

# फाइनेंस कमेटी की 47वीं बैठक

के लिए एजेंडा

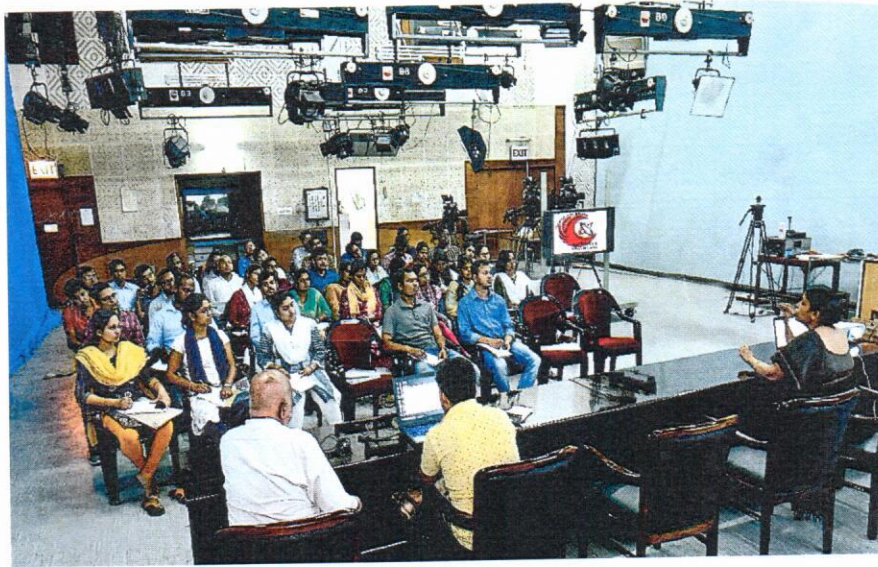
12 अक्टूबर 2020 समय 11:30 बजे

## Agenda for

47<sup>th</sup>

## Meeting of Finance Committee

(Online Mode)



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़

**National Institute of Technical Teachers Training and Research**  
Sector 26, Chandigarh

**AGENDA ITEMS FOR THE 47<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE  
TO BE HELD ON 12.10.2020 THROUGH VIDEO CONFERENCING**

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राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़ 160 019

AGENDA FOR THE  
47<sup>th</sup> MEETING OF THE FINANCE COMMITTEE TO BE HELD ON  
12.10.2020 THROUGH VIDEO CONFERENCING

47.0 Welcoming the Chairman and Members

PREVIOUS MEETINGS

ITEM NO. F.47.1 TO CONFIRM THE MINUTES OF THE 46<sup>th</sup> MEETING OF THE  
FINANCE COMMITTEE HELD ON 10.07.2020 THROUGH VIDEO  
CONFERENCING

The minutes of the 46th meeting of the Finance Committee of the Institute held on 10.07.2020 through video conferencing were circulated amongst all the members vide Institute letter No. NITTTR/Board/340-52 dated 27.07.2020. Copy of the minutes of above said meeting is enclosed as **Annexure-I (Pg. 6 to 12)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

(For Consideration & Confirmation)

ITEM NO. F. 47.2 ACTION TAKEN REPORT ON PREVIOUS  
DECISIONS

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
ITEM NO. F.46.1	TO CONFIRM THE MINUTES OF THE 45 <sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 13.02.2020 at NITTTR, CHANDIGARH	No comments were received from any members, hence, the minutes of the 45 <sup>th</sup> meeting of the Finance Committee held on 13.02.2020 at NITTTR Chandigarh were recorded as confirmed.	Noted

<p><b>ITEM NO.</b> <b>F.44.3.6</b></p>	<p>TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE OF THE INSTITUTE COUNSELS</p>	<p>The institute was advised categorically to engage only Govt empanelled advocates in the court cases. The cases for which the full payment has already been made to the advocate would continue to be with the existing advocate. All other cases including future cases if any need to be handed over to the Govt. empanelled advocate.</p>	<p>The institute will follow the decision of BOGs.</p>
<p><b>ITEM NO.</b> <b>F.46.3.1</b></p>	<p>CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.6.2020</p>	<p>The Finance Committee approved the expenditure incurred till 30.6.2019. The Members appreciated the action of the institute and recommended the same to BOGs for approval.</p>	<p>Noted</p>
<p><b>ITEM NO.</b> <b>F.46.3.2</b></p>	<p>TO CONSIDER FEE TO BE CHARGED FOR VARIOUS PAID STC PROGRAMMES.</p>	<p>The item was deliberated In case the fee to be charged is more than the already approved fee i.e Rupees Ten Thousand for TEQIP funded institute and Rupees Five Thousand for Universities, then no prior approval of the FC is needed. But the matter to be informed in follow up finance committee meeting. However, if the fee to be charged is less than the above stated approved fee then it requires prior approval of FC through circulation. The institute is advised to follow the process henceforth.</p>	<p>Decision implemented in this regard vide OO No. 55 dated 25.08.2020 as <b>Annexure – II (Pg.13)</b></p>



<p><b>ITEM NO.</b> <b>F.46.3.3</b></p>	<p>TO CONSIDER AND APPROVE TA CLAIMS AFTER DUE DATE OF SUBMISSION</p>	<p>As one-time relaxation, the matter was considered and the TA claims of the following faculty members were approved by the Finance Committee:</p> <p>Dr PoonamSyal            3,745/-  Dr ShanoSolanki            9,161/-  Dr P SudhakarRao        43, 330/-  Dr Amit Goyal                26,592/-</p> <p>The final payment to all concerned shall be as per norms on verification by Accounts Section.</p> <p>The institute was advised that no such relaxation should be applicable to any other defaulter (s) henceforth.</p>	<p>The payment has already made to concerned faculty members</p>
<p><b>ITEM NO.</b> <b>F.46.3.4</b></p>	<p>TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN, BOARD OF GOVERNORS REGARDING ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE FINANCIAL YEAR 2019-20</p>	<p>The Finance Committee ratified the action of the Hon'ble Chairman, BOGs on the Annual Accounts for the year 2019-20 which has been sent to office of the CAG for the purpose of audit and recommended the same to BOGs for approval. However, the institute was advised to send details of the accounts to the members for their appraisal/perusal.</p>	<p>The Annual Accounts for the year 2019-20 of the institute has been sent to the All Hon'ble of BOGs through E – mail on 10<sup>th</sup> July 2020</p>

## ITEM NO. F.47.3.

ITEMS FOR CONSIDERATION AND APPROVAL

**ITEM NO. F.47.3.1 CONSIDER STATUS REPORT ON PROGRESS OF  
CAPITAL AND REVENUE EXPENDITURE UPTO  
18.9.2020**

(Rs. in Lacs)

Scheme	Budget Estimates for 2020-21 approved by BOGs	Opening Balance as on 1-4-2020	Grant Received from GOI MHRD as on 18-9-2020	Internal Income Generated	Total Fund Available as on 18-9-2020	Progressive Expenditure upto 18-9-2020	Balance as on 18-9-2020
Capital (OH-35)	1485.00	171.24	-	-	171.24	140.18	31.06
Training and Pension (OH-31)	1400.00	0.00	677.00	0.81	677.81	565.71	112.10
Salary and Retirement Benefits (OH-36)	3787.86	763.62	584.00	-	1347.62	1151.23	196.39
Non Salary out of IRG	506	1517.39	-	161.10	1678.49	53.14	1625.35

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE  
RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**



**ITEM NO. F.47.3.2 TO CONSIDER AND APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2020-21 AND BUDGET ESTIMATES FOR THE YEAR 2021-22**

The Revised Budget Estimates of the institute for financial year 2020-21 and budget estimate for the year 2021-22 are attached as **(Separate Booklet)**

**FINANCE COMMITTEE MAY KINDLY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.47.3.3 ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR**