms. | Letter No. NITTTTR/Admn/ E-1/PF-SSB/ 2021/331, dated 13.07.2021 has been issued. Annexure -IV (Pg.No.14) |
| B 54.5.3 | TO APPROVE THE LIST OF EXPERTS FOR THE SELECTION OF SENIOR ADMINISTRATIVE OFFICER | The Board approved the panel of experts to become part of the already approved selection committee applicable to the post of Senior Administrative Officer of this institute. The institute was advised to complete the process preferably by September, 2021. | Recruitment process for the post of Senior Administrative Officer has been completed. The recommendations of the Selection Committee is placed as item No. B.55.5.4 for approval. |

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| B 54.5.4 | TO CLEAR THE PENDING CASES OF CAS PROMOTION/SCREENING OF ELIGIBLE FACULTY MEMBERS | After deliberations, the institute was permitted to complete the process of CAS promotions of all the eligible faculty members. The Honorable members approved department-wise experts to be part of the already approved selection committee for the purpose of CAS promotion. | CAS promotion Cases are under process and expected to be over by December, 2021. |
| B 54.5.5 | TO CONSIDER AND APPROVE FILLING UP THE VACANT POSITIONS OF PROFESSORS & ASSOCIATE PROFESSORS ON CONTRACT BASIS/YEARLY TERM BASIS | It was advised by BoG that Institute can engage candidates from Industry purely on contract basis (with yearly renewal). The vacant slots in the level of Professor and Associate Professor will be used for engagement of these faculties from Industry. The committee which was involved in the selection of Professor and Associate Professor will conduct the selection process and submit the recommendations for approval of the BoG. The proposed payment discussed in BOG to these industry drawn faculties was approved. The qualifications relaxation as applicable to Industry personnel will be applicable while screening the eligibility. | A committee has been constituted to prepare eligibility criteria so that advertisement for industry-faculty can be floated. |
| B 54.5.6 | APPROVE THE LIST OF EXPERTS FOR SELECTION OF ASSISTANT PROFESSOR | The agenda item was considered and the department wise panel of experts to be part of the selection/interview of vacant posts of Assistant Professor was approved. The institute was advised to fill up the vacant posts as early as possible on getting the approval of | In this regard No.197/2021 Advertisement for the post of Assistant Professor has been floated in the leading newspapers. The last date for receipt of |

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| | | roster for the post of Assistant Professor from Ministry. | application for the post of Assistant Professor was 17.09.2021. |
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|----------|---|--|--|
| B 54.5.8 | CLEARANCE OF PROBATION AND CONFIRMATION OF THE FAULTY MEMBER APPOINTED AS PROFESSOR | The board approved the clearance of probation for Prof.Srinivasa KG and Prof.S.S.Gill and issue confirmation letter as per the institute norms. | Office order No. 92 dated 13.07.2021 has been issued. Annexure - VI (Pg. No. 16) |
| B 54.6.1 | TO CONSIDER WAIVE OFF WRITTEN TEST FOR THE PROMOTION OF SECTION OFFICER AMONGST ASSISTANT SECTION OFFICER | After deliberation, the board advised the institute to follow the common recruitment rules approved by Ministry for those posts which have been mentioned in the ministry approved common recruitment rules. For promotion, the board approved the waiving off written test as promotion of the internal candidate will be based on seniority cum performance. However, written test etc. will be applicable for direct selection. | Noted |
| B 54.6.2 | PERMIT TO ADVERTISE THE NON-TEACHING POSTS HAVING BOGs APPROVAL FOR THE RRs. | The Hon'ble members after discussion on the agenda item asked the institute to send those recruitment rules which were approved by BOGs and against which people served in this institute as regular employees and are also drawing pension for Ministry's concurrence. Once the concurrence is received, the institute is permitted to fill up these posts. | Letter has been sent to Ministry vide letter No.NITTTTR/SRD/R-5/112 dated 18.08.2021 Annexure - VII (Pg. No. 17-18). The institute also received the Ministry clarification vide letter F.No.4-5/2021-TS-IV dated 12 th July, 2021. Annexure – VII-A (Pg.No.18-A) |

ITEM NO.B.55.3: ITEMS FOR REPORTING

ITEM NO. B 55.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV (Part) dated December 6, 2006 and letter No.23-4/2-014-TS-IV dated 11th September, 2014, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filing up of backlog vacancies of SC/STs and OBCs
2. Annual Report and Audited Accounts
3. Comments in respect of outstanding audit paras
4. Progress of Plan and Non Plan expenditure
5. Pending vigilance matters and enquiry report thereto
6. Redressal of public grievances
7. Status of achievement of different targets provided in Result Framework Document
8. Expenditure made in both Plan and Non-plan Heads, since last Board meeting
9. The release of Plan and Non-Plan fund from the Ministry against the allocation
10. Status of filing up of vacant post since last Board meeting

Accordingly, the status report on the respective issue is placed as under: -

1 Filling up of backlog vacancies of SC/STs and OBCs

There is no backlog vacancy of SC/ST and OBC at this institute at the present moment.

However, recruitment process will be initiated as per roster to fill up the vacancies.

2 Annual Report and Audited Accounts

Annual Accounts of the institute for the financial year 2020-21 have been audited by the Audit Party from the Office of Principal Accountant General (Central) Chandigarh. Audited Accounts have been received on 30.9.2021.

3 Comments in respect of outstanding Audit Paras

There are 15 outstanding audit paras which are being pursued with the Audit Office for settlement. The details of the 15 outstanding paras are as under: -

| Year | No. of Outstanding Para |
|--------------------|--------------------------------|
| 2002-2003 | 1 |
| 2013-2014 | 1 |
| 2016-2017 | 3 |
| 2017-2018 | 1 |
| 2018-2019 | 1 |
| 2019-2020 | 8 |
| Grand Total | 15 |

However, these paras are not part of the portal of the Central Audit.

4 Progress of Revenue and Capital Expenditure

The status of progress of Capital and Revenue Expenditure upto 30.9.2021 given at the Sr.No.9.

5 Pending vigilance matters and enquiry report thereto

There is no pending vigilance matter in the institute.

6 Redressal of public grievances

There is no pending matter of public grievances lying in the institute.

7 Status of achievement of difference targets provided in Result Framework Document

The targets achieved shall be placed on the Table for the consideration of Hon'ble Members.

8 Expenditure made in the both Capital and Revenue Heads.

(Rs.in lakhs)

| Particulars | Expenditure from 1.4.2021 to 30.9.2021 |
|---|---|
| Capital: On Recurring (OH-35) | 90.61 |
| Revenue: Training – Recurring & Pension etc. (OH-31) | 540.45 |
| Revenue: Salary & Retirement Benefits (OH-36) | 1315.87 |
| Non - Salary: from IRG | 73.64 |

9 Release of Capital and Revenue funds from the Ministry against the Allocation

(Rs.in lakhs)

| Particulars | Budget Allocation | Grant-in-aid Received as on 30.9.2021 |
|---|-------------------|--|
| Capital: Non-Recurring (OH-35) | 700.00 | 100.00 |
| Revenue: Training–Recurring and Pension etc. (OH-31) | 1700.00 | 200.00 |
| Revenue: Salary & Retirement Benefits (OH-36) | 3200.00 | NIL |
| Total | 5600.00 | 300.00 |

10 Status of filling up of vacant posts since last Board meeting

Apropos of the permission of the BOGs, the institute advertised for the non-teaching positions vide Advertisement No.193/2021 dated 11.4.2021 as per the details given below: -

| Group | Name of the post | No. of posts | Pay Matrix Level as per 7 th CPC |
|----------|------------------------------------|--------------|---|
| B | Senior Production Assistant | 03 | Level 6 (Rs.35400-112400) |

| | | | |
|----------|---|----|---------------------------|
| C | Technician Details: Electrical Engineering – 3 Mechanical Engineering - 2 Civil Engineering – 1 Electronics & Communication Engineering –3 Computer Science Engineering. –1 | 10 | Level 5 (Rs. 29200-92300) |
| | Estate Assistant | 01 | Level 5 (Rs. 29200-92300) |

The details of candidates applied and appeared for the written test for the above said posts are given below:

| Sr. No. | Posts | Number of applicants | Number of candidates appeared for written exam |
|---------|--|----------------------|--|
| 1. | Sr. Production Assistant | 306 | 82 |
| 2. | Technicians | | |
| | 1. Electrical Engineering | 154 | 60 |
| | 2. Mechanical Engineering | 190 | 85 |
| | 3. Civil Engineering | 91 | 36 |
| | 4. Electronics and Communication Engineering | 191 | 80 |
| | 5. Computer Science and Engineering | 117 | 37 |
| 3. | Estate Assistant | 57 | 19 |

Minimum 50% qualifying marks were kept for general candidates and 45% marks for reserved category for appearing in the skill test. Subsequently, the candidate, who qualified in the written test were called for document verifications and skill test, as per the detail given below:

| Sr. No. | Posts | Number of candidates appeared for exam |
|---------|--|--|
| 1. | Sr. Production Assistant | 20 |
| 2. | Technicians | |
| | 1. Electrical Engineering | 10 |
| | 2. Mechanical Engineering | 8 |
| | 3. Civil Engineering | 1 |
| | 4. Electronics and Communication Engineering | 17 |
| | 5. Computer Science and Engineering | 1 |
| 3. | Estate Assistant | 1 |

The final merit list was prepared based on the performance of the candidates in the written test and who could pass the skill test.

Accordingly, the following candidates were selected by various selection committees, which were constituted as per the approved constitution by the BOGs in its 39th meeting

vide item no.B.39.4.6 dated 27.10.2017 (Copy enclosed) as Annexure – VIII (Pg.No.19-20). The post wise selection of candidates is as under:

| Sr. No. | Posts | Name of the selected candidates |
|---------|--|--|
| 1. | Sr. Production Assistant | 1. Mr. Kamaldeep 2. Mr. Kaveesh Nayak 3. Ms. Monkika Arora Waiting List 1. Mr. Robin Arora 2. Mr. Anurag |
| 2. | Technicians | |
| | 1) Electrical Engineering | 1. Mr. Anil Kumar Nagar (UR) 2. Mr. Gopal (OBC) (Mr. Jaspal Singh waiting list OBC) 3. None found suitable (SC) |
| | 2) Mechanical Engineering | 1. Mr. Raj Kumar 2. Mr. Punit Kumar |
| | 3) Civil Engineering | None found suitable |
| | 4) Electronics and Communication Engineering | 1. Mr. Chandan (UR) 2. Mr. Jatin Sharma (UR) (Mr. Ravin Kumar waiting list UR) 3. Mr. Rajput Jyoti Prakash Gautam Singh (EWS) (Mr. Chandra Bhanu waiting list EWS) |
| | 5) Computer Science and Engineering | 1. Ms. Ranjeet Kaur |
| 3. | Estate Assistant | 1. Mr. Sudesh Kumar Rathore |

The offer letters have been issued and some of the candidates have already joined.

ITEM NO. B.55.3.2 TO REPORT REGARDING THE INCLUSIOIN OF PROFORMA FOR INDUSTRIAL TRAINING IN THE APAR.

The Board of Governors in its 52nd meeting (against item no. 50.5.2) held on 23.12.2020 has given the direction that the proforma for industrial training appraisal by industry may be included in the APAR. Accordingly, a proforma has been prepared and incorporated in the APAR. Copy of the same is annexed.
Annexure - IX (Pg.No.21)

FOR KIND INFORMATION OF HON'BLE MEMBERS

ITEM NO. B.55.3.3 ENGAGEMENT OF PART TIME MEDICAL OFFICER

The Part-Time Medical Officer Dr. Pawan Kumar Kansal tendered his resignation stating his inability to devote 3 hrs everyday excluding Sunday due to his commitment in hospital. As a follow up of action, Institute advertised for the part time Medical Officer against which 6 candidates appeared before the committee consisting of three Professors (Doctors) from PGI, (PGIMER), Chandigarh as experts. The committee recommended Dr. Minakshi Sharma, MD (Medicine) with more than 6 years experiences, who has joined as part-time Medical Officer on 2.9.2021.

FOR KIND INFORMATION OF HON'BLE MEMBERS

ITEM NO.55.4 ITEMS FOR RATIFICATIONS

ITEM NO.B.55.4.1 FORWARDING OF APPLICATION OF DR. SANJAY SHARMA, PROFESSOR CIVIL ENGINEERING TO OTHER ORGANIZATION

Dr. Sanjay Sharma who is now holding the position of Professor of the institute submitted applications for the post of Vice Chancellor, Dr APJ Abdul Kalam, Technical University, Lucknow (UP) and for the post of Director, NITTTR, Chandigarh. His application for the post of Vice Chancellor, Dr APJ Abdul Kalam, Technical University, Lucknow (UP) & Director, NITTTR, Chandigarh have been forwarded during July, 2021 and September 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure-X (Pg.No.22-23)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.4.2 FORWARDING OF APPLICATION OF PROF (DR) SS PATTNAIK DIRECTOR TO OTHER ORGANIZATION

Prof (Dr) SS Pattnaik who is now holding the position of Director is also a Professor of the institute submitted applications for the post of Director, NITTTR, Bhopal and for the post of Director, NITTTR, Chandigarh. His applications for the post of Directors have been forwarded during August, 2021 and September, 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure – XI (Pg.No.24-25)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.4.3 FORWARDING OF APPLICATION OF DR. CHALLA RAMA KRISHNA, PROFESSOR (CAS) COMPUTER SCIENCE & ENGINEERING DEPARTMENT TO OTHER ORGANIZATION

Dr. Challa Rama Krishna, who is now holding the position of Professor (CAS) of the institute submitted applications for the post of Director, NITTTR, Chandigarh. and application for the post of Director, NITTTR, Bhopal. His applications for the post of Directors have been forwarded during September, 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure - XII (Pg. No. 26-27)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.4.4 FORWARDING OF APPLICATION OF DR. RAJESH MEHRA PROFESSOR, CURRICULUM DEVELOPMENT CENTRE TO OTHER ORGANIZATION

Dr. Rajesh Mehra, who is now holding the position of Professor of the institute submitted applications for the post of Director, NITTTR, Chandigarh and Director, NITTTR, Bhopal. His application for the post of Directors have been forwarded during September, 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure - XIII (Pg.No.28)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.4.5 FORWARDING OF APPLICATION OF DR. SURESH KUMAR DHAMEJA PROFESSOR (CAS), EDIC TO OTHER ORGANIZATION

Dr. Suresh Kumar Dhameja who is now holding the position of Professor (CAS) of the institute submitted applications for the post of Director, NITTTR, Bhopal and for the post of Director, NITTTR, Chandigarh. His applications for the post of Directors have been forwarded during September, 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure -XIV (Pg.No.29)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.4.6 FORWARDING OF APPLICATION OF DR. SRINIVASA KG PROFESSOR, IMEE TO OTHER ORGANIZATION

Dr. Srinivasa KG who is now holding the position of Professor of the institute submitted application for the post of Professor, Department of Computer Science and Engineering, National Institute of Technology, Meghalaya. His application for the post of Professor have been forwarded during September, 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure -XV (Pg.No.30)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.4.7 FORWARDING OF APPLICATION OF DR. RUPINDER SINGH PROFESSOR, MECHANICAL ENGINEERING DEPARTMENT TO OTHER ORGANIZATION

Dr. Rupinder Singh who is now holding the position of Professor of the institute submitted application for the post of Professor, Mechanical Engineering Department. Indian Institute of Technology, (Ropar) Rupnagar (Punjab). His application for the post of Professor have been forwarded during October, 2021. This is as per the Institute norms. The forwarded copy is annexed. **Annexure - XVI (Pg.No.31)**

HON'BLE MEMBERS MAY KINDLY RACTIFY

ITEM NO.B.55.5 ITEMS FOR CONSIDERATION AND APPROVAL

ITEM NO. B.55.5.1 APPROVAL OF THE MINUTES OF 51ST FINANCE COMMITTEE MEETING HELD ON 19.10.2021

The minutes of the 51st meeting of Finance Committee held on 19.10.2021 will be circulated to all esteemed Members for approval through circulation.

ITEM NO.B.55.5.2 APPROVAL OF THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2020-21

The Annual Report of the institute indicating various projects, programmes and initiatives undertaken by the Institute during the year 2020-21 has been finalized. A draft copy of the Annual Report is attached as **Annexure - XVII Separate Booklet.**

Annual Accounts for the year 2020-21 of the institute have been audited by Indian Audit and Accounts Department. Audited Accounts have been received on 30.9.2021. Audited Accounts alongwith Annual Report are placed for consideration and approval and recommend to society for approval.

HON'BLE MEMBERS OF THE BOGs MAY KINDLY APPROVE

ITEM NO.B.55.5.3 TO REVIEW DELEGATION OF POWERS OF THE DIRECTOR FOR OFFICIATING APPOINTMENT

On the recommendations of Finance Committee vide item No. F.18.2.1, the Board of Governors approved vide item No. B.18.4.1 held on 9.11.2010 has approved the delegation of Powers of Director, NITTTR. As per said powers, Director can make officiating appointment as under:

“To make officiating appointment upto 3 months against vacancies caused on account of leave/retirement or death upto the Grade Pay Rs.5,400/- and with concurrence of the Chairman in case of Posts whose minimum pay scale exceeds Rs.8,000/-”

Govt. of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training vide No. 28036/1/2012-Est (D) dated 3rd April, 2013 has issued the guidelines for ad-hoc Appointment/Promotion which is limited to one year only.
Annexure-XVIII (Pg. No.32-35)

Board of Governors may kindly consider and approve delegation of powers to Director to make officiating appointment/promotion upto one year on the basis of above OM for Ad-hoc appointment/promotion upto the Grade Pay Rs.5,400/- or level-9 and with the concurrence of the Chairman for the Post having grade pay more than Rs.5,400/-

HON'BLE MEMBERS OF THE BOGs MAY KINDLY APPROVE

ITEM NO.B.55.5.4 TO APPROVE THE MINUTES / RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR THE POST OF SENIOR ADMINISTRATIVE OFFICER

The institute advertised the post of Sr. Administrative Officer vide Advertisement No.193/2021. The institute followed a two tier scrutiny system involving/comprising (i) senior Professors and (ii) external members. no. of candidates 1) Based on the scrutinized applications, candidates were called for the written test, which was held on 2.9.2021. 29 candidates appeared for the written test, which was followed by the interview held on 3.9.2021. 25 candidates appeared for the interview for the post of Sr. Administrative Officer.

The candidates were interviewed by the selection committee approved by the BOGs in its 39th meeting vide item no.B.39.4.6 dated 27.10.2017 (copy enclosed) **Annexure- VIII (Pg.No. 19-20)**. The minutes of the selection committee is put before members of the Board of Governors for consideration and approval of the Hon'ble members

HON'BLE MEMBERS OF THE BOGs MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.55.5.6 CLEARANCE OF PROBATION AND CONFIRMATION OF THE FACULTY MEMBER APPOINTED AS ASSOCIATE PROFESSORS

| Sr. No. | Name | Designation | Date of joining | Date of completion of probation period |
|---------|------------------------------|---------------------------------|-----------------|--|
| 1. | Dr. Ritula Thakur | Associate Professor, Elect Engg | 1.10.2019 (FN) | 30.9.2021 |
| 2. | Dr. Balwinder Singh Dhaliwal | Associate Professor, ECE | 11.10.2019 (FN) | 10.10.2021 |
| 3. | Dr. Meenakshi Sood | Associate Professor, CDC | 25.10.2019 (FN) | 24.10.2021 |

The Vigilance Reports and confidential reports have been obtained and shall be placed before the Hon'ble Members. Therefore, the Hon'ble Members may kindly consider and approve the clearance of probation and their confirmation against the posts of Professor and Associate Professors indicated against their names, as per institute rules.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.55.5.7 WAIVE OFF THE CONDITION OF EVALUATION OF PAPER OF FACULTY MEMBER BY THE STANDING COMMITTEE - REGARDING

Apropos of the Board of Governors approval to item No. B 22.2 in the BOGs meeting held on 24.12.2011, for sponsoring regular faculty members for presenting papers in international conferences/symposium/convention/workshop/seminar, the paper of the concerned faculty member is to be evaluated by the Standing Committee, which is duly appointed by the Director consisting of (i) Director of the institute as Chairman; (ii) Two Professors of the institute to be nominated by the Director, out of which one must be related to the subject of the paper. And (iii) A prominent academician/technocrat from an outside reputed technical institution/organization dealing with technical education and considered relevant to the field of work covered in the paper, after the recommendations of the Faculty Development Programme Committee.

It has been observed that once the paper is accepted by the host organization and recommended for presentation by the FDP Committee as per the laid down criteria, there is really not much need for Standing Committee to evaluate the paper. The institute will save the finances being spent on the travel and honorarium etc. for the

external expert, if the procedure of Standing Committee (which doesn't serve much purpose) is discontinued. However, the procedure and criteria approved by BOGs its 42nd meeting held on 24.9.2018 vide Item No. 42.4.6 and 44th meeting held on 29.3.2019 vide Item No. 44.2 (copies enclosed) **as Annexure – XXI (Pg.No.38-42)** will be followed by the Faculty Development Programme Committee to recommend such cases.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER

ITEM NO.B.55.5.8 STUDY LEAVES FOR SHRI MUKESH SINGH, SENIOR TECHNICAL ASSISTANT, MECHANICAL ENGINEERING DEPARTMENT

Shri Mukesh Singh is serving as a Senior Technical Assistant in the Mechanical Engineering who joined the institute on 5.11.2014 with Diploma qualifications. Now, Shri Mukesh Singh wants to pursue his B.Tech. from Chandigarh University (Private University). The programme is of 3 years duration for which Shri Mukesh Singh is requesting for two year study leave and rest of the period he wants to complete with his accumulated leave plus Extra Ordinary Leave. The institute has no past history of granting study leave to any non-teaching staff. A committee was constituted to look into the rules and modalities for sponsoring non-teaching staff for study leave. The department recommendations have been received in the administration. Therefore, Board of Governors may kindly advise in the matter as it is first ever case on the grant of study leave to non-teaching staff.

FOR CONSIDERATION OF HON'BLE ESTMEED MEMBERS OF BOGs.

ITEM NO.55.6 ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR

**SUPLIMENTARY AGENDA OF 55TH BOARD OF GOVERNORS
MEETING**

| ITEM NO. B. 55.6.1 | COUNTING OF PAST SERVICE AND CAS PROMOTION OF DR. K.C. LACHHWANI |
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| | <p>The case of Dr. KC Lachhwani, Assistant Professor, Applied Science Department for Counting of past service and CAS promotion was put up to the Board of Governors in its 52nd meeting vide Item No.B. 52.4.7 held on 23.12.2020. The Board resolved as under:</p> <p style="padding-left: 40px;">“The Board after detailed deliberations approved to count the past services of Dr. KC Lachhwani, hence, the institute has to screen him for stage 2 to 3 w.e.f. 19.3.2015. However, the institute was advised to verify that his initial appointment at Government Engineering College, Bikaner through public advertisement and open selection. The consideration of past services is subject to withdrawal of court case by Dr. KC Lachhwani and satisfying the condition that his initial selection was through a regular selection through public advertisement and having selection committee and followed procedures as per government norms.”</p> <p>Accordingly, institute requested Principal, Government Engineering College, Bikaner vide letter No. 2300, dated 8.2.2021 and subsequent reminder was sent to Principal , GEC Bikaner vide No. 58, dated 8.4.2021 for the required details of initial appointment of Dr. KC Lachhwani at GEC, Bikaner. Principal, GEC, Bikaner vide their letter No. 538, dated 9.4.2021 informed that the initial appointment of Dr. KC Lachhwani on the post of Lecturer (Mathematics) was through (i) Open Selection; (ii) through Public Advertisement (Advt.No. Ecb/Estt/2004/11) and (iii) through section committee duly approved by State Government /Executive council of Engineering College, Bikaner Society as laid down by AICTE. Further, this is to inform that the post of Dr. Lachhwani was filled with the prescribed selection procedure as per AICTE, GOI norms in consultation of State Government rules.</p> <p>Further, the BOG in its 53rd meeting vide Item No. 53.2 held on 23.3.2021 has noted the Item No. B 52.4.7.</p> <p>Dr. KC Lachhwani vide his letter dated 29.4.2021 has requested to clear his case at earliest positively with the statement as under:</p> <p style="padding-left: 40px;">“At this stage, I undertake that I shall immediately withdraw court case when I get CAS promotion letter from institute.”</p> <p>In order to reduce the litigation & Court fee to be paid to the Council of the Institute, it is proposed that Board of Governors may kindly reconsider its above decision (Item B.52.4.7) and approve to count the past services of Dr. KC Lachhwani to screen him for CAS promotion from stage 2 to 3 wef 19.3.2015, without pressing upon him the condition to withdraw the court case, as he has already given an undertaking that he will immediately withdraw court case, when he gets CAS promotion letter from the institute.</p> <p style="text-align: center;">HON'BLE MEMBERS MAY KINDLY CONSIDER AND ADVISE ON THE ABOVE</p> |

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