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फाइनेंस कमेटी की 46वीं बैठक

**46<sup>th</sup> Meeting of Finance Committee**

दिनांक: 10 जुलाई 2020

**Date: 10 July 2020**

मिनट्स ऑफ़ द् मीटिंग



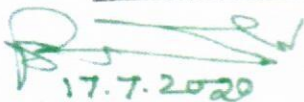
राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़  
National Institute of Technical Teachers Training and Research  
Sector 26, Chandigarh

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सेक्टर 26, चंडीगढ़ 160 019

MINUTES OF 46<sup>TH</sup> MEETING OF  
FINANCE COMMITTEE HELD ON 10.7.2020 AT 11:30 AM  
[THROUGH VIDEO CONFERENCING (Google Meet)]

The following members were present:

1.	Shri Madhu Ranjan Kumar Joint Secretary (DL, BP & A) <b>(Through Video Conference)</b> Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan New Delhi	Chairman	Through VC
2.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) Department of Higher Education Ministry of Human Resource Development Government of India Shastri Bhawan New Delhi	Member	Through VC
3.	Shri KK Kataria Director Technical Education, Haryana Bays No. 7-12 Sector 4 Panchkula	Member	Through VC
4.	Prof SS Pattnaik Director NITTTR Sector 26 Chandigarh	Member-Secretary	At the Board Room

  
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**ITEM NO. F.46.0 WELCOMING THE CHAIRMAN AND MEMBERS**


Shri Jagdish Rai Singal, Hon'ble Ex-Chairman, BOGs, SLIET, Longowal, was holding the additional charge of Chairman, BOGs, NITTR Chandigarh, has tendered his resignation with a request to the MHRD, GOI to get relieved w.e.f 30.6.2020. This led to a defacto resignation from the additional charge of Chairman, BOG of NITTR, Chandigarh.

Apropos of the clause 12(g) of MOA, with the consent of the esteemed Members, Shri Madhu Ranjan Kumar, Joint Secretary (DL, BP & A), MHRD, GOI, was requested to chair the 46<sup>th</sup> meeting of the Finance Committee.

At the outset, Prof SS Pattnaik, Director of the Institute and Member Secretary of the Finance Committee extended a hearty welcome to the Hon'ble Chairman and esteemed Members of Finance Committee. He then conveyed the message received from Shri Jagdish Rai Singal, Hon'ble Ex-Chairman of BOGs, which is recorded as under:

- (i) Shri Jagdish Rai Singal expressed his gratitude and conveyed his thankfulness to all the esteemed Members for their unconditional support and cooperation extended to him during the conduct of meetings in his tenure.
- (ii) He offered to support the institute in terms of fee payable to the Consultant for establishing the War Room at the institute.
- (iii) He wanted to put on record his appreciation for the activities undertaken by the institute specifically during the lockdown period. He was highly impressed by the contributions of the institute.

The esteemed Members also put on record the appreciation for Shri Jagdish Rai Singal for chairing three meetings of Finance Committee, three meetings of Board of Governors and two meetings of Society during his tenure from 14.7.2019 to 30.6.2020. His involvement and participation as Chairman was praised and placed on record.

  
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The Member Secretary requested to the Hon'ble Chairman, Shri Madhu Ranjan Kumar to formally deliver introductory address. The Hon'ble Chairman, after welcoming the Members in his introductory address reiterated the support of the Finance Committee for the cause of the institute. After the introductory address, Hon'ble Chairman permitted the Member Secretary to take up the agendas item-wise.

The following agenda items were considered, discussed and decisions were taken as listed below:

## A. PREVIOUS MEETINGS

### ITEM NO. F.46.1 TO CONFIRM THE MINUTES OF THE 45<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 13.2.2020 at NITTTR, CHANDIGARH

No comments were received from any member, hence, the minutes of the 45<sup>th</sup> meeting of the Finance Committee held on 13.2.2020 at NITTTR Chandigarh were recorded as confirmed.

**[ACTION: FIA/ACO]**

### ITEM NO. F.46.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

#### F.41.4.4 CONSTRUCTION OF NEW HOUSES AT SECTOR 42 CHANDIGARH

Noted.

**ACTION: [Estate Officer]**

#### F.44.3.6 TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE OF THE INSTITUTE COUNSELS

The institute was advised categorically to engage only Govt empanelled advocates in the court cases. The cases for which the full payment has already been made to the advocate would continue to be with the existing advocate. All other cases including future cases if any need to be handed over to the Govt. empanelled advocate.

**[ACTION: FIA]**



**F.45.3.3 TO CONSIDER AND APPROVE TA/DA RULES FOR THE PROJECT STAFF WORKING UNDER UNNAT BHARAT ABHIYAN PROJECT AND ALSO APPLICABLE TO CONTRACTUAL STAFF WORKING AT THIS INSTITUTE**

Noted.

**[ACTION: FIA/ACO]**

**F.45.3.4 TO CONSIDER THE STAFF TRAINING PROGRAMME TO ACQUIRE DESIRED KNOWLEDGE AND SKILLS AND ENHANCE THEIR EFFICIENCY**

Noted.

**[ACTION: FIA/ACO]**

**F.45.3.5 TO CONSIDER AND APPROVE THE EX-GRATIA PAYMENT OF 10% OF EMPLOYER CONTRIBUTION TO THOSE WHO OPTED TO COME OVER TO NPS FROM CPF**

Noted. However, the ex gratia payment will not be done from Grant-in-Aid.

**[ACTION: FIA/ACO]**

**F.45.3.6 TO CONSIDER PAYMENT OF INTEREST ON DELAYED DEPOSIT OF NPS FOR THE PERIOD APRIL 2011 TO JANUARY, 2012**

Noted.

**[ACTION: FIA/ACO]**

**F.45.3.7 TO CONSIDER PAYMENT OF INSTITUTE SHARE AND INTEREST ON DELAYED PAYMENT OF INSTITUTE SHARE IN RESPECT OF CPF BENEFICIARIES FOR THE PERIOD 01-01-2006 TO 31-03-2009 - ARREARS OF SIXTH PAY COMMISSION**

Noted.

**[ACTION: FIA/ACO]**

**F.45.4.1 TO CONSIDER EMPANELMENT OF LABORATORIES/CENTRES FOR INSTITUTE EMPLOYEE AND THEIR FAMILIES FOR LAB. TESTS**

Noted. These labs will be CGHS approved labs.

### F.46.3: ITEMS FOR CONSIDERTION AND APPROVAL

#### ITEM No. F.46.3.1 CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.6.2020

The Finance Committee approved the expenditure incurred till 30.6.2019. The Members appreciated the action of the institute and recommended the same to BOGs for approval.

**[ACTION: FIA/ACO]**

#### ITEM NO. F.46.3.2 TO CONSIDER FEE TO BE CHARGED FOR VARIOUS PAID STC PROGRAMMES.

The item was deliberated. In case the fee to be charged is more than the already approved fee i.e Rupees Ten Thousand for TEQIP funded institute and Rupees Five Thousand for Uiversities, then no prior approval of the FC is needed. But the matter to be informed in follow up finace committee meeting. However, if the fee to be charged is less than the above stated approved fee then it requires prior approval of FC through circulation. The institute is advised to follow the process henceforth.

**[ACTION: Dean-Academics and R&D/FIA/ACO]**

#### ITEM NO. F.46.3.3 TO CONSIDER AND APPROVE TA CLAIMS AFTER DUE DATE OF SUBMISSION

As one-time relaxation, the matter was considered and the TA claims of the following faculty members were approved by the Finance Committee:


Dr Poonam Syal	3,745/-
Dr Shano Solanki	9,161/-
Dr P Sudhakar Rao	43, 330/-
Dr Amit Goyal	26,592/-

The final payment to all concerned shall be as per norms on verification by Accounts Section.

The institute was advised that no such relaxation should be applicable to any other defaulter(s) henceforth.

**[ACTION: FIA/ACO]**

  
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**ITEM NO. F.46.3.4 TO RATIFY THE ACTION TAKEN BY THE HON'BLE CHAIRMAN,  
BOARD OF GOVERNORS REGARDING ANNUAL ACCOUNTS OF  
THE INSTITUTE FOR THE FINANCIAL YEAR 2019-20**

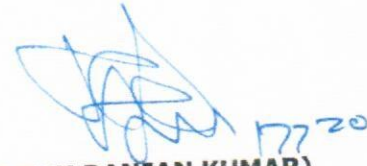
The Finance Committee ratified the action of the Hon'ble Chairman, BOGs on the Annual Accounts for the year 2019-20 which has been sent to office of the CAG for the purpose of audit and recommended the same to BOGs for approval. However, the institute was advised to send details of the accounts to the members for their appraisal/ perusal.

**[ACTION: ACO]**

The meeting ended with thanks to the Chair.



**(SS PATTNAIK)**  
Member-Secretary



**(MADHU RANJAN KUMAR)**  
Chairman



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