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फाइनेंस कमेटी की 44वीं बैठक

44th Meeting of Finance Committee

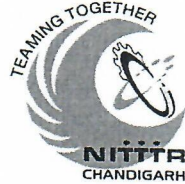
दिनांक: 11 नवंबर 2019

Date: 11 November 2019

स्थान: नितर, चण्डीगढ़

Venue: NITTTR, Chandigarh

मिनट्स ऑफ़ द् मीटिंग



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research
Sector 26, Chandigarh

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160 019

**MINUTES OF 44TH MEETING OF
FINANCE COMMITTEE HELD ON 11.11.2019 AT 2:00 PM
IN THE BOARD ROOM OF NITTTR, CHANDIGARH**

The following members were present:

1.	Shri Jagdish Rai Singal Chairman Board of Governors NITTTR, Sector 26 Chandigarh 160 019	Chairman
2.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) Represented by Shri Udaya Kiran KV (Through Video Conference) Under Secretary (IFD) Department of Higher Education Ministry of Human Resource Development Government of India, Shastri Bhawan New Delhi	Member
3.	Shri Madhu Ranjan Kumar Joint Secretary (DL, BP & A) Represented by Shri Achint Kumar Under Secretary (TS.IV) Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan, New Delhi	Member
4.	Shri KK Kataria Director Technical Education, Haryana (Through Video Conference) Bays No. 7-12, Sector 4 Panchkula	Member
5.	Prof SS Pattnaik Director NITTTR, Sector 26 Chandigarh	Member- Secretary

ITEM NO. F.44.0 WELCOMING THE CHAIRMAN AND MEMBERS

At the outset, Prof SS Pattnaik, Director of the Institute and Member Secretary of the Finance Committee extended a hearty welcome to the Hon'ble Chairman and esteemed Members of Finance Committee. He also expressed his gratitude to the esteemed members, who were physically present and participated through video conference for their valuable time and support. The Member Secretary requested to the Hon'ble Chairman, Shri Jagdish Rai Singal to chair the meeting of the Finance Committee and formally deliver introductory address. The Hon'ble Chairman, after welcoming the Members in his introductory address reiterated the support of the Finance Committee for the cause of the institute. After the introductory address, Hon'ble Chairman permitted the Member Secretary to take up the agendas item-wise.

The following agenda items were considered, discussed and decisions were taken as listed below:

A. PREVIOUS MEETINGS
ITEM NO. F.44.1 TO CONFIRM THE MINUTES OF THE 43rd MEETING OF THE FINANCE COMMITTEE HELD ON 23.09.2019 at NITTTR, CHANDIGARH

No comments were received from any members, hence, the minutes of the 43rd meeting of the Finance Committee held on 23.09.2019 at NITTTR Chandigarh were recorded as confirmed.

[ACTION: FIA/ACO]

ITEM NO. F.44.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

**F.42.2 TO CONSIDER AND APPROVE RENOVATION &
F.41.2/ NEW CONSTRUCTIONS FOR THE FINANCIAL
F.40.2/ YEAR 2016-17 AND 2017-18
F.33.3.7**

Noted

[ACTION: FIA/Estate Officer]




14.11.2019

F.41.2/ F.40.2/ F.37.2.1 TO CONSIDER AND APPROVE THE INVESTMENT OF GPF IN GOVERNMENT SECURITIES

Noted and update to be provided in the next meeting of the Finance Committee.

[ACTION: ACO]

F.41.4.4 CONSTRUCTION OF NEW HOUSES AT SECTOR 42 CHANDIGARH

Noted the initiatives of the institute and update to be provided in the next meeting of the Finance Committee.

ACTION: [FIA/Estate Officer]

F.43.4.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 9.11.2019

The institute submitted the status report on the progress of capital and revenue expenditure upto 9.11.2019. The esteemed members, after taking note of the same, asked the institute to pursue the matter with the MHRD, GOI to release more funds as per requirement to avoid negative balance.

[ACTION: ACO]

F.43.4.2 RELEASE OF PENSION ARREARS TO RETIREES

Noted.

ACTION: [ACO]

F.43.4.3 TO APPROVE THE FAMILY PENSIONARY BENEFITS TO THE FAMILY OF LATE SHRI SHEO SHANKAR SINGH

Noted.

ACTION: [ACO]




14.11.2019

B. ITEM NO. F.43.3: ITEMS FOR CONSIDERTION AND APPROVAL

ITEM No. F.44.3.1 CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 31.10.2019

The institute presented the status report on the progress of capital and revenue expenditure upto 9.11.2019. The esteemed members, after taking note of the same, asked the institute to pursue the matter with the MHRD, GOI to release more funds as per requirement to avoid negative balance. The same was recommended to BOGs for approval.

[ACTION: ACO]

ITEM No. F.44.3.2 CONSIDER AND APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2019-20 AND BUDGET ESTIMATES FOR THE YEAR 2020-21

The Revised Budget Estimates for the financial year 2019-20 and Budget Estimates for the financial year 2020-21 was deliberated. The same were accepted by the esteemed Members. The Revised Budget Estimates for the financial year 2019-20 and Budget Estimates for the financial year 2020-21 were recommended to the BOGs for approval.

[ACTION: ACO]

ITEM No. F.44.3.3 CONSIDER AND APPROVE THE REVISED RATES FOR SERVING TEA/COFFEE/SNACKS ETC. TO THE PARTICIPANTS OF VARIOUS PROGRAMMES OF THE INSTITUTE

The proposal of the institute to enhance the rate from ₹ 25/- to ₹ 40/- per participant for supply of tea/coffee/snacks for STCs inauguration and valedictory functions was accepted by the esteemed members and the same was recommended to the BOGs for approval.

[ACTION: ACO]

ITEM No. F.44.3.4 CONSIDER AND APPROVE TO WRITE OFF LOST ITEMS AMOUNTING TO ₹ 12,895/- OF RURAL DEVELOPMENT DEPT.

The proposal of the institute to recover ₹ 2,600/- from Shri KS Ealias as depreciation value of the lost items was accepted and items were accepted for written off. The same was recommended to the BOGs for approval.

[ACTION: FIA/ACO]



 14.11.2019

ITEM No. F.44.3.5 CONSIDER AND APPROVE TO WRITE OFF LOST LIBRARY BOOKS AMOUNTING TO ₹ 12,150.82

The esteemed members took note of the lost library books amounting to ₹ 12,150.82. After deliberations, the esteemed members approved written off the lost books amounting to ₹ 12,150.82 as per GFR and recommended the same to the BOGs for approval.

[ACTION: FIA/ACO]

ITEM No. F.44.3.6 TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE OF THE INSTITUTE COUNSELS

The proposal of the institute to enhance legal fee of the institute counsels was discussed. The esteemed members took note of the fact that apropos of the decision taken in the 30th meeting of BOGs held on 2.6.2014, the legal fee for High Courts cases is ₹ 14,000/- + ₹ 1,000/- as clerkage and contingent expenses; and for District Court cases, the legal fee is ₹ 7,000/- + ₹ 500/- as clerkage and contingent expenses. After deliberations, the Finance Committee accepted the proposal to enhance the institute counsels fee (one-time payment) per case as under:


- Legal fee for High Courts cases: ₹ 20,000/- + ₹ 1,500/- as clerkage and contingent expenses; and
- Legal fee for District Court/subordinate course cases: ₹ 10,000/- + ₹ 1,000/- as clerkage and contingent expenses.

The above fee is per case.

The same was recommended to the BOGs for approval.

[ACTION: FIA/ACO]

The meeting ended with thanks to the Chair.


 14.11.2019
(SS PATTNAIK)
 Member-Secretary


(JAGDISH RAI SINGAL)
 Chairman

ITEM No. F.44.3.7 TO CONSIDER AND ENHANCE THE DELEGATION OF POWERS OF DIRECTOR AND HEADS OF DEPARTMENT/ESTATE OFFICER

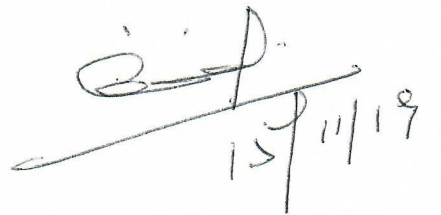
1. The Hon'ble Board of Governors in its meeting held on 9.11.2010 vide item No. B. 18.4.1 (against Finance Item No. F. 18.2.1) had approved delegation of powers of Director of the institute to purchase the goods upto a value of ₹ 15,000/- without inviting quotations/bids.
2. The Heads of Department/Estate Officer were having power to purchase the goods upto the value of to ₹ 2,500/- without inviting quotation/bids. (Vide Item No. B.21.3.2, in its 21st meeting held on 21.10.2011) (against Finance Item No. F. 21.2.2).

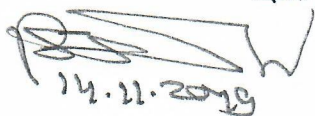
The institute is following the GFR and as per GFR 2017, Rule 154, the purchase of goods upto the value of ₹ 25,000/- (Rupees twenty five thousand) only on each occasion is permissible without inviting quotations/bids.

The matter was discussed and clarification was sought from the representative of IFD. After the clarification, the esteemed Members of the Finance Committee accepted the proposal of the institute to enhance the power of the Director from ₹ 15,000/- to ₹ 25,000/- and for Heads of Department/Estate Officer, from ₹ 2,500/- to ₹ 5,000/- for purchase of goods without calling quotation/bids on each occasion.

The esteemed Members of the Finance Committee accepted the above proposal and recommended the same to the BOGs for approval.

[ACTION: FIA/ACO]


 15/11/19


 14.11.2019

